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To All Members of the EATH Committee:

Keynsham Town Councillors: D Biddleston (CHAIR), C Brennan, M Burton, A Greenfield, H MacFie & C Davis

cc. All Other Town Councillors

Town Council Staff: Katherine Sears (Deputy Town Clerk)
Members of the Public: Jude Cron, Nigel Williams, Ric Davison

Dear Members of the EATH Committee

You are requested to attend a meeting of the Events, Arts, Tourism and Heritage Committee to be held in the **TOWN COUNCIL OFFICE, 15-17 TEMPLE STREET, KEYNSHAM, on WEDNESDAY 5th JULY 2023 at 4 p.m.**

The Agenda for the meeting appears below.

Signed on 28th June 2023.
Katherine Sears, Deputy Town Clerk

EMERGENCY EVACUATION PROCEDURE

When the continuous alarm sounds, you must evacuate the building by the exit and proceed to the assembly point: Grassed area past St. Cadoc House, Temple Street.

Arrangements are in place for the safe evacuation of disabled people.

EATH COMMITTEE AGENDA

1. APOLOGIES FOR ABSENCE

To receive and accept any apologies for absence.

2. DECLARATIONS OF INTEREST

To receive any Declarations of Interest under Keynsham Town Council's Code of Conduct (adopted on 16th April 2019) issued in accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 1464 and as per Standing Order 3(v).

3. DISPENSATIONS

In accordance with Standing Order 13, to consider any requests for dispensations (for disclosable pecuniary interests) prior to the item(s) being discussed, that Members may only become aware of during the meeting itself and to receive any disclosures of decisions as per item 7 of Keynsham Town Council's Dispensations Policy and Procedure Guide.

RECOMMENDATION:

To receive requests for dispensations (for disclosable pecuniary interests) prior to an individual item(s) being discussed, that Members may only become aware of during the meeting itself.

4. PUBLIC PARTICIPATION

In accordance with Standing Order 3(e)(ii), Members of the Public will have the opportunity to ask the Chairman any question concerning, or make observations upon, the business of the Council, at the start of the meeting, provided notice of the question along with the name and address of the member of public has been given to the Town Clerk at least four clear days before the meeting where possible, and in any case to the Chairman before the meeting. This also applies to all Committees of the Council.

5. RECORD OF PREVIOUS MEETINGS

RECOMMENDATION: That the minutes of the EATH Committee meeting held on 7th June 2023 (previously circulated) be signed by the Chairman.

6. GOOD CITIZEN AWARD NOMINATION FORM (attached)

RECOMMENDATION: Make any amendments to the nomination form to make it clearer for next year.

7. KEYNSHAM NEWS

RECOMMENDATION:

- i) Online version v printed version.*
- ii) Review quotes of different printing houses.*
- iii) Consider other delivery options.*

iv) *Advertising organised in-house.*

8. UP CYCLE FASHION SHOW

RECOMMENDATION:

To receive an update on this event from DTC.

9. TRAIN STATION POSTER RE-LAUNCH

RECOMMENDATION:

To consider themes for the posters on display at the train station.

10. KEYNSHAM WINTER FESTIVAL 2023

RECOMMENDATION:

- i) *Christmas in July.*
- ii) *Review of Draft Budget.*
- iii) *Sponsorship packages.*

11. NOVA YOUTH ARTS FESTIVAL 30th JUNE TO 2nd JULY

RECOMMENDATION:

To receive verbal feedback on the Festival.

12. HERITAGE OPEN DAY AT THE CEMETERY

Keynsham Cultural Consortium is currently inviting community groups and local businesses to sign up to run events for Keynsham Heritage Open Days, which takes place 8-17 September 2023. The Festival is all about encouraging people to visit interesting historic buildings, and cultural and natural spaces that they might not have visited before (shops, churches, private homes, ruins, civic buildings, parks, performance venues...), and events can include talks, walks, tours, workshops, demonstrations, trails, open days, exhibits. The only requirement is that they are free to attend. The sign-up deadline is in early August.

The Cultural Consortium's main event will be supporting Keynsham Abbey, Keynsham & Saltford History Society and Saltford Brass Mill Project in launching a major exhibition at Keynsham MakeSpace of significant local artefacts never-before-seen in Keynsham. Keynsham Abbey, Somerdale Shed and Snap and Stroll are also planning special events.

The Town Council are being asked if they would like to run an open event at the Cemetery as part of the Festival. This could include, for example, a display of historic objects, a guided walk around the Cemetery, or drop-in family activities in partnership with other local organisations. The Cultural Consortium are offering sign-up support, a marketing package, and advice on event planning.

RECOMMENDATION:

To decide whether to run an open event at the cemetery.

13. KEYNSHAM KINDNESS DAY

Originally a Transition Keynsham initiative but it could be nice to revive it again.

RECOMMENDATION:

To decide if this should be an event/day to consider for next year's budget and suggest some ideas.

14. DATE OF NEXT MEETING

RECOMMENDATION:

To note that the next meeting of this Committee will be held on **WEDNESDAY 6th SEPTEMBER 2023** at 4.00 p.m. in the **Town Council office.**