

Annual Meeting 19th May 2020			Keynsham Town Council		Agenda Item 23(a)(i)					
			Monthly Schedule of Expenditure 1st March 2020 - 31st March 2020							
Chq No	Date	Code	Payee	Amount	Vat	Total				
D/D		4027	Aviva Insurance (March)	546.46		546.46				
D/D	06.03.2020	4070	Barclays - Bank charges (March 2020) (13 Jan 2020 - 12 Feb 2020)	8.15		8.15				
D/D		4506	Burnett Business Park - Workshop rent March 2020 (incl RPI increase 2018 3%)	435.59	87.11	522.70				
D/D	02.03.2020	Various	EE - Mobile phone charges for 7 phones	61.45	12.29	73.74				
D/D	31.03.2020	Various	EE - Mobile phone charges for 7 phones	130.03	26.01	156.04				
D/D	24.03.2020	4405	Haven Power - Electric Supply - Cemetery (01.01.2020 - 31.01.2020)	96.04	4.81	100.85				
D/D	24.03.2020	4654	Haven Power - Electric Supply - Manor Road (01.02.2020 - 29.02.2020)	9.35	0.46	9.81				
D/D	24.03.2020	4654	Haven Power - Electric Supply - Manor Road (01.02.2020 - 29.02.2020)	16.87	0.84	17.71				
D/D	24.03.2020	4024	Haven Power - Electric Supply - Temple Street (01.02.2020 - 29.02.2020)	24.78	1.24	26.02				
D/D	10.03.2020	4024	Haven Power - Electric Supply - Cemetery (01.01.2020 - 31.01.2020)	62.12	3.10	65.22				
CREDIT	10.03.2020	4024	Haven Power - Electric Supply - Cemetery (01.01.2020 - 31.01.2020)	-62.12	-3.10	-65.22				
D/D	24.03.2020	4405	Haven Power - Electric Supply - Cemetery (01.01.2020 - 29.02.2020)	66.69	3.33	70.02				
D/D	02.03.2020	4093	Initial Hygiene - handriers	31.75	6.35	38.10	Find invoice			
D/D	07.03.2020	4088	Iris - Monthly payslips - 17 employees (01.02.2020 - 29.02.2020)	9.52	1.90	11.42				
D/D	23.03.2020	4088	Iris - Monthly auto enrolment - 17 employee(01.02.2020 - 29.02.2020)	19.04	3.81	22.85				
D/D	14.03.2020	4085	So Vision IT - Computer software support (Managed services office) (01.03.2020 - 31.03.2020)	62.50	12.50	75.00				
D/D	12.03.2020	4085	So Vision IT - Computer software support (Managed services office) (28.02.2020 - 27.03.2020)	572.50	114.50	687.00				
D/D	06.03.2020	4046	SW Comms - Service charges	120.44	24.09	144.53				
D/D		4085	SWC Cloud Services Limited - Telephone system (quarterly rental - 01.03.2020 - 31.05.2020)	31.41	6.28	37.69				
D/D	24.03.2020	4085	Talk Talk Business - Broadband	40.95	8.19	49.14				
D/D	02.03.2020	4508	UK Fuel - Fuel	84.86	16.97	101.83				
D/D	09.03.2020	4505	UK Fuel - Fuel	3.00	0.60	3.60				
D/D	30.03.2020	4508	UK Fuel - Fuel	151.95	30.39	182.34				
D/D	02.03.2020	4024	Water2Business (29.01.19 - 21.01.2020) Temple Street	100.65		100.65				
D/D	26.03.2020	4091	Water Logic - cooler rental	18.85	3.77	22.62				
Debit card	20.03.2020	4085	Adobe - software fee ((March)	59.00		59.00				
Debit card	08.03.2020	4085	Timetastic - Online annual leave system	15.20	3.04	18.24				
Debit card	12.03.2020	Transfer	Petty cash	200.00		200.00				
Debit card	06.03.2020	4050	Amazon - Isorporpyl Alocohol various sizes	208.90		208.90	£37.00 Refunded			
Debit card	10.03.2020	4045	Amazon - Sticky notes leaf shaped (10 pads) for climate change event & Tree Bulletin Board for climate change event PLUS	30.78		30.78				
Debit card	10.03.2020	4050	Amazon - Medipal Alcohol Wipes	133.00		133.00				

Debit card	13.02.2020	4034	B&NES Council - Parking suspension 1 bay - contractor van parking (part of office refurb)	124.00		124.00				
Debit card	26.03.2020	4402	Bendry Brothers - timber for cemetery 22 x 150 x 2.4 treated (40) & 47 x 75 x 3.6 treated (30)	320.20	64.04	384.24				
Debit card	03.03.2020	4119	Indeed - Recruitment - Grounds maintenance & Youth service	150.71		150.71	Find invoice			
Debit card	30.03.2020	4110	Marks and Spencer - Flowers for employee	25.00		25.00				
Debit card	16.03.2020	4129	Tesco online - mobile phones - Churches Together & Community COVID 19 support group x 3	132.00		132.00				
Debit card	16.03.2020	4049	Tesco online - mobile phones	417.00		417.00				
Debit card	19.03.2020	4049	Tesco online - mobile phones x 3 Offic staff	132.00		132.00				
Debit card	20.03.2020	4049	Tesco online - mobile phones Office/YW	88.00		88.00				
Debit card	20.03.2020	4085	Zoom - online video conferencing - Annual subscription	119.90	23.98	143.88				
Debit card	6.03.2020	4402	Dalton Engineering - Disinfectant Cemetery	625.00	125.00	750.00				
CHQ 103600	27.03.2020	4088	RBS Rialtas - Omeg Software 5 users	379.00	75.80	454.80				
BACS	16.03.2020	Various	Salaries for March 2020 (£16531.64 - £3.00 for overpayment VM Feb)	16528.64		16528.64				
BACS	18.03.2020	Various	Unison - March 2020 (contra-payment)	76.60		76.60	Not paid until April	emergency batch		
BACS	18.03.2020	Various	HMRC - Monthly Tax and NI deductions for March 2020	5582.74		5582.74	Not paid until April			
BACS	18.03.2020	4505	A J Mowers - Service and parts for Toro GM3400	662.20		662.20				
BACS	18.03.2020	4048	At Your ?Servie (Avoca Marketing) - delivery of Keynsham News	563.39	112.68	676.07				
BACS	18.03.2020	Various	Avon Pension superannuation contributions - March 2020	5742.99		5742.99	Not Paid until April			
BACS	18.03.2020	4105	1st Keynsham Scout Group - Grant Award 2020	500.00		500.00				
BACS	18.03.2020	4025	AcornUK Limited - supply of products & cleaning Manor Road 7th, 14th, 21st & 28th Feb 2020	212.00		212.00				
BACS	18.03.2020	4092	ALCA - Annual subscriptions	1821.93		1821.93				
BACS	18.03.2020	4402	Alide Hire Services - digger collection (underpaid by £2.00 to be paid in April 2020)	8.33	1.67	10.00				
BACS	18.03.2020	4402	Alide Hire Services - Digger hire 3 - 5 March 2020 delivery & collection	139.84	27.97	167.81				
BACS	18.03.2020	4050	Arco - FFP3 MASKS box 10 x 2	122.92	24.58	147.50				
BACS	18.03.2020	4653/4402	Arco - Emergency Air Horn	27.21	5.44	32.65				
BACS	18.03.2020	4020	BWS Standfast - Intruder alarm service	32.00	6.40	38.40				
BACS	18.03.2020	4094	Cheryl Scott - Travel expenses (minus £1.00 overpaid last claim)	92.15		92.15				
BACS	18.03.2020	4505	Crescent Garage - Service of van, oil, oil filter and pollen filter	160.00	32.00	192.00				
BACS	18.03.2020	4118	Community At 67 - Room hire for Youth Service 5, 12, 19, 26 June 2019 & 7, 14, 21, 28 June 2019	297.00		297.00				
BACS	18.03.2020	4118	Community At 67 - Room hire for Youth Service 3, 10, 17, 24, 31 July 2019	202.50		202.50				
BACS	18.03.2020	4118	Community At 67 - Room hire for Youth Service 7, 14, 28 February 2020	101.25		101.25				
BACS	18.03.2020	4118	Community At 67 - Room hire for Youth Service 11, 18, 25 September 2019	121.50		121.50				
BACS	18.03.2020	4118	Community At 67 - Room hire for Youth Service 17, 24, 31 January 2020	101.25		101.25				

BACS	18.03.2020	4034	Community At 67 - Room hire for Cttee meetings 3 February 2020	45.00		45.00			
BACS	18.03.2020	4801	H J Paget - Rent for Park Road Allotments - (period to 25.03.2020 owed £68.38 & £71.13 peiod 25.03.2020 for 6 mths)	849.51		849.51			
BACS	18.03.2020	Various	ITEC - Photocopying charges (unapid invoice 15.02.19)	37.33	7.47	44.80			
BACS	18.03.2020	4048	Igynte Media Limited - Keynsham News Spring Edition	449.00	89.80	538.80			
BACS	18.03.2020	4105	Keynsham Community Fridge - Grant Award 2019/2020	635.76		635.76			
BACS	18.03.2020	4034	Keynsham Methodist Church - room hire (4 Feb Personnel, 12 Feb EATH & 24 Feb Planning & Development	114.00		114.00			
BACS	18.03.2020	4062	Keynsham & Saltford Times - 13 x 2 advert in the Week In for Climate Emergency Event	109.20	21.84	131.04			
BACS	18.03.2020	4402/4045	KN Office Supplies - Toilet rolls & A4 copier paper	28.90	5.78	34.68			
BACS	18.03.2020	4402/4045/4050	KN Office Supplies - Hand towels, A4 copier white paper, A4 copier paper yellow, Post it Notes & boxes of tissues	57.88	11.57	69.45			
BACS	18.03.2020	4050	Medi supplies - blue nitrile gloves large x 100 medium x 100	152.00	30.40	182.40			
BACS	18.03.2020	4120	Royal Mail - NDP Responses (survey business)	3.38		3.38			
BACS	18.03.2020	4607	Screw Fix - Preparation wheel 115mm x 2	14.15	2.83	16.98			
BACS	18.03.2020	4105	Southside Family Project - Grant award 2019/2020	297.44		297.44			
BACS	18.03.2020		So Vision IT - Councillor tablets	4305.00	861.00	5166.00			
BACS	18.03.2020	4010	The Week In - advert - 19th February situations vacant	50.40	10.08	60.48			
BACS	18.03.2020	4093	Theatre Royal - DBS Checks for Carrie Ford and Kelly Low	80.00		80.00			
BACS	18.03.2020	4093	Theatre Royal - Admin fees associated with DBS Checks for Carrie Ford and Kelly Low	25.00	5.00	30.00			
BACS	18.03.2020	4402/4508	Tradepoint - Wd 40 smart straw	9.95	1.99	11.94			
BACS	18.03.2020	4089	Tradepoint - masking tape, Hammerite balck and yellow, paint brushes x 2 (Manor Road Showers	31.73	6.34	38.07			
BACS	18.03.2020	4508	TT Mowers - Grease gun and grease cartridges	39.00		39.00			
BACS	18.03.2020	4508	TT Mowers - Service of strimmers, hedge cutters, mowers, blowers	2,199.27		2,199.27			
BACS	18.03.2020	4402	Young Johnson - 2 x no. 24 adhesive tubes	28.00	5.60	33.60			
				48,460.86	1,927.74	50,388.60			