



Dawn Drury – Deputy Town Clerk
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To All Members of the Grants Committee: Cllrs Alex Beaumont, Dave Biddleston (Chair) Charlotte Buxton, Clive Fricker, Alan Greenfield, Andy Halliday and Andy McGuinness.

c.c. All other Councillors

Dear Councillor

You are invited to participate in a remote attendance of the **GRANTS COMMITTEE CONSULTATION** on Wednesday 2nd March 2022 commencing at 7.30pm

Signed on 24 February 2022

Dawn Drury

By Dawn Drury, Deputy Town Clerk

This meeting is open to Members of the Public. For telephone dial in details please contact the Deputy Town Clerk.

To Join the Meeting

<https://us02web.zoom.us/j/82712779713?pwd=bnptQTVTT0JDYmVsbXZhbWZJd3NOQT09>

Meeting ID: 827 1277 9713

Passcode: 580349

THIS MEETING MAY BE FILMED OR RECORDED (PLEASE REFER TO THE TOWN COUNCIL'S PROTOCOL ON THE FILMING AND RECORDING OF LOCAL COUNCIL AND COMMITTEE MEETINGS (adopted August 2014)).

GRANTS COMMITTEE CONSULTATION

1. GRANT AWARDS 2021 – 2022

Annual Grants awards totalling £20,797.04 for general grants and £9,079.00 for Environmental Grants were approved at the Grants Committee meeting on 16th June 2021.

A number of the awards were paid on 23rd June 2021, but grants relating to equipment purchase, or to fund special activities/events, are not normally paid until satisfactory evidence has been produced to support the claim.

Awards not yet claimed are as follows:

1 st Keynsham Scouts	£1000
Avon Wildlife Trust	£1000
B&NES Carers Centre	£688.56
Bristol & Bath Parks Foundation	£ 929
Bristol Baseball Club	£ 750
Creativity Works	£1000
Golden Oldies Charity	£ 574
Keynsham Community Energy	£1100
Keynsham Explorer Scouts	£ 900
Keynsham Hockey Club	£1100
Keynsham Light Opera Group	£ 300
Keynsham Rugby Football Club	£1100
Keynsham Wombles	£ 800
St. John's School Association	£1100
Total outstanding:	£12,341.56

All applicants are aware of the 31st March 2022 deadline for the payment of awards.

The Acting Town Clerk recommends that the information concerning the awarding of grants for 2021-22 is noted.

2. GRANT AWARDS 2022 – 2023 : APPLICATION PACK (TO FOLLOW)

The Acting Town Clerk recommends that the attached draft Application Pack for grant awards for 2022 - 2023 including policy guideline for general and environmental grants, plus the template single use plastic policy (approved) are noted. Any amendment suggestions to be made to the Acting Town Clerk.

3. GRANT AWARDS 2022 – 2023: MEDIA RELEASE AND POSTER (TO FOLLOW)

The Acting Town Clerk recommend that the draft Media Release and poster for the 2022 – 2023 grant awards are noted. Any amendment suggestions to be made to the Acting Town Clerk.

4. GRANT AWARDS 2022 – 2023: PRESENTATION EVENING

In previous years, the Town Council has held a Grants Presentation Evening, to present grant awards and provide an opportunity for the applicants to meet and hear about the range of voluntary work taking place for the benefit of Keynsham residents and this event usually takes place in July. In 2021, this event had to be postponed due to COVID restrictions and a low-key event was held in August 2021.

The Acting Town Clerk recommends that the Grants Presentation be held on the evening of Thursday 21st July 2022 7.00 p.m. for a 7.15 p.m. start.

5. GRANT AWARDS 2022 – 2023 DRAFT TIMETABLE

The following timetable is proposed for the Grant Awards exercise for 2022/2023.

Wednesday 2nd March 2022 Grants Committee agrees Grant Application Pack, supporting literature, timetable and publicity issues.

Monday 7th March 2022 Media Release circulated.

Friday 1st April –
Friday 29th April 2022 Application packs available.

Friday 13th May 2022 Closing date for applications.

Wednesday 15th June 2022 Grants Committee considers applications.

Thursday 16th June 2022 Applicants are notified of the Town Council's decisions.

Thursday 21st July 2022 Grants Presentation Evening (7.00 p.m. for 7.15 p.m. start) in The Space (above the library), Keynsham. **It is anticipated that the successful applicants or their representatives will attend.**

The Acting Town Clerk recommends that the draft timetable as detailed above is noted.

6. DATE OF NEXT MEETING

RECOMMENDED:

To note that the scheduled date for the Committee's next meeting is **Wednesday 15th June 2021 at 7.30 p.m. (Virtual or venue to be confirmed).**