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Dear Councillor

You are summoned to attend the EXTRA ORDINARY meeting of KEYNSHAM TOWN COUNCIL to be held in THE SPACE, MARKET WALK, KEYNSHAM on TUESDAY 17th SEPTEMBER 2024 commencing at 7.00pm.

Signed on 10th September 2024

By Dawn Drury, Town Clerk

EMERGENCY EVACUATION PROCEDURE

If the continuous alarm sounds, you must evacuate the building by one of the signed green running persons exits and proceed to the named assembly point.

Assembly point: Grassed area past St Cadoc House, Temple Street.

DO NOT USE THE LIFTS

COVID 19

Although there are no COVID regulations in place currently, Councillors and members of the public are reminded that COVID has not gone away.

If you are feeling ill or have tested positive for COVID, please do not attend this meeting, thank you.

THIS MEETING MAY BE FILMED OR RECORDED (PLEASE REFER TO THE TOWN COUNCIL'S PROTOCOL ON THE FILMING AND RECORDING OF LOCAL COUNCIL AND COMMITTEE MEETINGS (adopted August 2014)).

EXTRA ORDINARY TOWN COUNCIL AGENDA 17TH SEPTEMBER 2024

1. APOLOGIES FOR ABSENCE

RECOMMENDED:

To receive apologies for absence.

2. DECLARATIONS OF INTEREST

To receive any Declarations of Interest under Keynsham Town Council's Code of Conduct (adopted on 16th April 2019) issued in accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 1464 and as per Standing Order 3(v).

3. DISPENSATIONS

In accordance with Standing Order 13, to consider any requests for dispensations (for disclosable pecuniary or non-pecuniary interests) prior to the item (s) being discussed, and to receive any disclosures of decisions as per item 7 of Keynsham Town Council's Dispensations Policy and Procedure Guide.

RECOMMENDED:

To receive/approve any requests for dispensations.

4. DATE OF NEXT MEETING

RECOMMENDED:

To note that the Town Council's next ordinary meeting is after this meeting at 7.30pm.

5. EXCLUSION OF PRESS AND PUBLIC

RECOMMENDED:

In accordance with Standing Order 3(d) to RESOLVE that pursuant to the provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of the matter to be transacted Item 6-9 to progress sensitive and financial issues.

6. SECTION 106 FUNDING EXPLANATION

RECOMMENDED:

- (i) To receive a verbal explanation in respect of Section 106 funding.*
- (ii) To decide if a letter should be sent to B&NES Council from the Chair/Town Clerk.*

7. SILVANUS

RECOMMENDED:

To receive a verbal update from the Assistant Town Clerk in respect of this matter.

8. OFFICE LEASE

RECOMMENDED:

To receive a verbal update from the Assistant Town Clerk in respect of this matter.

9. YOUTH FINANCE MEETING

RECOMMENDED:

To receive a verbal update on a meeting held on 6th August 2024 between the Youth Development Worker, Councillor Andy Wait, Town Clerk and the RFO.