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To All Members of the EATH Committee:

Keynsham Town Councillors: Adrian Beaumont, Dave Biddleston, Caitlin Brennan, Martin Burton, Chris Davis, Alan Greenfield & Hal MacFie

cc. All Other Town Councillors

Town Council Staff: Katherine Sears (Deputy Town Clerk)  
Members of the Public: Jude Cron, Ric Davison, Rev'd Anika Gardiner

Dear Members

You are requested to attend the Events, Arts, Tourism and Heritage Committee meeting to be held in **MAKESPACE, 2 RIVERSIDE TERRACE, KEYNSHAM, on TUESDAY 2<sup>ND</sup> JULY 2024 at 4 p.m.**

The Agenda for the meeting appears below.

Signed on 28<sup>th</sup> June 2024.  
Katherine Sears, Deputy Town Clerk

#### EMERGENCY EVACUATION PROCEDURE

When the continuous alarm sounds, you must evacuate the building by the exit and proceed to the assembly point: Grassed area past St. Cadoc House, Temple Street.

Arrangements are in place for the safe evacuation of disabled people.

### EATH COMMITTEE AGENDA

- 1. APOLOGIES FOR ABSENCE**  
To receive and accept any apologies for absence.
- 2. DECLARATIONS OF INTEREST**  
To receive any Declarations of Interest under Keynsham Town Council's Code of

Conduct (adopted on 16th April 2019) issued in accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 1464 and as per Standing Order 3(v).

### 3. DISPENSATIONS

In accordance with Standing Order 13, to consider any requests for dispensations (for disclosable pecuniary interests) prior to the item(s) being discussed, that Members may only become aware of during the meeting itself and to receive any disclosures of decisions as per item 7 of Keynsham Town Council's Dispensations Policy and Procedure Guide.

**RECOMMENDATION:**

*To receive requests for dispensations (for disclosable pecuniary interests) prior to an individual item(s) being discussed, that Members may only become aware of during the meeting itself.*

### 4. PUBLIC PARTICIPATION

In accordance with Standing Order 3(e)(ii), Members of the Public will have the opportunity to ask the Chairman any question concerning, or make observations upon, the business of the Council, at the start of the meeting, provided notice of the question along with the name and address of the member of public has been given to the Town Clerk at least four clear days before the meeting where possible, and in any case to the Chairman before the meeting. This also applies to all Committees of the Council.

### 5. RECORD OF PREVIOUS MEETINGS

**RECOMMENDATION:**

*That the minutes of the EATH Committee meeting held on 5<sup>th</sup> June 2024 (previously circulated) be signed by the Chairman.*

### 6. EATH COMMITTEE BUDGET

#### 2024/2025

	<b>Budget</b>	<b>Spent</b>
Newsletter	£3,300	£550
Events General	£3,000	£3,308
Christmas Lights	£18,000	£15,249
GPOC	£1,000	£0
Business & Tourism	£2,000	£31
Keynsham Winter Festival	£15,000	£0
Arts – General Activities	£3,500	£0
Remembrance Day	£3,380	£0
Community Networking	£1,600	£200
Community Video	£200	£0

GWR Expenditure Posters	£1,500	£0
Bandstand Events	£7,000	£2155
Spring Show	£2,000	£13
Good Citizens	£550	£300
Total	£62,030	£21,806

**RECOMMENDATION:**

*To receive and note.*

**7. PICNIC IN THE PARK FEEDBACK**

**RECOMMENDATION:**

*To receive and note the event feedback.*

**8. KEYNSHAM'S PICNIC IN THE PARK BUDGET**

**RECOMMENDATION:**

*To receive, note and close the budget.*

**9. COMMUNITY NETWORKING EVENT FEEDBACK**

To receive verbal update from DTC and Cllr Burton.

**RECOMMENDATION:**

*To receive and note update.*

**10. WINTER FESTIVAL 2024**

**RECOMMENDATION:**

- i) Decide on a date for the Winter Festival 2024.*
- ii) Decide on the layout structure of the Winter Festival.*
- iii) Decide on a theme.*
- iv) Christmas in July.*

**11. INTERPRETATION BOARD AT THE CEMETERY**

To receive verbal update.

**RECOMMENDATION:**

*To receive and note update.*

**12. DATE OF NEXT MEETING**

**RECOMMENDATION:**

*To note that the next meeting of this Committee will be held on **WEDNESDAY 4<sup>TH</sup> SEPTEMBER 2024 at 4.00 p.m. in MakeSpace.***