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To All Members of the Environmental and Sustainability Committee:

Keynsham Town Councillors: S Alenshasy, C Brennan, E Cannon, C Davis, A Greenfield (Chair), C Leonard and H MacFie

Lead Community Organisations: Erica Davies, Ros Durrant, James Boxall-Clasby, Jon Parker

Business Representatives: Phillipa Paget

cc. All Other Town Councillors

Dear Members of the Environment and Sustainability Committee

You are invited to a meeting of the **ENVIRONMENT & SUSTAINABILITY COMMITTEE** on Tuesday 11th July 2023 commencing at 7.00 pm in the Town Council Office.

Signed on 6th July 2023

By Katherine Sears, Deputy Town Clerk

EMERGENCY EVACUATION PROCEDURE

When the continuous alarm sounds, you must evacuate the building by the exit and proceed to the assembly point: Grassed area past St. Cadoc House, Temple Street.

Arrangements are in place for the safe evacuation of disabled people.

ENVIRONMENT AND SUSTAINABILITY AGENDA

1. APOLOGIES:

To receive and accept apologies for absence.

2. DECLARATIONS OF INTEREST

To receive any Declarations of Interest under Keynsham Town Council's Code of Conduct (adopted on 16th April 2019) issued in accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 1464 and as per Standing Order 3(v).

3. DISPENSATIONS

In accordance with Standing Order 13, to consider any requests for dispensations (for disclosable pecuniary interests) prior to the item(s) being discussed, that Members may only become aware of during the meeting itself and to receive any disclosures of decisions as per item 7 of Keynsham Town Council's Dispensations Policy and Procedure Guide.

RECOMMENDATION:

To receive requests for dispensations (for disclosable pecuniary interests) prior to an individual item(s) being discussed, that Members may only become aware of during the meeting itself.

4. RECORD OF PREVIOUS MEETINGS

RECOMMENDATION:

That the Minutes of the Environment and Sustainability Committee meeting held on Tuesday 30th May 2023 (previously circulated) be confirmed as a true record and signed by the Chairman.

5. KEYNSHAM TOWN COUNCIL ENVIRONMENT AND SUSTAINABILITY PROJECT PLAN

RECOMMENDATION:

- i) To receive a verbal update on the draft Environment and Sustainability Project Plan.*
- ii) To consider the requirement of our Biodiversity duty within the plan.*

6. BRISTOL EAST CYCLE AND WALKING PATHS

RECOMMENDATION:

Receive verbal update in respect of this matter.

7. CONNECTING CYCLE AND FOOTPATHS (CROSS COUNTY BORDERS)

RECOMMENDATION:

To receive verbal updates in respect of this matter.

8. TREE PLANTING (request list attached)

RECOMMENDATION:

- i) To decide whether any of these locations are suitable for tree planting.*
- ii) If a location is decided upon, who will maintain the tree(s) in the early stages and later maintenance (the Town Council staff are not insured to undertake major treeworks/maintenance).*
- iii) Volunteers required for a tree giveaway at the Farmer's Markets in September and October.*

9. UPCYCLE/CHARITY FASHION SHOW

RECOMMENDATION:

To receive verbal update on:

- i) Venue*
- ii) Funding and Budget*
- iii) Event Structure*

10. WEST OF ENGLAND LOCAL NATURE RECOVERY STRATEGY WEBINAR

RECOMMENDATION:

To receive and discuss feedback from Councillors who attended the webinar on 13th June 2023.

11. ROOFTOP REVOLUTION

RECOMMENDATION:

To receive update from Alastair Singleton from Keynsham Community Energy.

12. DATE OF NEXT MEETING

RECOMMENDATION:

To note that the next meeting of this Committee will be held on **TUESDAY 26th SEPTEMBER 2023** at 7.00 p.m. in Keynsham Town Council office.