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To All Members of the EATH Committee:

Keynsham Town Councillors: Adrian Beaumont, Dave Biddleston, Caitlin Brennan, Martin Burton, Chris Davis, Alan Greenfield & Hal MacFie

cc. All Other Town Councillors

Town Council Staff: Katherine Sears (Deputy Town Clerk)

Members of the Public: Jude Cron, Ric Davison, Lesley Organ, James McPhee
Guest Speaker: Rachel Shaw

Dear Members

You are requested to attend the Events, Arts, Tourism and Heritage Committee meeting to be held in **KEYNSHAM TOWN COUNCIL OFFICE, 15-17 TEMPLE STREET, KEYNSHAM, on Wednesday 5th March 2025 at 4 p.m.**

IMPORTANT: PRIOR TO THE MEETING - MEET AT THE LIBOURNE LOUNGE AT 3.30PM TO BE SHOWN THE ROMAN ARTEFACT KIT

The Agenda for the meeting appears below.

Signed on 26th February 2025.
Katherine Sears, Deputy Town Clerk

EMERGENCY EVACUATION PROCEDURE

When the continuous alarm sounds, you must evacuate the building by the exit and proceed to the assembly point: Grassed area past St. Cadoc House, Temple Street.

Arrangements are in place for the safe evacuation of disabled people.

EATH COMMITTEE AGENDA

1. APOLOGIES FOR ABSENCE

To receive and accept any apologies for absence.

2. DECLARATIONS OF INTEREST

To receive any Declarations of Interest under Keynsham Town Council's Code of Conduct (adopted on 16th April 2019) issued in accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 1464 and as per Standing Order 3(v).

3. DISPENSATIONS

In accordance with Standing Order 13, to consider any requests for dispensations (for disclosable pecuniary interests) prior to the item(s) being discussed, that Members may only become aware of during the meeting itself and to receive any disclosures of decisions as per item 7 of Keynsham Town Council's Dispensations Policy and Procedure Guide.

RECOMMENDATION:

To receive requests for dispensations (for disclosable pecuniary interests) prior to an individual item(s) being discussed, that Members may only become aware of during the meeting itself.

4. PUBLIC PARTICIPATION

In accordance with Standing Order 3(e)(ii), Members of the Public will have the opportunity to ask the Chairman any question concerning, or make observations upon, the business of the Council, at the start of the meeting, provided notice of the question along with the name and address of the member of public has been given to the Town Clerk at least four clear days before the meeting where possible, and in any case to the Chairman before the meeting. This also applies to all Committees of the Council.

5. RECORD OF PREVIOUS MEETINGS

RECOMMENDATION:

That the minutes of the EATH Committee meeting held on 8th January 2025 (previously circulated) be signed by the Chairman. Also, the corrected minutes from 11th December 2024.

6. PRESENTATION FROM RACHEL SHAW "DISCOVERING ROMAN KEYNSHAM – ARTEFACT HANDLING COLLECTION"

RECOMMENDATION:

- i) DTC to contact Banes Heritage Service who are the actual custodians in the first instance to notify them that we wish to promote the kit.*
- ii) Invite KeynshamNow or the Youth Service to create a video of Rachel explaining its use and providing information on Roman History in Keynsham.*
- iii) Confirm with the Library that it can be requested by Keynsham Schools for use in their*

History projects.

- iv) That we promote the kit, accompanying video and recommend its availability to Youth Groups in the area and to our local Schools.*

7. PEACE DOVE PROJECT

RECOMMENDATION:

- i) Receive update from Lesley Organ on the progress of the project.*
- ii) Confirm whether KTC can support with any funding of this project (costs of printing attached)*

8. SPRING SHOW 2025 DRAFT BUDGET

RECOMMENDATION:

To receive and note the budget for Spring Show 2025.

9. SPRING SHOW 2025

RECOMMENDATION:

To receive a verbal update on event plans and preparations.

10. VE DAY AT THE BANDSTAND - Saturday 10th May

RECOMMENDATION:

To discuss the current plans for this event.

11. COMMUNITY ENGAGEMENT STRATEGY (attached)

RECOMMENDATION:

To discuss and recommend any amendments to present to the Finance and Policy Committee meeting on 11th March 2025.

12. DATE OF NEXT MEETING

RECOMMENDATION:

*To note that the next meeting of this Committee will be held on **Wednesday 4th June 2025 at 4.00 p.m. in Keynsham Town Council office.***