

# KEYNSHAM TOWN COUNCIL

Minutes of the Town Council meeting held on Tuesday 19<sup>th</sup> January 2016 at 7.30 pm at the Community Space, Civic Centre, Market Walk, Keynsham.

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PRESENT: Councillors K Baker, D Biddleston, J Cron, T Crouch, J Douglas, C Fricker, C, Duckett, S Edwards, L O'Brien (Chair), B Simmons, K Simmons, A Sinclair and S Waite.

IN ATTENDANCE: J Swift – Town Clerk, Councillor C Gerrish.

246. APOLOGIES FOR ABSENCE

Apologies were received from Councillor Z Wilkins.

247. DECLARATIONS OF INTEREST

There were none.

248. NON DISCLOSABLE PECUNIARY INTERESTS

There were none.

249. DISPENSATIONS

There were none.

250. CONFIRMATION OF MINUTES

RESOLVED:

That the minutes of the meeting of the Town Council held on 15<sup>th</sup> December 2015 are confirmed as a true record and signed by the Chairman.

251. PUBLIC PARTICIPATION

A member of the public spoke about the Leisure Centre. Permission was given for A Wait to speak at the start of agenda item 13.

252. CHAIRMANS ANNOUNCEMENTS

A report from the Chair is attached to the minutes. In addition to the report the Chair reported that following on from the July Town Council meeting when it was agreed to put forward an expression of interest to the First Great Western Customer and Communities Improvement fund for a similar model as the Timeline reflecting the history of Keynsham. The bid was successful but only for £5K therefore the project needs to be reconsidered. This will go on the agenda to the February Town Council meeting to discuss further.

253. QUESTIONS ON NOTICE BY MEMBERS

There were none.

254. MINUTES OF MEETINGS

RESOLVED:

That the minutes of the meeting of the Keynsham Winter Festival – 8<sup>th</sup> December , Planning & Development Committee – 14<sup>th</sup> December & 4th January and Personnel Committee 22<sup>nd</sup> December are received and noted.

255. YOUTH COUNCIL

Members of the Youth Council attended and spoke about a project they are presently working on which is a discount card for 13-18 year olds. It is hoped that they will be able to use this discount card in businesses in Keynsham. It is planned to present the idea to the Chamber of Commerce. The card will hopefully be a link between young people and the businesses in Keynsham. Next week KeynshamNow will be present at an assembly at the new IKB School, it is hoped that an election at that school will take place in the future. KeynshamNow are planning some fund raising by having a stall at the Winter Festival, which will raise the profile of KeynshamNow and also raise money for Butterflies Haven.

256. NEIGHBOURHOOD DEVELOPMENT PLAN – TERMS OF REFERENCE

RESOLVED:

That with minor amendments, the terms of reference for the Neighbourhood Development Plan were approved.

257. MULTI SPORTS COURTS

RESOLVED:

That the information be noted.

258. CO-OPTION OF TOWN COUNCILLOR

A Wait spoke in detail about the present system for the co-option of Councillors to Keynsham Town Council. The comments were taken on board and it was suggested to review the present procedure at the next Internal Audit Committee meeting.

259. VISIT SOMERSET

A discussion took place about the various options. It was suggested that a local competition be organised and the photographs then displayed in the Town Council windows for members of the public to vote upon. Advice to be sought from John Turner with regards to this in terms of the quality, size, the type of the photographs etc.

RESOLVED:

That a photographer is organised locally and that initially advice is sought from John Turner, from Visit Somerset, with regards to the suggestion of holding a photography competition.

260. 2016/2017 BUDGET

RESOLVED:

That the budget is approved and that the precept is increased by 5% for the 2016/2017 financial year therefore the value of the precept will be £445,150 and the support grant received from B&NES Council will be £36,230.

261. SCHEDULE OF EXPENDITURE – MONTH 9 (December 2015)

RESOLVED:

That the attached Schedule of Expenditure is approved.

262. BANK RECONCILIATION – MONTH 9 (December 2015)

RESOLVED:

That the attached Bank Reconciliation is received and noted.

263. PETTY CASH EXPENDITURE – MONTH 9 (December 2015)

RESOLVED:

That the attached Petty Cash Expenditure sheet is approved.

264. JOURNALS

There were none.

265. BUDGET MONITORING REPORT – MONTH 9 (December 2015)

RESOLVED:

That the attached Budget Monitoring Report is received and noted.

266. YOUTH FINANCES (December 2015)

RESOLVED:

That the attached Youth Expenditure sheet for November be received and noted.

267. TIMEOUT ATTENDANCE COMPARISON DECEMBER 2014/DECEMBER 2015

RESOLVED:

That the monthly comparison sheet be received and noted.

268. WEST OF ENGLAND JOINT TRANSPORT STUDY

RESOLVED:

That the Town Clerk collates the responses from Councillors and submits a response.

269. REPORT FROM B&NES COUNCILLOR(S)

There were none.

270. REPORT FROM REPRESENTATIVES ON OUTSIDE BODIES

Dial A Ride – a meeting was held recently to discuss the future replacement of vehicles, a strategy has been put in place. Sponsorship will be required.

Arts Space – some of the comments were read out which were all very positive. The artists' sales were in excess of £7K.

AAG – the Chair read out a report statement regarding the installation process for the Clock. The minutes from the last meeting will be on the website shortly. An update was given on the Time Capsule and members were asked which style of writing from the 2 options shown was preferred. Members preferred the first/top one.

271. DATE OF NEXT MEETING

RESOLVED:

That the scheduled date and time of the next Town Council meeting is Tuesday 9<sup>th</sup> February 2016 at 7.30 p.m. in the Community Space, Market Walk, Keynsham.

272. EXCLUSION OF PRESS AND PUBLIC

RESOLVED:

That pursuant to the provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public were excluded from the meeting to consider information in relation to a member of the public. Under the Data Protection Act 1998, a Council also has obligations as to how it uses information about an individual(s).

273. KEYNSHAM GOOD CITIZENS AWARD

RESOLVED:

That the nomination for a Keynsham Good Citizen Award is approved.

The meeting finished at 9.05pm. There were 3 member of the public present.

SIGNED:..... (Chairman)                      Dated: .....