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**To** All Members of the Environmental and Sustainability Committee:

**Keynsham Town Councillors:** S Alenshasy, E Cannon, C Davis, A Greenfield, C Leonard, H MacFie, Andy Wait

**Lead Community Organisations:** Erica Davies, Representative from CTKS

**Business Representatives:** Phillipa Paget

**Members of the Public:** James Boxall Clasby

cc. All Other Town Councillors

**Dear Members of the Environment and Sustainability Committee**

You are invited to a meeting of the **ENVIRONMENT & SUSTAINABILITY COMMITTEE** on Tuesday 9<sup>th</sup> July 2024 commencing at 7.00 pm at MakeSpace, 2 Riverside Terrace, Keynsham, BS31 1HF

Signed on 3<sup>rd</sup> July 2024

By Amanda Hazell, Responsible Finance Officer

**EMERGENCY EVACUATION PROCEDURE**

When the continuous alarm sounds, you must evacuate the building by the exit and proceed to the assembly point: Grassed area past St. Cadoc House, Temple Street.

Arrangements are in place for the safe evacuation of disabled people.

# ENVIRONMENT AND SUSTAINABILITY COMMITTEE AGENDA

## 1. ELECTION OF VICE CHAIR 2024/2025

**RECOMMENDATION:**

To elect a Vice Chair of the Environment and Sustainability Committee for the Municipal Year 2024/2025.

## 2. APOLOGIES:

To receive and accept apologies for absence.

## 3. DECLARATIONS OF INTEREST

To receive any Declarations of Interest under Keynsham Town Council's Code of Conduct (adopted on 16<sup>th</sup> April 2019) issued in accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 1464 and as per Standing Order 3(v).

## 4. DISPENSATIONS

In accordance with Standing Order 13, to consider any requests for dispensations (for disclosable pecuniary interests) prior to the item(s) being discussed, that Members may only become aware of during the meeting itself and to receive any disclosures of decisions as per item 7 of Keynsham Town Council's Dispensations Policy and Procedure Guide.

**RECOMMENDATION:**

To receive requests for dispensations (for disclosable pecuniary interests) prior to an individual item(s) being discussed, that Members may only become aware of during the meeting itself.

## 5. RECORD OF PREVIOUS MEETINGS

**RECOMMENDATION:**

That the Minutes of the Environment and Sustainability Committee meeting held on Tuesday 28<sup>th</sup> May 2024 (previously circulated) be confirmed as a true record and signed by the Chairman.

Please note the following changes to the minutes:

Min. no. 12 - Confirmed to buy 2 water butts along with the bird feeders and feed.

Min. no. 9 - "not" was missing from "Manor Road is not suitable as this is a flat roof"

## 6. KEYNSHAM TOWN COUNCIL ENVIRONMENT AND SUSTAINABILITY PROJECT PLAN (attached)

**RECOMMENDATION:**

- i) To receive a verbal update on the Environment and Sustainability Project Plan. (See attached – KTC Environment and Sustainability Project Plan).
- ii) To select project areas for the coming year.

**7. KEYNSHAM TOWN COUNCIL OFFICE/STAFF E&S OPERATIONS REPORT  
(See attached)**

***RECOMMENDATION:***

To receive and note the report of the internal review of Council activities.

**8. UPDATE ON NEIGHBOURING PARISHES MEETING**

This will be deferred until the 24<sup>th</sup> September due to Purdah. The meeting will be arranged in the meantime.

***RECOMMENDATION:***

This will be deferred until the 24<sup>th</sup> September.

**9. DOWNFIELD PLAY AREA**

DTC to speak to Curo regarding tree planting amongst the concrete blocks and alongside the west boundary.

Update: Curo has responded they will consider this area in their next round of planning if suitable.

***RECOMMENDATION:***

To receive and note the update from Curo.

**10. ROOFTOP REVOLUTION**

Verbal update from Cllr Wait.

***RECOMMENDATION:***

To receive and note the update.

**11. SOMERDALE SCHOOL ADMISSION POLICY**

Verbal update from Cllr Cannon.

***RECOMMENDATION:***

To receive and note the update.

**12. FARMERS MARKET & COMMUNITY WORKSHOP**

Farmer's Market dates are 13<sup>th</sup> July and 10<sup>th</sup> August.

Confirm giveaway of wildflower seeds.

Consider the dates for Community workshops in MakeSpace, recommend two dates. Keynsham in Bloom to run the workshops. Consider the cost for the workshops.

***RECOMMENDATION:***

- i) To confirm options at the Farmer's Markets to attend, and the Community giveaway.
- ii) To consider the dates and costs for the Community Workshops.

**13. CONNECTING CYCLE AND FOOTPATHS (CROSS COUNTY BORDERS)**

***RECOMMENDATION:***

To receive verbal updates in respect of this matter.

#### **14. DATE OF NEXT MEETING**

***RECOMMENDATION:***

To note that the next meeting of this Committee will be held on **TUESDAY 24 SEPTEMBER 2024** at 7.00 p.m. in MakeSpace.