

			<b>Keynsham Town Council</b>	<b>Agenda Item</b>		
<b>Monthly Schedule of Expenditure 1st August 2020 - 31st August 2020</b>						
	<b>Date</b>	<b>Code</b>	<b>Payee</b>	<b>Amount</b>	<b>Vat</b>	<b>Total</b>
D/D	15.08.2020	4406	B&NES Council - Non-Domestic Rates Bill for Cemetery August 2020	147.00		147.00
D/D	01.08.2020	4507	B&NES Council - Non-Domestic Rates Bill for Burnett August 2020	59.00		59.00
D/D		4028	B&NES Council - Non-Domestic Rates Bill for Temple Street Office August 2020- Fee waived for due to empty property rate for period (01.05..2020 - 31.05.2020)	0.00		0.00
D/D	03.08.2020	4070	Barclays - Bank charges (August 2020) (15 June - 12 Jul 2020)	6.50		6.50
D/D	01.08.2020	4506	Burnett Business Park - Workshop rent August 2020 (incl RPI increase 2018 3%)	435.59	87.11	522.70
D/D	27.08.2020	4042	De Lage Landen - photocopier lease quarterly (27 Aug 2020 - 27 November 2020)	523.25	104.65	627.90
D/D	18.08.2020	4024	Havenpower - Electric supply - Temple Street (01.07.2020 - 31.07.2020)	68.09	3.41	71.50
D/D	18.08.2020	4654	Havenpower - Electric supply - Manor Road (01.07.2020 - 31.07.2020)	18.23	0.92	19.15
D/D	18.08.2020	4654	Havenpower - Electric supply - Manor Road (01.07.2020 - 31.07.2020)	18.23	0.92	19.15
D/D	18.08.2020	4509	Havenpower - Electric supply - Burnett (01.07.2020 - 31.07.2020)	21.65	1.09	22.74
D/D	18.08.2020	4405	Havenpower - Electric supply - Cemetery (01.07.2020 - 31.07.2020)	25.91	1.30	27.21
D/D	26.08.2020	4093	Initial Hygiene - Hand dryer x 2 (Pavillion)	31.75	6.35	38.10
D/D	21.08.2020	4088	Iris - Monthly auto enrolment - 17 employees (01.07.2020 - 31.07.2020)	19.04	3.81	22.85
D/D	21.08.2020	4088	Iris - Monthly payslips - 17 employees (01.07.2020 - 31.07.2020)	9.52	1.90	11.42
D/D	15.08.2020	4085	So Vision IT - (Managed services office) (01.08.2020 - 31.08.2020)	62.50	12.50	75.00
D/D	11.08.2020	4085	So Vision IT - Computer software support (Managed services office) (28.07.2020)	731.90	146.38	878.28
D/D	19.08.2020	4046	SW Comms - phone service charges	121.47	24.29	145.76

D/D	24.08.2020	4085	Talk Talk - Broadband	40.95	8.19	49.14
D/D	24.08.2020	CODE	UK Fuel - Fuel	30.93	6.18	37.11
D/D	10.08.2020	4505	UK Fuel - Fuel	97.89	19.58	117.47
D/D	03.08.2020	CODE	UK Fuel - Fuel	85.97	17.19	103.16
D/D	26.08.2020	4091	Water Logic - cooler rental	15.47	3.09	18.56
Debit card	18.08.2020	4085	Adobe - software fee (August)	59.00		59.00
Debit card	21.08.2020	4505	Government Vehicle Tax - Vehicle tax for van CV11 1JX	265.00		265.00
Debit card	11.08.2020	4045	HP Store - Ink cartridges HP250XL black, HPXL colour pack & HP 953 Yellow	160.82	32.16	192.98
Debit card	20.08.2020	4093	Project Skills solution - Course fee - Michael Frison - NRSWA Unit 2	150.00	30.00	180.00
Debit card	12.08.2020	4096	Starzecs - Cemetery padlock key cutting	8.33	1.67	10.00
Debit card	08.08.2020	4085	Timetastic - Online annual leave system (August)	14.25	2.85	17.10
BACS	10.08.2020	Various	Salaries for August 2020	15730.21		15730.21
BACS		Various	Unison - August 2020 (contra-payment)	76.60		76.60
BACS	24.08.2020	Various	HMRC - Monthly Tax and NI deductions for August 2020	5035.42		5035.42
BACS	24.08.2020	Various	Avon Pension superannuation contributions - August 2020	4520.97		4520.97
BACS	24.08.2020	4093	Acas - Course - Managing Discipline & Grievance x 3	330.00		330.00
BACS	24.08.2020	4093	ALCA - Essential Councillors Course - 7th Sept Cllrs D Cooper & B Simmons	120.00		120.00
BACS	24.08.2020	4093	ALCA - Climate Action Planning Day - Cllr H MacFie, A Greenfield, C Buxton, Caitlin Brennan & Town Clerk	50.00		50.00
BACS	24.08.2020	4402	Alide Hire - Digger hire 4 August - 6 August plus delivery & collection	214.76	42.95	257.71
BACS	24.08.2020	4031	Apex Alarms - Annual service of alarm at Cemetery	80.00	16.00	96.00
BACS	24.08.2020	4511	Arco - Cargo pants 38w 29l x 2	16.90	3.38	20.28
BACS	24.08.2020	4511	Arco - Tojan T shirt L and logo (Dan)	20.48	4.10	24.58
BACS	24.08.2020	4511	Arco -Trojan black safety boot size 9 (Dan)	47.62	9.52	57.14
BACS	24.08.2020	4511	Arco - Bottle grn M T shirt, cargo pants 32w 31L and fleece M plus logo	66.93	13.39	80.32
BACS	24.08.2020	4402	Bateman Skips - Skip hire	220.00	44.00	264.00
BACS	24.08.2020	4402	Bateman Skips - Skip hire	220.00	44.00	264.00
BACS	24.08.2020	4402	Bateman Skips - Skip hire	220.00	44.00	264.00

BACS	24.08.2020	4031	BW Standfast - Upgrade of office alarm to digital	225.00	45.00	270.00
BACS	24.08.2020	4062	Dentons - Advert - Dentons Directory	108.00	21.60	129.60
BACS	24.08.2020	4090	Gales Solicitors - fee for settlement agreement	250.00	50.00	300.00
BACS	24.08.2020	4093	Greenway Training - Training PA6A (Pesticides) (KB - 19.08.2020)	250.00	50.00	300.00
BACS	24.08.2020	4093	Greenway Training - Training PA1 (Pesticides) (KB - 18.08.2020)	150.00	30.00	180.00
BACS	24.08.2020	Various	ITEC - Photocopying	6.47	1.29	7.76
BACS	24.08.2020	4061	Keynsham Methodist Church - Room hire 3rd March - Grants, 10th March Finance and 16th March Planning	156.75		156.75
BACS	24.08.2020	4045	KN Office Supplies - 26/6 staples	0.99	0.19	1.18
BACS	24.08.2020	4045	KN Office Supplies - C5 & C 4 Manilla envelopes	12.09	2.41	14.50
BACS	24.08.2020	4508	KN Office Supplies - Toilet rolls and hand towels	20.99	4.19	25.18
BACS	24.08.2020	4045	KN Office Supplies - Lever Arch files	8.93	1.78	10.71
BACS	24.08.2020	4045	KN Office Supplies - A4 white copier paper, A4 yellow paper, A3 white copier paper, A3 laminating pouches, index cards, lever arches files, cellotape	101.29	20.25	121.54
BACS	24.08.2020	4104	Minuteman Press - 12 station posters	240.00	48.00	288.00
BACS	24.08.2020	4119	Olas Art - Art activities - youth service (24.08.2020)	336.00		336.00
BACS	24.08.2020	4048	Royal Mail - Keynsham News deliveries 8369 copies Autumn Edition	926.67	185.33	1112.00
BACS	24.08.2020	4093	SLCC - Training - Creating accessible Word and PDF docs - JS	35.00	7.00	42.00
BACS	24.08.2020	4093	SLCC - Training - Data Protection - VM	35.00	7.00	42.00
BACS	24.08.2020	4093	SLCC - Training - Data Protection - JS & LE	70.00	14.00	84.00
BACS	24.08.2020	4093	SLCC - Training - 129708 (30.09.2020) Website accessibility -DA (sum due from invoice £64.00 credit on account)	16.67	3.33	20.00
BACS	24.08.2020	4093	SLCC - Training - Quotes, tenders & contract management 7th, 14th & 21st September - Town Clerk	135.00	27.00	162.00
BACS	24.08.2020	4093	SLCC - Training - Cemetery Course JS incorrect amount invoiced total training cost £198 and not £174 as paid - explained in sheet attached to invoice) £24.00 due	20.00	4.00	24.00
BACS	24.08.2020	4085	SoVision - Engineer - office equipment move	1102.50	220.50	1323.00
BACS	24.08.2020	4085	SoVision - Solid state drive (5 year warranty) Invoice not received previously	167.00	33.40	200.40

BACS	24.08.2020	4090	Surrey Hills Solicitors - Fees - Dedication of footpath - Keynsham to Saltford - Revising Documents and agreeing final version	600.00	120.00	720.00
BACS	24.08.2020	4090	Surrey Hills Solicitors - General legal advice - Public sector equality duty and TROs	325.00	65.00	390.00
BACS	24.08.2020	4034	Wilde & Lye Removal Services - storage of office furniture (03.05.2020 - 15.06.2020)	337.50	67.50	405.00
				<b>35834.98</b>	<b>1,765.65</b>	<b>37,600.63</b>