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To **All Members of the Environmental and Sustainability Committee:**

Keynsham Town Councillors: S Alenshasy, C Brennan, E Cannon, C Davis, A Greenfield (Chair), C Leonard and H MacFie

Lead Community Organisations: Erica Davies, Ros Durrant, James Boxall-Clasby, Jon Parker, Nick Coates, Mark Penny

Business Representatives: Phillipa Paget

cc. All Other Town Councillors

Dear Members of the Environment and Sustainability Committee

You are invited to a meeting of the **ENVIRONMENT & SUSTAINABILITY COMMITTEE** on **Tuesday 26th September 2023** commencing at **7.00 pm** in the **Town Council Office**.

Signed on 19th September 2023

By Katherine Sears, Deputy Town Clerk

EMERGENCY EVACUATION PROCEDURE

When the continuous alarm sounds, you must evacuate the building by the exit and proceed to the assembly point: Grassed area past St. Cadoc House, Temple Street.

Arrangements are in place for the safe evacuation of disabled people.

ENVIRONMENT AND SUSTAINABILITY AGENDA

1. APOLOGIES:

To receive and accept apologies for absence.

2. DECLARATIONS OF INTEREST

To receive any Declarations of Interest under Keynsham Town Council's Code of Conduct (adopted on 16th April 2019) issued in accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 1464 and as per Standing Order 3(v).

3. DISPENSATIONS

In accordance with Standing Order 13, to consider any requests for dispensations (for disclosable pecuniary interests) prior to the item(s) being discussed, that Members may only become aware of during the meeting itself and to receive any disclosures of decisions as per item 7 of Keynsham Town Council's Dispensations Policy and Procedure Guide.

RECOMMENDATION:

To receive requests for dispensations (for disclosable pecuniary interests) prior to an individual item(s) being discussed, that Members may only become aware of during the meeting itself.

4. RECORD OF PREVIOUS MEETINGS

RECOMMENDATION:

That the Minutes of the Environment and Sustainability Committee meeting held on Tuesday 11th July 2023 (previously circulated) be confirmed as a true record and signed by the Chairman.

5. ROOFTOP REVOLUTION (response attached)

RECOMMENDATION:

- i) *To receive and note the response KTC received from Renewable Energy Programme Manager in B&NES*
- ii) *To receive update from Nick Coates or Mark Penny from Keynsham Community Energy*

6. BRISTOL EAST CYCLE AND WALKING PATHS

RECOMMENDATION:

To receive verbal update in respect of this matter.

7. CONNECTING CYCLE AND FOOTPATHS (CROSS COUNTY BORDERS)

RECOMMENDATION:

To receive verbal updates in respect of this matter

8. TREE PLANTING (list attached)

Following the Music Festival where trees were given away to visitors, we have approx. 60-70 left at the KTC lockup; 30 x Silver Birches, 20/25 x Mountain Ash, 10 x Oak. All Keynsham Schools have been contacted. Somerdale Educate Together, Two Rivers and Wellsway have all said they would really appreciate some if we had some spare.

RECOMMENDATION:

- i) *To receive verbal update from meeting with Curo in respect of this matter.*
- ii) *To decide on where the trees we have in stock should be planted/distributed.*

9. ECO FESTIVAL – KEYNSHAM RE-LOVED

RECOMMENDATION:

To receive verbal update from Ros Durrant

10. BULB GIVEAWAY

There was a successful bulb giveaway at the Farmer's Market on 9th September, over 400 packets of bulbs were given to residents. More to be given out at the next Market on 14th October. Miniature Christmas Trees will be given away to visitors at the Winter Festival.

RECOMMENDATION:

To receive and note update.

11. WILDFLOWER PLANTING

A request has been received from a resident to plant some wildflowers on the following areas:

- Triangle at bottom of Dapps Hill near Chew Cottages,
- Patch of land at junction of Witham Road and Hurn Lane,
- Grassy area next to the GP Surgery on Severn Way.

RECOMMENDATION:

To decide if the Ward Councillors should take this suggestion to B&NES as this is their land.

12. URBAN TREE MAPS

RECOMMENDATION:

To receive and note the update.

13. SLOW WAYS NATIONAL WALKING NETWORK (attached)

RECOMMENDATION:

- i) To receive and note email request to support this project.*
- ii) To decide whether and how to promote this project.*

14. BUDGET FOR E&S FOR 2024-2025

Budget for 2023-2024

Community Events	£2500
Tree Planting	£2000
Marketing and Communications	£1000
Virtual Energy Conference	£1000
Ashton Way Toilets	£1500
Wildflower Planting	£600
Grants – Environmental	£15,750

RECOMMENDATION:

Councillors to consider the budget items above for 2024-25 and make recommendations to Full Council.

15. KEYNSHAM TOWN COUNCIL ENVIRONMENT AND SUSTAINABILITY PROJECT PLAN

RECOMMENDATION:

To receive a verbal update on the draft Environment and Sustainability Project Plan.

16. DATE OF NEXT MEETING

RECOMMENDATION:

To note that the next meeting of this Committee will be held on **TUESDAY 29th NOVEMBER 2023** at 7.00 p.m. in Keynsham Town Council office.