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To: - Members of the Youth Strategy Working Party Councillors A Beaumont, C Brennan, M Burton, A Halliday and A Wait (substitute Cllr D Brassington)

c.c. All other Town Councillors.

Dear Councillor,

You are requested to attend a meeting of the **YOUTH STRATEGY WORKING PARTY** to be held in the **TOWN COUNCIL OFFICE** on **MONDAY 14th AUGUST 2023** at 4.30pm.

The Agenda for the meeting appears below.

A handwritten signature in black ink, appearing to read "Dawn", enclosed in a simple oval scribble.

Dawn Drury
Town Clerk

8th August 2023

EMERGENCY EVACUATION PROCEDURE

Procedures will be presented at the start of the meeting.
Arrangements are in place for the safe evacuation of disabled people.

THIS MEETING MAY BE FILMED OR RECORDED (PLEASE REFER TO THE TOWN COUNCIL'S PROTOCOL ON THE FILMING AND RECORDING OF LOCAL COUNCIL AND COMMITTEE MEETINGS (adopted August 2014)).

AGENDA

1. TO APPOINT A CHAIR FOR THE WORKING PARTY
2. TO APPOINT A VICE CHAIR FOR THE WORKING PARTY

3. TERMS OF REFERENCE (attached)

RECOMMENDED:

To receive and note the Terms of Reference of the Working Party as approved at the meeting of Town Council on 25 July 2023.

4. APOLOGIES FOR ABSENCE

RECOMMENDED:

To receive and note Apologies for Absence.

5. DECLARATIONS OF INTEREST

RECOMMENDED:

To receive any Declarations of Interest under Keynsham Town Council's Code of Conduct (adopted on 16th April 2019) issued in accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 1464 and as per Standing Order 3(v).

6. DISPENSATIONS

RECOMMENDED:

In accordance with Standing Order 13, to consider any requests for dispensations (for disclosable pecuniary interests) prior to the item(s) being discussed, that Members may only become aware of during the meeting itself and to receive any disclosures of decisions as per item 7 of Keynsham Town Council's Dispensations Policy and Procedure Guide.

7. UPDATE ON YOUTH SERVICE – APRIL 2023 to JULY 2023 – TO INCLUDE ATTENDANCE INFORMATION (ATTENDANCE DATA TO FOLLOW)

RECOMMENDED:

- (i) To receive the attendance data information.*
- (ii) To receive a verbal update on activities in TimeOut from April to July 2023.*

8. UPDATE OF PLANS FOR THE YOUTH SERVICE – AUGUST – DECEMBER 2023

RECOMMENDED:

To receive a verbal update on future activities in TimeOut.

9. FEEDBACK FROM NOVA FEST (REPORT TO FOLLOW)

RECOMMENDED:

To receive a written report and verbal update.

10. NOVA FEST BUDGET (FINAL BUDGET TO FOLLOW)

RECOMMENDED:

(i) To receive the finalised Nova Fest Budget.

(ii) To make any recommendations in respect of the same to full Council (September meeting).

11. PROPOSED SUMMER OUTING TO THE BEACH (DRAFT BUDGET TO FOLLOW)

RECOMMENDED:

(i) To receive verbal details of a proposed Youth Service day trip to the beach at the end of August 2023.

(ii) To receive a draft budget for the trip to the beach.

12. MUSIC STUDIO PROPOSAL (REPORT ATTACHED)

RECOMMENDED:

(i) To receive a Music Studio Proposal.

(ii) To make recommendations to full Council to approve the proposal.

13. YOUTH WORKER SKATEPARK MURAL PROJECT IN SEPTEMBER (DRAFT BUDGET TO FOLLOW)

RECOMMENDED:

(i) To receive verbal details in respect of this proposed project.

(ii) That a recommendation be made to full Council to approve the proposal.

14. COOKING SESSIONS UPDATE

RECOMMENDED:

To receive a verbal update in respect of the cooking sessions in TimeOut.

15. DATE OF NEXT MEETING

RECOMMENDED:

To note that a date is to be arranged.