

WINTER FESTIVAL STALL APPLICATION FORM

FRIDAY 29TH NOVEMBER 2019



A GROUP/TRADER DETAILS

Group/Trader name

Contact name

Contact telephone

Contact email

Contact address

We will sell/Our activity will be

B STALLOPTIONS

	Private Trader	Community/Charity Group
1 x table – Fear Hall	<input type="checkbox"/> £35 (£29.17 + £5.83 VAT)	<input type="checkbox"/> £10 (£8.33 + £1.76 VAT)
1 x table & umbrella – Outdoors	<input type="checkbox"/> £30 (£25.00 + £5.00 VAT)	<input type="checkbox"/> £5 (£4.17 + £0.83 VAT)
Own Food Van/Gazebo – Outdoors	<input type="checkbox"/> £85 (£70.83 + £14.17 VAT)	

If my first choice of **Fear Hall** is sold out I would like to be considered for a stall outdoors.

IMPORTANT

Due to changes in respect of Public Liability the Town Council's insurance company will no longer cover individual stall holders represented at the Winter Festival. In view of this, the Town Council will need to receive (with your booking form) a copy of either of the following:

- » **Your individual or group Public Liability Insurance**
- » **A letter from your insurance company as evidence of cover may be supplied**

This will only be accepted if activities you will be carrying out are for non-commercial purposes and you, the vendor, already have protection under the personal liability section of your home contents insurance.

Your completed application and a copy of your proof of insurance document must be returned:

By post to:

**Keynsham Winter Festival
Keynsham Town Council
15-17 Temple Street
Keynsham
BS31 1HF**

or

By email to:

reception@keynsham-tc.gov.uk

We will confirm as soon as possible if you have been allocated a stall and will give details of how to make payment.

Please contact Jackie Sydenham on **01225 395951** (temporary number) or **reception@keynsham-tc.gov.uk** if you require any further information.

ANY COMMENTS/ADDITIONAL INFORMATION

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OFFICE USE

Date Confirmed	
Date Paid/Receipt No.	
Indoor/Outdoor (Stall No.)	
Special Instructions/ Comments	