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To All Members of the EATH Committee:

Keynsham Town Councillors: Adrian Beaumont, Dave Biddleston, Caitlin Brennan, Martin Burton, Chris Davis, Alan Greenfield & Hal MacFie

cc. All Other Town Councillors

Town Council Staff: Katherine Sears (Deputy Town Clerk)
Members of the Public: Jude Cron, Ric Davison, Lesley Organ

Dear Members

You are requested to attend the Events, Arts, Tourism and Heritage Committee meeting to be held in **MAKESPACE, 2 RIVERSIDE TERRACE, KEYNSHAM, on Wednesday 4th December 2024 at 4 p.m.**

The Agenda for the meeting appears below.

Signed on 29th November 2024.
Katherine Sears, Deputy Town Clerk

EMERGENCY EVACUATION PROCEDURE

When the continuous alarm sounds, you must evacuate the building by the exit and proceed to the assembly point: Grassed area past St. Cadoc House, Temple Street.

Arrangements are in place for the safe evacuation of disabled people.

EATH COMMITTEE AGENDA

1. APOLOGIES FOR ABSENCE

To receive and accept any apologies for absence.

2. DECLARATIONS OF INTEREST

To receive any Declarations of Interest under Keynsham Town Council's Code of

Conduct (adopted on 16th April 2019) issued in accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 1464 and as per Standing Order 3(v).

3. DISPENSATIONS

In accordance with Standing Order 13, to consider any requests for dispensations (for disclosable pecuniary interests) prior to the item(s) being discussed, that Members may only become aware of during the meeting itself and to receive any disclosures of decisions as per item 7 of Keynsham Town Council's Dispensations Policy and Procedure Guide.

RECOMMENDATION:

To receive requests for dispensations (for disclosable pecuniary interests) prior to an individual item(s) being discussed, that Members may only become aware of during the meeting itself.

4. PUBLIC PARTICIPATION

In accordance with Standing Order 3(e)(ii), Members of the Public will have the opportunity to ask the Chairman any question concerning, or make observations upon, the business of the Council, at the start of the meeting, provided notice of the question along with the name and address of the member of public has been given to the Town Clerk at least four clear days before the meeting where possible, and in any case to the Chairman before the meeting. This also applies to all Committees of the Council.

5. RECORD OF PREVIOUS MEETINGS

RECOMMENDATION:

That the minutes of the EATH Committee meeting held on 6th November 2024 (previously circulated) be signed by the Chairman.

6. REMEMBRANCE DAY 2024 EVALUATION

RECOMMENDATION:

To discuss any feedback on this event.

7. WINTER FESTIVAL 2024 DRAFT BUDGET (to follow)

RECOMMENDATION:

To receive update and note.

8. WINTER FESTIVAL 2024 EVALUATION

RECOMMENDATION:

To receive any feedback gathered to date on this event.

9. **WHATS ON BRISTOL**

To receive verbal update from DTC.

RECOMMENDATION:

To decide whether to proceed with this advertising opportunity.

10. **SPRING SHOW 2025**

RECOMMENDATION:

To decide on the branding for Spring Show 2025.

11. **SUMMARY OF EVENTS IN 2025**

To receive a verbal update from DTC.

RECOMMENDATION:

- i) To receive and note the upcoming events next year.*
- ii) To discuss any other events/ideas.*

12. **CHAIRMANS RECEPTION**

Reminder that this year's Chairman's Reception will be on Monday 9th December at 5 pm – 6.30 pm in MakeSpace.

RECOMMENDATION:

To receive and note details of the event.

13. **DATE OF NEXT MEETING**

RECOMMENDATION:

*To note that the next meeting of this Committee will be held on **Wednesday 8th January 2025 at 4.00 p.m. in MakeSpace.***