Town Council Meeting 16th December 2025 — Agenda Item 22

Schedule of invoices due for payment - December 2025

Date	INVOICE NO.	Code	Payee	Amount	VAT	Total
DIRECT DEBIT						
01.12.2025		4028	B&NES Council - Non-Domestic Rates Bill for Temple Street October 2025	£ 634.00	£ -	£ 634.00
01.12.2025		4406	B&NES Council - Non-Domestic Rates Bill for Cemetery October 2025	£ 177.00	£ -	£ 177.00
01.12.2025		4507	B&NES Council - Non-Domestic Rates Bill for Burnett October 2025	£ 62.00	£ -	£ 62.00
19.11.2025		4070	Barclays - Charges 13.10.2025 - 12.11.2025	£ 10.10	£ -	£ 10.10
21.10.2025	805505195	4654	British Gas - Electricity Manor Road 18.09.2025 - 18.10.2025	£ 20.22	£ 1.01	£ 21.23
21.10.2025	M024 P&	4085	BT - Broadband Charges 01.10.2025 - 31.10.2025	£ 133.99	£ 26.78	£ 160.77
02.12.2025	KI-06E101F2-0018	4405	EDF - Cemetery 01.11.2025 - 30.11.2025	£ 103.46	£ 5.17	£ 108.63
02.12.2025	KI-4904725F-0018	4024/202	EDF - Burnett 01.11.2025 - 30.11.2025	£ 73.55	£ 3.68	£ 77.23
02.12.2025	KI-1F4A64E6-0018	4024	EDF - Temple Street	£ 236.23	£ 11.81	£ 248.04
02.12.2025	Ki-5573F7BD-0018	4024	EDF - Temple Street	£ 43.49	£ 2.17	£ 45.66
23.11.2025	V02411587738	4049	EE - Mobile Phone Charges 23.11.2025 - 22.12.2025	£ 40.00	£ 8.00	£ 48.00
28.11.2025	1159025	4041	ITEC - Photocopier charges 24.10.2025 - 24.11.2025	£ 530.18	£ 106.04	£ 636.22
30.11.2025	159721	4084	Payroll Options - Payroll service	£ 163.16	£ 32.63	£ 195.79
28.11.2025	250902	4085	So Vision IT - Computer software support (Managed services office) 28.11.2025 - 27.12.2025	£ 961.16	£ 192.23	£ 1,153.39
30.11.2025	109672827	4419	UK Fuel - Fuel Card Charge	£ 4.00	£ 0.80	£ 4.80
23.11.2025	109584158	4419/4653	UK Fuel - Fuel	£ 131.86	£ 26.15	£ 158.01
16.11.2025	109518610	4419	UK Fuel - Fuel	£ 81.77	£ 16.22	£ 97.99
30.11.2025	18	4070/102	Unity Trust - Charges	£ 21.75	£ -	£ 21.75

01.12.2025		4024	Water2Business - Temple Street	£ 39.50	£ -	£ 39.50
CREDIT CARD						
18.11.2025	IEE202501774776	4085	Adobe - Monthly Invoice	£ 65.49	£ -	£ 65.49
01/11/2025	AEOFFC6-0013	4092/102	Insightly	£ 531.05	£ -	£ 531.05
13/11/2025	288396	4606/205	Start Safety - Bolts and clips	£ 22.71	£ 4.54	£ 27.25
13/11/2025	4673615	4089/102	First Aid 4 Less - Sharpsafe containers	£ 17.10	£ 3.48	£ 20.58
25.11.2025	1-2674127	4093	High Speed Training - Fire Risk Assessment Training Allen Richards	£ 35.00	£ 7.00	£ 42.00
04/11/2025	GB59Y7AAABEI	4402	Amazon - Bulbs (Kelvin)	£ 17.94	£ 3.58	£ 21.52
11/11/2025	GB59XLQ6ABEI	4402	Amazon - Green 30l bin liners for Cemete	£ 6.66	£ 1.33	£ 7.99
12/11/2025	GB59Z735ABEI	4119	Amazon -Guitar Cable	£ 5.02	£ 1.01	£ 6.03
12/11/2025	GB59Z6PUABEI	4402	Amazon -Meleagris bulbs	£ 12.48	£ 2.50	£ 14.98
12/11/2025	GB5000B2D5U99I	4119	Amazon -Kids Scissors	£ 12.48	£ 2.50	£ 14.98
12/11/2025	GB59YPWXABEI	4119	Amazon -Xmas Cracker kit	£ 4.99	£ 1.00	£ 5.99
12/11/2025	GB59Y7HPABEI	4119	Amazon -Xmas Bunting	£ 7.91	£ 1.58	£ 9.49
12/11/2025	026-9225941-7305104	4119	Amazon -PVA Glue	£ 4.99	£ 1.00	£ 5.99
12/11/2025	GB5A075ABEI	4119	Amazon -Xmas Scrapbook paper	£ 9.41	£ 1.88	£ 11.29
12/11/2025	GB5A0UDQABEI	4119	Amazon -vintage xmas scrapbook pages	£ 9.41	£ 1.88	£ 11.29
12/11/2025	GB5A0UDQABEI	4119	Amazon -xmas sheet music scrapbook paper	£ 8.32	£ 1.66	£ 9.98
12/11/2025	GB506OMLA5ZZ5I	4119	Amazon -cinnamon sticks	£ 4.85	£ -	£ 4.85
12/11/2025	026-5770671-5761160	4119	Amazon -Napkins	£ 2.52	£ 0.50	£ 3.02
12/11/2025	GB59YO5ABEI	4119	Amazon -Napkins	£ 3.08	£ 0.62	£ 3.70
12/11/2025	026-7268501-0943510	4119	Amazon -Napkins	£ 5.49	£ -	£ 5.49
14/11/2025	026-1611545-7919567	4119	Amazon - Modelling Clay	£ 14.99	£ 3.00	£ 17.99
14/11/2025		4089	Amazon -First Aid Kit and Accident Report Book	£ 21.57	£ 4.31	£ 25.88
19/11/2025		4045	Amazon - Staples for Staple Gun	£ 5.39	£ 1.08	£ 6.47
19/11/2025		4104	Amazon - Snow Blanket - Winter Festival	£ 35.82	£ 7.16	£ 42.98
20/11/2025		4104	Amazon - Line Marker - Winter Festival	£ 5.39	£ 1.08	£ 6.47
20/11/2025		4402	Amazon - Dehumidifier for Chapel	£ 124.99	£ 25.00	£ 149.99

21/11/2025		4104	Amazon - Chalk Paint - Winter Festival	£ 12.07	£ 2.41	£ 14.48
24/11/2025		4104	Amazon - Command Hooks - Winter Festival	£ 29.97	£ 6.00	£ 35.97
14/11/2025	9296185	4104/4060	Vinyl Banners - Banners of KWF	£ 77.15	£ -	£ 77.15
13/11/2025	1763033940	4606/205	BCW Road Signs - Posts for Park Sign	£ 385.44	£ 82.19	£ 467.63
17/11/2025		CB Transfer	Office Petty Cash	£ 200.00	£ -	£ 200.00
17/11/2025	9296443	4104/103	Vinyl Banners - Banners of KWF	£ 58.33	£ -	£ 58.33
21/11/2025		4104/102	B&NES - Bus suspension KWF	£ 141.16	£ -	£ 141.16
26/11/2025	#1192294-1	4104/103	Instant Print - PVC Banners	£ 63.71	£ 12.74	£ 76.45
25/11/2025	#11921378-1	4104/103	Instant Print - Posters	£ 81.00	£ 16.20	£ 97.20
24/11/2025	#11916448-1	4104/103	Instant Print - A5 flyers and leaflets	£ 44.09	£ 7.15	£ 51.24
16.10.2025	CD-244123385	4091	Culligan - Water Cooler Hire October 2025	£ 23.65	£ 4.73	£ 28.38
12.11.2025	CD-244170485	4091	Culligan - Water Cooler Hire November 2025	£ 23.65	£ 4.73	£ 28.38
30.10.2025	35642581	4653	Initial Washroom Hygiene - Hand dryers Manor Road	£ 38.41	£ 7.68	£ 46.09
24.11.2025	303190	4104	Stella Event Hire & Catering - Table Hire for Winter Festival	£ 145.00	£ 29.00	£ 174.00
BACS						
15.12.2025	Transfer	Various	Salaries for December 2025	£ 27,359.77	£ -	£ 27,359.77
16.12.2025	Transfer	Various	Unison - December 2025 (contra-payment)	£ 41.85	£ -	£ 41.85
16.12.2025	Transfer	Various	HMRC - Monthly Tax and NI deductions for December 2025	£ 8,909.12	£ -	£ 8,909.12
16.12.2025	Transfer	Various	Avon Pension superannuation contributions - December 2025	£ 8,317.66	£ -	£ 8,317.66
21.11.2025	IV00267	4093	ALCA - GDPR E-learning - Alan Jenner	£ 14.00	£ -	£ 14.00
24.11.2025	IV00280	4093	ALCA - GDPR E-learning - Mandy Hazell	£ 14.00	£ -	£ 14.00

25.11.2025	INV-23148	4093	ALCA - Data Protection for Councillors - Deb Cooper	£	35.00	£	-	£ 35.00	
25.11.2025	INV-23145	4093	ALCA - Data Protection for Councillors - Chris Davis	£	35.00	£	-	£ 35.00	
25.11.2025	INV-23149	4093	ALCA - Data Protection for Councillors - Caroline Leonard	£	35.00	£	-	£ 35.00	
21.11.2025	IV00276	4093	ALCA - GDPR E-learning - Teri Simmonds	£	14.00	£	-	£ 14.00	
21.11.2025	IV00273	4093	ALCA - GDPR E-learning - Rosie Barrett	£	14.00	£	-	£ 14.00	
21.11.2025	IV00274	4093	ALCA - GDPR E-learning - Esme Winter	£	14.00	£	-	£ 14.00	
21.11.2025	IV00275	4093	ALCA - GDPR E-learning - James Gay	£	14.00	£	-	£ 14.00	
21.11.2025	IV00272	4093	ALCA - GDPR E-learning - Ibby Kramar	£	14.00	£	-	£ 14.00	
21.11.2025	IV00271	4093	ALCA - GDPR E-learning - Ella Bower	£	14.00	£	-	£ 14.00	
21.11.2025	IV00270	4093	ALCA - GDPR E-learning - Vivienne McDonnell	£	14.00	£	-	£ 14.00	
21.11.2025	IV00269	4093	ALCA - GDPR E-learning - Allen Richards	£	14.00	£	-	£ 14.00	
21.11.2025	IV00268	4093	ALCA - GDPR E-learning - Kelvin Bush	£	14.00	£	-	£ 14.00	
21.11.2025	IV00266	4093	ALCA - GDPR E-learning - Katherine Sears	£	14.00	£	-	£ 14.00	
24.11.2025	IV00277	4093	ALCA - GDPR E-learning - Jamie Osbourne	£	14.00	£	-	£ 14.00	
24.11.2025	IV00278	4093	ALCA - GDPR E-learning - Kate Gretton	£	14.00	£	-	£ 14.00	
24.11.2025	Iv00279	4093	Leonard	£	14.00	£	-	£ 14.00	
08.12.2025	INV-23209	4093	ALCA - Data Protection for Councillors - Andy Halliday and Caitlin Brennan	£	70.00	£	-	£ 70.00	
09.12.2025	IV00290	4093	ALCA - GDPR E-learning - Lisa Edwards	£	14.00	£	-	£ 14.00	
31.10.2025	C552644	4418	Alide Hire - Digger Hire	£	880.26	£	176.05	£ 1,056.31	DNP
13.11.2025	C554050	4418	Alide Hire - Digger Hire	£	15.00	£	3.00	£ 18.00	DNP
13.11.2025	C554298	4418	Alide Hire - CREDIT NOTE	£	(918.53)	£	(183.71)	£ (1,102.24)	DNP
26.11.2025	C554885	4418	Alide Hire - Digger Hire	£	563.19	£	112.64	£ 675.83	
30.11.2025	204249	4503	Bateman Skips - Skip Hire	£	312.50	£	62.50	£ 375.00	

24.11.2025	8461706	4117/4061	B&NES - Hire of The Space KeynshamNow and Town Council meetings	£ 172.91	£ 34.58	£ 207.49
02.12.2025	138115	4030	B&NES - Quarterly Rent for Temple Street 25.12.2025 - 24.03.2026	£ 5,000.00	£ 1,000.00	£ 6,000.00
21.11.2025	SI001291	4104	BUKO Traffic & Safety - Road Closure Signs for Winter Festival	£ 964.61	£ 192.93	£ 1,157.54
30.11.2025	5495	4506	Burnett Business Park - Workshop Rent	£ 870.83	£ 174.17	£ 1,045.00
05.12.2025	277858	4020	BWS Group - Labour for alarm on new office door	£ 38.00	£ 7.60	£ 45.60
11.12.2025		4105	Chew Creatives - Grant Award 2025-2026	£ 566.87	£ -	£ 566.87
10.12.2025	CD-244215217	4091	Culligan - Water refills and December Rental and Service	£ 84.20	£ 16.84	£ 101.04
19.11.2025	26247	4101	Field & Lawn - Repair of Choir Boy Christmas Light	£ 750.00	£ 150.00	£ 900.00 DNP
30.11.2025	INV-0071	4104	Finch Music - Compere for Winter Festival	£ 375.00	£ -	£ 375.00
24.11.2025	946	4101	Frenchay Forestry - Christmas Tree	£ 1,200.00	£ 240.00	£ 1,440.00
28.11.2025	329248	4608	Futurform - Wheelchair A Frame Bench	£ 520.00	£ 104.00	£ 624.00
10.12.2025	551153106	4027	James Hallam Council Guard - Cyper Package Insurance Renewal	£ 30.24	£ -	£ 30.24
31.10.2025	90/25	4104	Keynsham Baptist Church - Hall Hire for Winter Festival	£ 150.00	£ -	£ 150.00
27.11.2025	2158411	4511	KitCo - Beanie Hats and Safety Boots	£ 98.25	£ 1.80	£ 100.05
14.11.2025	2158341	4511	KitCo - Waterproof Trousers and Jacket	£ 35.90	£ 7.18	£ 43.08
21.11.2025	2158367	4511	KitCo - Trousers and Beanies	£ 96.80	£ 19.36	£ 116.16
19.11.2025	47489	4045	KN Office - A4 2026 Diary	£ 4.39	£ 0.88	£ 5.27
18.11.2025	47401	4045	KN Office - A4 Laminating Pouches and A5 Manilla Envelopes	£ 14.10	£ 2.82	£ 16.92
24.11.2025	47843	4508/4045	KN Office - A4 White Card and Paper Towels	£ 38.74	£ 7.75	£ 46.49
17.11.2025	47092	4045	KN Office - A3 Paper, A3 Laminating Pouches, Multipunched Pockets and A4 Gussett Envelopes	£ 62.80	£ 12.56	£ 75.36

21.11.2025	LSUK.25-0999	4090	Labosport Ltd - Hydrological Risk Assessment	£ 2,675.00	£ 535.00	£ 3,210.00
19.11.2025	680968	4513	Lister Wilder - Stihl Pruner	£ 93.68	£ 18.74	£ 112.42
10.12.2025	681391	4508	Lister Wilder - Sharpen Saw Chain	£ 7.50	£ 1.50	£ 9.00
29.11.2025		4104	Poppy Smith - Performance at Winter Festival	£ 50.00	£ -	£ 50.00
29.10.2025	93726	4502	RoSPA Play Safety - Annual Play Area Inspections	£ 750.00	£ 150.00	£ 900.00
01.12.2025	24330	4104	Safe & Sound - Stewarding at Winter Festival	£ 5,527.50	£ 1,105.50	£ 6,633.00
02.12.2025		4104	Same Same But Different Theatre - Punch and Judy shows for Winter Festival	£ 250.00	£ -	£ 250.00
27.11.2025	4	4183	Simon Hazelwood - Piano Tunings for Community Piano	£ 100.00	£ -	£ 100.00
01.12.2025	1	4104	Sophia Adams - Music Performance at Winter Festival	£ 20.00	£ -	£ 20.00
08.12.2025	2691	4104	Spirolux - Hire of Snow Machine at Winter Festival	£ 101.00	£ 20.20	£ 121.20
08.12.2025	2690	4104	Spirolux - Stage Hire at Winter Festival	£ 2,796.00	£ 559.20	£ 3,355.20
12.11.2025		4119	St Johns Mother's Union - Cooking TimeOut	£ 30.00	£ -	£ 30.00
26.11.2025		4119	St Johns Mother's Union - Cooking TimeOut	£ 30.00	£ -	£ 30.00
30.11.2025	INV-0734	4712/210/396	The Big Lemon - K1 Bus Service November 2025	£ 13,876.09	£ -	£ 13,876.09
26.11.2025	2008958971	4402/4505/ 4104	Trade UK - Cable Ties, Tape, Handwash, etc	£ 62.20	£ 12.44	£ 74.64
04.12.2025	2009174719	4402	Trade UK - Descaler, Jointing Knife, Tape Measure, Gloves, Treated Wood	£ 69.48	£ 13.89	£ 83.37
24.10.2025	1083855	4026/401	UK Safety - PAT Testing at TimeOut	£ 96.00	£ 19.20	£ 115.20
06.12.2025	VS238566	4104	Vertigo Stilts Ltd - Stilt Walker at Winter Festival	£ 300.00	£ -	£ 300.00
08.12.2025	27004	4060	Voice Press Ltd - Keynsham Voice December 2025 edition	£ 218.00	£ 43.60	£ 261.60

15.11.2025	SINV092699	4089	Worknest - Combined Core - Year 3 Renewal	£ 4,994.99	£ 999.00	£ 5,993.99	DNP
01.12.2025		4042	Xerox Finance - Photocopying Lease	£ 328.05	£ 65.61	£ 393.66	DNP
				£ 94,787.00	**£ 6,370.04**	**£ 101,157.04**	
			AUTHORISED FOR PAYMENT				
			Signature		Date		
			AWait		161225		
			Cllr Andy Wait				