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To All Members of the EATH Committee:

Keynsham Town Councillors: D Biddleston, C Brennan, A Greenfield,
H MacFie, B. Simmons and J Wallcroft

cc. All Other Town Councillors

Town Council Staff: Dawn Drury, Katherine Sears, Beth Whalley
Members of the Public: Jude Cron, Nigel Williams, Ric Davison

Dear Members of the EATH Committee

You are requested to attend a meeting of the Events, Arts, Tourism and Heritage Committee to be held in the **TOWN COUNCIL OFFICE, 15-17 TEMPLE STREET, KEYNSHAM, on WEDNESDAY 8th March 2023 at 4 p.m.**

The Agenda for the meeting appears below.

Signed on 1st March 2023.
Katherine Sears, Deputy Town Clerk

EMERGENCY EVACUATION PROCEDURE

When the continuous alarm sounds, you must evacuate the building by the exit and proceed to the assembly point: Grassed area past St. Cadoc House, Temple Street.

Arrangements are in place for the safe evacuation of disabled people.

EATH COMMITTEE AGENDA

1. APOLOGIES FOR ABSENCE

To receive apologies for absence

2. DECLARATIONS OF INTEREST

To receive any Declarations of Interest under Keynsham Town Council's Code of Conduct (adopted on 16th April 2019) issued in accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 1464 and as per Standing Order 3(v).

3. DISPENSATIONS

In accordance with Standing Order 13, to consider any requests for dispensations (for disclosable pecuniary interests) prior to the item(s) being discussed, that Members may only become aware of during the meeting itself and to receive any disclosures of decisions as per item 7 of Keynsham Town Council's Dispensations Policy and Procedure Guide.

RECOMMENDATION: To receive requests for dispensations (for disclosable pecuniary interests) prior to an individual item(s) being discussed, that Members may only become aware of during the meeting itself.

4. PUBLIC PARTICIPATION

In accordance with Standing Order 3(e)(ii), Members of the Public will have the opportunity to ask the Chairman any question concerning, or make observations upon, the business of the Council, at the start of the meeting, provided notice of the question along with the name and address of the member of public has been given to the Town Clerk at least four clear days before the meeting where possible, and in any case to the Chairman before the meeting. This also applies to all Committees of the Council.

5. RECORD OF PREVIOUS MEETINGS

RECOMMENDATION: That the minutes of the EATH Committee meeting held on 8th February 2023 (previously circulated) be received and noted.

6. REVIEW OF KEYNSHAM WINTER FESTIVAL 2022 BUDGET

4 invoices outstanding, these have been chased a number of times.

RECOMMENDATION: To close down the budget at next EATH meeting once invoices have been settled.

7. SPRING SHOW 2023 DRAFT BUDGET

RECOMMENDATION: To receive and note the draft budget.

8. KEYNSHAM SPRING SHOW Saturday 25th March 2023

- i) Plan of Day
- ii) Trophies
- iii) Farmers Market
- iv) Marketing
 - a. Keynsham Voice & Week In
 - b. Banners
 - c. KTCRfm
- v) Colouring Competition
- vi) Workshops

RECOMMENDATION: *To receive and note the updates on above.*

9. KINGS AND COMMONERS Friday 21st to Sunday 23rd April

This is the event that was cancelled due to the passing of The Queen. Opening up tickets initially to those who were originally booked and then promoting more widely.

RECOMMENDATION: *To receive and note the updates on above.*

10. CORONATION EVENT

- i) Entertainment
- ii) Commemorative Mugs
- iii) Stalls
- iv) Games/Children's Races
- v) Bands/Music Programme

RECOMMENDATION: *To receive and note the updates on above.*

11. SOMERSET LIFE EDITORIAL

Keynsham has been chosen for a 5-6 page editorial feature in the June edition of Somerset Life magazine – it'll be an upbeat positive piece on everything that makes Keynsham great.

The article will be focused on three different sections including:

1. News – developments, what's happening in the town
2. Events – summer events (June, July & Aug)
3. Keynsham face – could be a celeb

RECOMMENDATION: *To receive and note the above information.*

12. DATE OF NEXT MEETING

RECOMMENDATION:

To note that the next meeting of this Committee will be held on **WEDNESDAY 7th JUNE 2023 at 4.00 p.m.** in the **Town Council office.**