



Katherine Sears – Deputy Town Clerk
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To All Members of the EATH Committee:

Keynsham Town Councillors: Adrian Beaumont, Dave Biddleston, Caitlin Brennan, Martin Burton, Chris Davis, Alan Greenfield & Hal MacFie

cc. All Other Town Councillors

Town Council Staff: Katherine Sears (Deputy Town Clerk)
Members of the Public: Jude Cron, Ric Davison, Lesley Organ

Dear Members

You are requested to attend the Events, Arts, Tourism and Heritage Committee meeting to be held in **MAKESPACE, 2 RIVERSIDE TERRACE, KEYNSHAM, on Wednesday 2nd October 2024 at 4 p.m.**

The Agenda for the meeting appears below.

Signed on 27th September 2024.
Katherine Sears, Deputy Town Clerk

EMERGENCY EVACUATION PROCEDURE

When the continuous alarm sounds, you must evacuate the building by the exit and proceed to the assembly point: Grassed area past St. Cadoc House, Temple Street.

Arrangements are in place for the safe evacuation of disabled people.

EATH COMMITTEE AGENDA

- 1. APOLOGIES FOR ABSENCE**
To receive and accept any apologies for absence.
- 2. DECLARATIONS OF INTEREST**
To receive any Declarations of Interest under Keynsham Town Council's Code of

Conduct (adopted on 16th April 2019) issued in accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 1464 and as per Standing Order 3(v).

3. DISPENSATIONS

In accordance with Standing Order 13, to consider any requests for dispensations (for disclosable pecuniary interests) prior to the item(s) being discussed, that Members may only become aware of during the meeting itself and to receive any disclosures of decisions as per item 7 of Keynsham Town Council's Dispensations Policy and Procedure Guide.

RECOMMENDATION:

To receive requests for dispensations (for disclosable pecuniary interests) prior to an individual item(s) being discussed, that Members may only become aware of during the meeting itself.

4. PUBLIC PARTICIPATION

In accordance with Standing Order 3(e)(ii), Members of the Public will have the opportunity to ask the Chairman any question concerning, or make observations upon, the business of the Council, at the start of the meeting, provided notice of the question along with the name and address of the member of public has been given to the Town Clerk at least four clear days before the meeting where possible, and in any case to the Chairman before the meeting. This also applies to all Committees of the Council.

5. RECORD OF PREVIOUS MEETINGS

RECOMMENDATION:

That the minutes of the EATH Committee meeting held on 4th September 2024 (previously circulated) be signed by the Chairman.

6. EATH COMMITTEE BUDGET

2024/2025

	Budget	Spent
Newsletter	£3,300	£1,100
Events General	£3,000	£9,194
Christmas Lights	£18,000	£15,249
GPOC	£1,000	£0
Business & Tourism	£2,000	£1,248
Keynsham Winter Festival	£15,000	£230
Arts – General Activities	£3,500	£0
Remembrance Day	£3,380	£20
Community Networking	£1,600	£293
Community Video	£200	£0

GWR Expenditure Posters	£1,500	£0
Bandstand Events	£7,000	£5340
Spring Show	£2,000	£13
Good Citizens	£550	£300
Total	£62,030	£32,987

RECOMMENDATION:

To receive and note.

7. REMEMBRANCE DAY 2024

RECOMMENDATION:

- i) To receive update and note verbal update on arrangements.*
- ii) To receive and note draft budget (to follow).*

8. WINTER FESTIVAL 2024 DRAFT BUDGET (to follow)

RECOMMENDATION:

To receive update and note.

9. WINTER FESTIVAL 2024

a) LAYOUT

RECOMMENDATION:

Receive update on the proposed layout of the Festival.

b) ENTERTAINMENT

RECOMMENDATION:

Receive update on stage performances

c) LATE NIGHT SHOPPING

RECOMMENDATION:

Receive update on the idea of a late night shopping evening over the Festive season.

d) CAROL SERVICE & LIGHTING OF THE CHRISTMAS TREE

RECOMMENDATION:

Receive update from St John's Church on this item.

e) MARKET STALLS & FOOD TRADERS

RECOMMENDATION:

Receive update on applied traders to date and infrastructure of the market stalls.

f) COLOURING COMPETITION

RECOMMENDATION:

Receive update on this item from Jude

g) SPONSORSHIP UPDATE

RECOMMENDATION:

To receive updates.

10. COMMUNITY PIANO

RECOMMENDATION:

Receive information on this new idea for 2025.

11. VE DAY 80

RECOMMENDATION:

i) Receive update on this item

ii) Decide what the event will include

12. QR CODE FOR WAR MEMORIALS

RECOMMENDATION:

i) To receive and note update.

ii) Decide if Lewis Drury should enter the information on war veterans onto our website

13. SUSTAINABLE FASHION SHOW

RECOMMENDATION:

Decide whether this is an event to repeat in 2025

14. DATE OF NEXT MEETING

RECOMMENDATION:

*To note that the next meeting of this Committee will be held on **Wednesday 6th November 2024 at 4.00 p.m. in MakeSpace.***