Town Council Meeting 21st October 2025 — Agenda Item

## Schedule of invoices due for payment - October 2025

| Date | INVOICE NO. | Code | Payee | Amount | VAT | Total |
|---|---|---|---|---|---|---|
| **DIRECT DEBIT** | | | | | | |
| 01.10.2025 | | 4028 | B&NES Council - Non-Domestic Rates Bill for Temple Street October 2025 | £ 634.00 | £ - | £ 634.00 |
| 01.10.2025 | | 4406 | B&NES Council - Non-Domestic Rates Bill for Cemetery October 2025 | £ 177.00 | £ - | £ 177.00 |
| 01.10.2025 | | 4507 | B&NES Council - Non-Domestic Rates Bill for Burnett October 2025 | £ 62.00 | £ - | £ 62.00 |
| | | 4070 | Barclays - Charges | £ 8.52 | £ - | £ 8.52 |
| 21.09.2025 | M023 LK | 4046 | BT - Phone Charges | £ 133.99 | £ 26.80 | £ 160.79 |
| 27.09.2025 | M024 4Z | 4085 | BT - Broadband Charges | £ 65.33 | £ 13.07 | £ 78.40 |
| 15.09.2025 | CD-2444076372 | 4091 | Culligan - Water Cooler rental September 2025 & Water | £ 102.95 | £ 20.59 | £ 123.54 |
| 01.10.2025 | KI-06E101F2-0016 | 4405 | EDF - Cemetery | £ 40.59 | £ 2.03 | £ 42.62 |
| 01.10.2025 | KI-4904725F-0016 | 4024/202 | EDF - Burnett | £ 34.35 | £ 1.72 | £ 36.07 |
| 01.10.2025 | KI-1F4A64E6 | 4024 | EDF - Temple Street | £ 132.08 | £ 6.60 | £ 138.68 |
| 01.10.2025 | ki-5573f7bd-0016 | 4024 | EDF - Temple Street | £ 33.15 | £ 1.66 | £ 34.81 |
| | | 4049 | EE - Mobile Phone Charges | £ 40.00 | £ 8.00 | £ 48.00 |
| 30.09.2025 | 1143240 | 4041 | ITEC - Photocopier charges | £ 187.44 | £ 37.49 | £ 224.93 |
| 30.09.2025 | ico:00011603444 | 4023/102 | Informations Commissioners Office - Data protection fee | £ 78.00 | £ - | £ 78.00 |
| 30.09.2025 | 158854 | 4084 | Payroll Options - Payroll service | £ 160.04 | £ 32.01 | £ 192.05 |
| 29.09.2025 | 250431 | 4085 | So Vision IT - Computer software support (Managed services office) | £ 961.16 | £ 192.23 | £ 1,153.39 |

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| 14.10.2025 | C780BD3D-0067 | 4085/102 | Timetastic - Online Annual Leave System 08.10.2025 - 08.11.2025 | £ 27.50 | £ 5.50 | £ 33.00 |
| 08.09.2025 | C780BD3D-0066 | 4085 | Timetastic - Online Annual Leave System 08.09.2025 - 08.10.2025 | £ 26.40 | £ 5.28 | £ 31.68 |
| 14.09.2025 | 108856412 | 4419/202 | UK Fuel - Fuel | £ 79.94 | £ 15.85 | £ 95.79 |
| | | 4419 | UK Fuel - Fuel | | | £ - |
| 17/09/2025 | 16 | 4070/102 | Unity Trust - Charges | £ 22.20 | £ - | £ 22.20 |
| 17/09/2025 | | 4070/102 | Unity Trust - Cash and Cheque charges 4/6 - 3/9 | £ 0.90 | £ - | £ 0.90 |
| 19.08.2025 | 6069020416 | 4654/203 | Water 2 Business - Manor Road Water | £ 149.77 | £ - | £ 149.77 |
| **DEBIT CARD** | | | | | | |
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| 18.09.2025 | IEE2025013762555 | 4085 | Adobe - Monthly Software Fee (18.09.2025 - 17.10.2025) | £ 65.49 | £ - | £ 65.49 |
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| **CREDIT CARD** | | | | | | |
| 03.09.2025 | GB50000468GF1I | 4119/401 | Amazon - Fabric paint | £11.66 | £2.33 | £13.99 |
| 11.09.2025 | GB57T9HHABEI | 2100/107 | Amazon - Daffodil Bulbs | £37.48 | £7.50 | £44.98 |
| 11.09.2025 | GB57Y0IIABEI | 4100/103 | Amazon - A2 Board | £49.99 | £10.00 | £59.99 |
| 13.09.2025 | DS-AEU-INV-GB-2025-498338088 | 4183/103 | Amazon - Piano Protector | £18.88 | £0.00 | £18.88 |
| 14.09.2025 | GB57w3JCABEI | 4051/202 | Amazon - Visitors Book Cemetery | £7.90 | £1.58 | £9.48 |
| 15.09.2025 | GB57XJLHABEI | 4119/401 | Amazon - Italian signs | £7.05 | £1.14 | £8.46 |
| 15.09.2025 | GB50010I1JRY7I | 4119/401 | Amazon - Italian Flags | £4.44 | £0.89 | £5.33 |
| 16.09.2025 | GB57YLXEABEI | 2100/107 | Amazon - Brown food bags (for daffodils) | £4.79 | £0.96 | £5.75 |
| 17.09.2025 | ZZCW00171707 | 4025/102 | BANES - Recycling and Waste bags | £230.00 | £0.00 | £230.00 |
| 17.09.2025 | 10595 | 4650/203 | Grassline - Line paint | £359.88 | £71.98 | £431.86 |
| 18.09.2025 | GB5002DGXGJNDI | 4104/103 | Amazon - Fairy Lights | £9.99 | £2.00 | £11.99 |
| 18.09.2025 | ZZXS00644241 | 4104/103 | BANES - Parking Admin KWF | £162.18 | | £162.18 |

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| 18.09.2025 | WEB15564236 | 4101/103 | Baker Ross - Wooden Stars | £9.90 | £2.31 | £13.85 | |
| 24.09/2025 | GB588KOCABEI | 4104/103 | Amazon - Christmas Baubles | £33.18 | £6.63 | £39.81 | |
| 26/09/2025 | | 4109/103 | Poppy Shop - Wreath | £40.00 | £0.00 | £40.00 | |
| 26/09/2025 | ZZWS00645086 | 4104/103 | BANES - Parking Restrictions KWF | £832.50 | £166.50 | £999.00 | |
| 26/09/2025 | ZZWS00646090 | 4104/103 | BANES - Parking Restrictions KWF | £851.48 | £76.24 | £927.72 | |
| 29/09/2025 | GB5000B5UOCHTI | 4119/401 | Amazon - Fairy Lights | £10.61 | £2.12 | £12.73 | |
| 29/09/2025 | GB58E92LABEI | 4119/401 | Amazon - T-Shirts Youth | £28.52 | £5.70 | £34.22 | |
| 29/09/2025 | GB50003GWLLPRI | 4119/401 | Amazon - Glow in the dark face paint | £ 8.32 | £ 1.67 | £ 9.99 | |
| **BACS** | | | | | | | |
| 13.10.2025 | Transfer | Various | Salaries for October 2025 | £ 27,945.09 | £ - | £ 27,945.09 | |
| 22.10.2025 | Transfer | Various | Unison - October 2025 (contra-payment) | £ 41.85 | £ - | £ 41.85 | |
| 22.10.2025 | Transfer | Various | HMRC - Monthly Tax and NI deductions for October 2025 | £ 8,703.48 | £ - | £ 8,703.48 | |
| 22.10.2025 | Transfer | Various | Avon Pension superannuation contributions - October 2025 | £ 8,132.38 | £ - | £ 8,132.38 | |
| 03.10.2025 | IV00184 | 4093/108 | ALCA - Cllr Burton GDPR Course | £ 14.00 | £ - | £ 14.00 | |
| 02.09.2025 | INV-22943 | 4093/102 | ALCA - DD Preventing Sexual Harrassment | £ 35.00 | £ - | £ 35.00 | |
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| 30.09.2025 | C548690 | 4418 | Alide Hire - Digger Hire | £ 282.90 | £ 56.58 | £ 339.48 | |
| | | 4418 | Alide Hire - Digger Hire | | | £ - | |
| 07.10.2025 | 892158 | 4033 | Ashfords LLP - Professional Fees | £ 580.00 | £ 116.00 | £ 696.00 | |
| | | 4503 | Bateman Skips - Skip Hire | £ 312.50 | £ 62.50 | £ 375.00 | |
| | | 4117 | B&NES - Hire of The Space.Keynsham Now/Planning/Council | | | £ - | |
| 06.10.2025 | 8416099 | 4123/105 | B&NES - Hire of the Space KIB | £ 108.33 | £ 21.67 | £ 130.00 | |
| | | | Bargain Booze - Refund of overpayment on invoice | £ 60.00 | £ - | £ 60.00 | DNP |

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| 07.10.2025 | 460 | 4063/102 | Bridget Bowen - Internal Audit October 2025 | £ 418.75 | £ - | £ 418.75 |
| 29.09.2025 | 2376 | 4122/103 | Bristol Pop Orchestra - Bandstand Performance | £ 240.00 | £ - | £ 240.00 |
| 30.08.2025 | 5352 | 4506 | Burnett Business Park - Workshop Rent | £ 870.83 | £ 174.17 | £ 1,045.00 |
| 20.09.2025 | INV-0420 | 4723/210 | C.Live Electrical Services - Replace roof at Sports Pavilion | £ 10,343.50 | £ 2,068.70 | £ 12,412.20 |
| 07.10.2025 | 74987 | 4089/102 | Dantek - Water Hygiene monitoring | £ 110.00 | £ 22.00 | £ 132.00 |
| 12.09.2025 | IN1108935990 | 4654 | DRAX - Manor Road 01.08.2025 - 28.08.2025 | £ 67.75 | £ 3.05 | £ 70.80 |
| 01/09/2025 | INV-1176 | 4801 | Elm Farm Partners - Rental of Park Road Allotments | £ 1,072.41 | £ - | £ 1,072.41 |
| 16.09.2025 | 548437757 | 4104 | James Hallam - Insurance for Winter Festival | £ 755.33 | £ - | £ 755.33 |
| 07.10.2025 | 549155133 | 4027 | James Hallam - Plant Insurance | £ 392.00 | £ - | £ 392.00 |
| 07.10.2025 | 548898833 | 4027 | James Hallam - GPA Insurance | £ 504.37 | £ - | £ 504.37 |
| 07.10.2025 | 549154987 | 4027 | James Hallam - Fleet Insurance | £ 2,180.16 | £ - | £ 2,180.16 |
| 07.10.2025 | 549155389 | 4027 | James Hallam - Cyber Insurance | £ 719.68 | £ - | £ 719.68 |
| 07.10.2025 | 549223207 | 4027 | James Hallam - Commercial Combined Insurance | £ 8,498.17 | £ - | £ 8,498.17 |
| 01.10.2025 | INV-10727 | 4104 | Janus Ridgeway - Market Stall Hire KWF | £ 1,938.33 | £ 387.67 | £ 2,326.00 |
| | | | | | | £ - |
| 01.10.2025 | | 4105/103 | Keynsham Amateur Swimming Club - Grant 25/26 | £ 550.00 | £ - | £ 550.00 |
| 01.09.2025 | BSMMP/004825 | 4122/103 | Keynsham & District Mencap Society - Grant 25/26 | £ 150.00 | £ - | £ 150.00 |
| 15.09.2025 | 25-1002 | 4181/401/395 | Keynsham Hockey Club - Hire of Hockey Pitch 28.08.2025 | £ 40.00 | £ - | £ 40.00 |
| 17.09.2025 | | 4122 | Keynsham Light Opera Group - Bandstand Performance 14th September 2025 | £ 200.00 | £ - | £ 200.00 |
| 19.09.2025 | | 4105 | Keynsham Light Opera Group - Grant Award 2025-2026 | £ 721.46 | £ - | £ 721.46 |

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| 23.09.2025 | 10077497 | 4604/205 | Kinsfisher - Litter and recycling bins cemetery | £ 1,014.80 | £ 202.96 | £ 1,217.76 | |
| 17.09.2025 | 42684 | 4045 | KN Office - Labels, A4 Paper and A4 yellow paper | £ 31.94 | £ 6.39 | £ 38.33 | |
| 04.08.2025 | 269 | 2100 | Joseph Lavington - Bath Urban Treescape - Website integration of tree trail maps | £ 500.00 | £ - | £ 500.00 | |
| | | | | | | £ - | |
| 19.09.2025 | | 4105 | Phoenix Keynsham Youth Theatre - Grant Award 2025-2026 | £ 721.46 | £ - | £ 721.46 | |
| 29.09.2025 | 9074177300 | 4043/102 | Royal Mail - Response Services Licence | £ 99.90 | £ 19.98 | £ 119.88 | |
| 22.08.2025 | 34218 | 4801/301/367 | Scottys Gates - Supply and fit plates at the allotment | £ 160.00 | £ 32.00 | £ 192.00 | |
| | | | Simply Carpets - Refund on overpayment on invoice | £ 60.00 | £ - | £ 60.00 | DNP |
| 08.10.2025 | | 4119/401 | St Johns Mothers Union - Youth cooking sessions | £ 120.00 | £ - | £ 120.00 | |
| 09.10.2025 | INV-0744 | 4104/103 | Super Pirates - KWF Entertainment | £ 250.00 | £ 50.00 | £ 300.00 | |
| 09.10.2025 | INV-0743 | 4104/103 | Super Pirates - KWF Entertainment | £ 250.00 | £ 50.00 | £ 300.00 | |
| 13.10.2025 | 2025-338 | 4051/401 | Topspin - Wheels for table tennis Youth | £ 90.00 | £ 18.00 | £ 108.00 | |
| | | 4712/210/396 | The Big Lemon - K1 Bus Service September 2025 | | £ - | £ - | |
| 16.09.2025 | 200747384 | 4402 | Trade UK - Paint, Paintbrushes, White Spirit and Bucket | £ 125.91 | £ 25.19 | £ 151.10 | |
| 01.10.2025 | 2007524789 | 4508/4509/4022 | Trade UK - | £ 13.87 | £ 2.77 | £ 16.64 | |
| 04.10.2025 | 2007616989 | 4508/205 | Trade UK - Inox Cut Disc | £ 6.97 | £ 1.39 | £ 8.36 | |
| 02.10.2025 | 2007557213 | 4402/202 | Trade UK - Mastercrete | £ 32.77 | £ 6.55 | £ 39.32 | |
| | | | Trade UK - | | | £ - | |
| 17.09.2025 | UKSM-ADS-179707 | 4026 | UK Safety Management Ltd - Fixed Wire Testing Temple Street Office | £ 308.00 | £ 61.60 | £ 369.60 | |
| 30.09.2025 | 1092696 | 4026/102 | UK Safety Management Ltd - PAT testing Office | £ 158.40 | £ 31.68 | £ 190.08 | |

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| 19.09.2025 | | 4122/103 | Winterbourne Wind Band - Bandstand Performance 06.09.2025 | £ 125.00 | £ - | £ 125.00 |
| | | | | **£ 85,998.84** | **£ 4,149.23** | **£ 90,148.07** |

**AUTHORISED FOR PAYMENT**

Signature

Cllr Andy Wait

Date

21/10/25