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**To All Members of the Environmental and Sustainability Committee:**

**Keynsham Town Councillors:** D Biddleston, C Brennan, C Buxton, D Cooper, A Greenfield (Chairman), B. Simmons and A Wait

**Lead Community Organisations:** Keynsham Plastic Reaction (F Edwards); Keynsham In Bloom (D Drury); Keynsham Wombles (E Davies); Transition Keynsham (new member to be appointed)

**Business Representatives:** Independent Trader (One member to attend); Large Business – John Laing (Pukka Herbs)

**B&NES Ward Councillor** (Cllr H MacFie)

**B&NES Officer** (Jane Wildblood)

cc. All Other Town Councillors

Dear Councillor

You are invited to participate in a remote attendance of the **ENVIRONMENT & SUSTAINABILITY COMMITTEE** on Tuesday 5 January 2021 commencing at 6.00pm

Signed on 24<sup>th</sup> December 2020  
By Dawn Drury, Deputy Town Clerk

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This meeting is open to Members of the Public. For telephone dial in details please contact the Town Clerk.

To Join the Meeting:

<https://us02web.zoom.us/j/83580732086?pwd=VEF2MjNZeGdOUVpwbVQwckNGVDJ2UT09>

**Meeting ID: 835 8073 2086**

**Passcode: 021710**

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THIS MEETING MAY BE FILMED OR RECORDED (PLEASE REFER TO THE TOWN COUNCIL'S PROTOCOL ON THE FILMING AND RECORDING OF LOCAL COUNCIL AND COMMITTEE MEETINGS (adopted August 2014).

## ENVIRONMENT AND SUSTAINABILITY CTTEE AGENDA

### 1. APOLOGIES FOR ABSENCE

#### RECOMMENDATION:

To receive apologies for absence.

### 2. DECLARATIONS OF INTEREST

To receive any Declarations of Interest under Keynsham Town Council's Code of Conduct (adopted on 16<sup>th</sup> April 2019) issued in accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 1464 and as per Standing Order 3(v).

### 3. DISPENSATIONS

In accordance with Standing Order 13, to consider any requests for dispensations (for disclosable pecuniary interests) prior to the item(s) being discussed, that Members may only become aware of during the meeting itself and to receive any disclosures of decisions as per item 7 of Keynsham Town Council's Dispensations Policy and Procedure Guide.

#### RECOMMENDATION:

To receive requests for dispensations (for disclosable pecuniary interests) prior to an individual item(s) being discussed, that Members may only become aware of during the meeting itself.

### 4. RECORD OF PREVIOUS MEETINGS

#### RECOMMENDATION:

That the Minutes of the Environment and Sustainability Committee meeting held on 1<sup>st</sup> December 2020 (previously circulated) be confirmed as a true record and signed by the Chairman.

### 5. PUBLIC PARTICIPATION

In accordance with Standing Order 3(e), Members of the Public will have the opportunity to ask the Chairman any question concerning, or make observations upon, the business of the Council, at the start of the meeting, provided notice of the question along with the name and address of the member of public has been given to the Town Clerk at least four clear days before the meeting where possible, and in

any case to the Chairman before the meeting. This also applies to all Committees of the Council.

**RECOMMENDATION:**

That the Chairman respond to any questions/observations. If the matter is not already tabled on the Agenda, the Council may move a motion to refer the matter to be itemised on the Agenda of a successive meeting, but it cannot make any decisions on any matters raised at this meeting unless considered under a further item on this particular Agenda.

## **6. RECOMMENDATIONS FROM NOVEMBER PERSONNEL MEETING**

To note the following recommendations and to prioritise the Committee's projects going forward.

- (i) To note that until the backlog of work is caught up, the Council should not initiate any further new projects or activities unless required in response to COVID
- (ii) The Committee review the list of activities/projects and place them in order of priority in accordance with staff capacity and any legal deadlines required.
- (iii) To note that the Council is to undertake a review of its 4 year plan and all the current tasks being undertaken by the senior officers, at its next meeting, and agree an order of priority in the full knowledge that some projects may have to be rolled over to the following year.

## **7. UPDATES FROM PREVIOUS MEETING**

To receive updates on progress from action points of last meeting.

- (i) Update - On Cllr Biddleston's article on 'Which tree to plant in your garden and help the environment' to go in The WeekIn – Cllr D Biddleston
- (ii) Confirmation – That Cllr Greenfield has contacted the speaker from the Woodland Trust in respect of the presentation at this Committee meeting on 5<sup>th</sup> January 2021 – Cllr Greenfield
- (iii) Confirmation – That DTC has further distributed questionnaires re. the E & S Action Plan (item 10 on the agenda).
- (iv) DTC to confirm that maps of the first three sites on the tree planting schedule have been distributed to Committee members and update on orders of trees from Woodland Trust (item 11 on the agenda).
- (v) Update – From Cllr Buxton in respect of a speaker from the Sustainable Food Trust for the 2<sup>nd</sup> February 2021 meeting. – (item 13 on the agenda).

**8. SPEAKER FROM THE WOODLAND TRUST**

To receive a presentation by Heather Elgar of the Woodland Trust.

**9. CONNECTING CYCLE AND FOOTPATHS (CROSS COUNTY BORDERS)**

- (i) To officially nominate at Town Council representative to the Steering group in respect of connecting cycle and footpaths (Cross County Borders
- (ii) To note a full report to be produced for the January 2021 Town Council meeting in respect of the aims, objectives and outputs of this steering group, in order to inform Full Council and give the representative some guidance.
- (iii) Update to be presented at the meeting by Cllr A Wait and/or Cllr H MacFie.

**10. KEYNSHAM TOWN COUNCIL ENVIRONMENT AND SUSTAINABILITY PROJECT PLAN**

Update on the Project Plan

**11. WOODLAND TRUST TREE ORDERS**

To decide on the next steps

**12. ENVIRONMENTAL CELEBRATION DAY**

Update from Clarice Corfield (Churches Together)

**13. SUSTAINABLE FOOD TRUST SPEAKER**

To receive an update in respect of a speaker for the February 2021 Committee meeting.

**14. B&NES LITTER SUMMIT/CONFERENCE.**

RECOMMENDATION

To appoint a representative to attend the first virtual Litter Summit/ Conference planning meeting to be held on Thursday 14<sup>th</sup> January 2021 at 4.00 p.m.

**15. FUTURE MEETINGS/ALLOCATION OF RESPONSIBILITIES**

For information only

Suggested topics/projects:

Transportation including community buses and cycling.  
Provision and linking up of cycle paths and provision of cycle shelters.  
Park and minibuss ride into town.  
Shuttle bus service for S. Glos residents to Somerdale employment. (Cllr Simmons has produced a paper on this).  
Increase in parking provision.  
Bring together local food produces and hold a food festival.  
Somerdale reservoir and wet land.  
Hedgehog home map to the list as a future project relating to ecology.

It was suggested that interested parties should be invited when discussions on these topics occur.

## **16. PROPOSED SPEAKERS FOR FUTURE MEETINGS**

To consider future speakers

The Sustainable Food Trust (speaker 2<sup>nd</sup> February 2021 to be confirmed).  
Rewilding of Rivers – managing flooding.  
The BART river project was explained. This is currently at a feasibility stage.  
Keynsham Community Energy.  
Avon Wildlife Trust.  
Zero Carbon Compton.

## **17. DATE OF NEXT MEETING**

RECOMMENDATION:

To note that the next meeting of this Committee will be held on **TUESDAY 2<sup>nd</sup> FEBRUARY 2021 at 6.00 p.m.** virtually by Zoom video conferencing.