 **SCHEDULE OF TOWN COUNCIL & COMMITTEE MEETINGS 2022 – 2023**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Meeting** | **(no.)** | **May** | **Jun** | **Jul** | **Aug** | **Sept** | **Oct** | **Nov** | **Dec** | **Jan** | **Feb** | **Mar** | **Apr** |
| **Town Council**  *Tuesday 7.30pm* | **(11)**  *(TC)* | **10(A)**  **(allot)** | **21(AR)** | **26**  **(allot)** |  | **20** | **18** | **22**  **(allot)** | **13(DB)** | **17(B)** | **21**  **(allot)** | **21** | **18** |
| **Personnel Committee**  *Tuesday 7.30pm/As Required* | **(2)**  *(TC)* | **24** |  |  |  |  |  | **15(Sal)**  **7.30 p.m.** |  |  |  |  |  |
| **Finance & Policy Cttee**  *Tuesday 6.30pm or 7.30* | **(11)**  *(TC)* | **3** | **14 (AR)** | **19** |  | **13** | **11** | **15(IA)**  **6.00 p.m.** | **6(DB)** | **10(B)** | **14** | **14**  **(Fees)** | **11** |
| **Events, Arts, Tourism & Heritage Committee (EATH)**  *Wednesday 4pm* | **(9)**  *(DTC)* |  | **8** | **6** | **3** | **7** | **5** | **9** | **7** |  | **8** | **8** |  |
| **Environment & Sustainability Committee (E & S)** *Tuesday 6.00 pm* | **(6)**  *(DTC)* | **24** |  | **28**  **Thursday** |  | **27** |  | **29** |  | **24** |  | **28** |  |
| **Grants Committee**  *Wednesday 7.30pm* | **(2)**  *(DTC)* |  | **15** |  |  |  |  |  |  |  |  | **1** |  |
| **Planning & Development Committee (15)**  *Monday 7.30pm (DTC)* | | **23** | **20** | **11** | **1**  **22** | **12** | **3**  **24** | **21** | **12** | **9** | **6** | **6**  **27** | **17** |
| **Annual Town Meeting**  *Thursday 7.30pm* | **(1)**  *(Both)* |  |  |  |  |  |  |  |  |  |  |  | **20** |

**(A)** = Annual Meeting of the Town Council **(IA)** = Interim Internal Audit **(DB)** = Draft Budget

**(B)** = Budget/Precept Setting Meeting **(Sal)** = Annual Review of Salaries as per Financial Regulations

**(AR)** = Annual Return preparation as per Financial Regulations **(Fees)**= Annual review of Fees and Charges

(All) = Allotments item on Agenda

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| --- | --- | --- | --- |
| **BANK HOLIDAYS 2022/2023** | | **EVENTS** | **Other meetings** |
| 15th April 2022 (Good Friday)  18th April 2022 (Easter Monday)  2nd May (Early May Bank Holiday)  2nd June (Spring Bank Holiday)  3rd June Queen Jubilee (Bank Holiday)  29th August (Summer Bank Holiday)  25th December (Christmas Day)  26th December (Boxing Day) | 27th December (Bank holiday)  2nd January (New Year’s Day) in lieu of 1st Jan  7th April 2023 (Good Friday)  10th April 2023 (Easter Monday) | 13th November – Remembrance Day  25th November – Winter Festival  B&NES Budget Feb 2023 (date not set yet)  **No of Cttee meetings**  Town Clerk (23 vs 23)  Deputy Town Clerk (33 vs 27) | The NDP Steering Group and Cultural Consortium group meetings are as required and therefore not scheduled. Details and Agendas will appear on the Town Council website when arranged.  Keynsham Area Forum  23rd June 2022 6.00 p.m.  29th September 2022 6.00 p.m. |