



Amanda Hazell – Responsible Finance Officer  
15-17 Temple Street,  
Keynsham, Bristol BS31 1HF  
Telephone: 0117 9868683  
Email: rfo@keynsham-tc.gov.uk  
www.keynsham-tc.gov.uk

**To All Members of the Environmental and Sustainability Committee:**

**Keynsham Town Councillors:** E Cannon, C Davis, A Greenfield, C Leonard, H MacFie, Andy Wait

**Lead Community Organisations:** Erica Davies, Representative from CTKS

**Business Representatives:** Phillipa Paget

**Members of the Public:** James Boxall Clasby

cc. All Other Town Councillors

**Dear Members of the Environment and Sustainability Committee**

You are invited to a meeting of the **ENVIRONMENT & SUSTAINABILITY COMMITTEE** on **Tuesday 26<sup>th</sup> NOVEMBER 2024** commencing at 7.00 pm at **MakeSpace, 2 Riverside Terrace, Keynsham, BS31 1HF**

Signed on 21<sup>st</sup> November 2024

By Amanda Hazell, Responsible Finance Officer

#### **EMERGENCY EVACUATION PROCEDURE**

When the continuous alarm sounds, you must evacuate the building by the exit and proceed to the assembly point: Grassed area past St. Cadoc House, Temple Street.

Arrangements are in place for the safe evacuation of disabled people.

## **ENVIRONMENT AND SUSTAINABILITY COMMITTEE AGENDA**

### **1. APOLOGIES:**

To receive and accept apologies for absence.

## 2. DECLARATIONS OF INTEREST

To receive any Declarations of Interest under Keynsham Town Council's Code of Conduct (adopted on 16<sup>th</sup> April 2019) issued in accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 1464 and as per Standing Order 3(v).

## 3. DISPENSATIONS

In accordance with Standing Order 13, to consider any requests for dispensations (for disclosable pecuniary interests) prior to the item(s) being discussed, that Members may only become aware of during the meeting itself and to receive any disclosures of decisions as per item 7 of Keynsham Town Council's Dispensations Policy and Procedure Guide.

### *RECOMMENDATION:*

To receive requests for dispensations (for disclosable pecuniary interests) prior to an individual item(s) being discussed, that Members may only become aware of during the meeting itself.

## 4. RECORD OF PREVIOUS MEETINGS

### *RECOMMENDATION:*

That the Minutes of the Environment and Sustainability Committee meeting held on Tuesday 24<sup>th</sup> September 2024 (previously circulated) be confirmed as a true record and signed by the Chairman.

## 5. TERMS OF REFERENCE (attached)

### *RECOMMENDATION:*

- i) To receive the updated Terms of Reference.
- ii) To approve the Terms of Reference.

## 6. 2025/2026 BUDGET (attached)

### *RECOMMENDATION:*

To discuss and recommend proposed budgets to Full Council.

## 7. URBAN TREE TRAIL

The following email has been received from Fiona Bell who organises Urban Tree Trails:

Details of the Bath Urban Treescape team and our plans to create a tree trail in the lovely Keynsham Memorial park:

The tree experts on the team agreed that there are some beautiful specimens in the Park - and some that we have not found for any of our 10 tree trails so far!

Hoping that the Town Council would like to support the creation of such a trail for the Keynsham Community the details are as follows:

In 2023, the group created and launched a website:

<https://www.bathurbantreescape.com/> with 3 tree trails in Bath and 1 in Twerton. We were supported with local sponsorship and Bathscape funding to print 11,000 paper maps of these trails, which were shared with a wide variety of the community - mainly to benefit local residents.

In 2024, the group created a further 6 trails, including two at the Royal United hospital site and a family friendly tree trail in Alice Park.

More paper maps were funded: 8000 of the initial 4 trails and 14,000 of the new ones.

The majority of the time to create the tree trails is donated by members of the volunteer team.

If tree trail plaques are required, we have a no-cost source for these, from a local B&NES resident.

The only costs that require funding for each trail have been :

- A) One off paper map graphic layout - £250
- B) One off integration into the website - £250

These costs are paid after the work is completed, which would be June /July 2025

C) Printing:

£300 for 3000 paper maps, if included in a bulk order for 10,000+ maps (with other reprints and new 2025 trails)

These costs have been paid when printing is ordered - in August.

So £800 altogether.

**If the Town Council can support this project for a tree trail in Keynsham Memorial Park, how much could be included in the Council budget?**

Assuming the project gets the thumbs up, we would like to engage with the Keynsham community to 'own' the trail.

Some examples from other trails we have developed have been:

- using local photographers for the tree photographs
- voting for the town's favourite trees in the park
- local children selecting the most interesting tree facts for a family friendly tree trail

**RECOMMENDATION:**

- i) To receive and note the information supplied by Fiona Bell on the Urban Tree Trail.
- ii) To make a decision whether to recommend to Council to support the project.
- iii) To make the recommendation to Council.

## **8. EDUCATION TO REDUCE ENERGY EXPENSES**

The following has been received from Utility Aid:

Appointing an energy champion for a building can help organisations manage energy consumption. Utility Aid offers energy champion training to educate on-site building managers about energy conservation and how they can reduce energy expenses.

**The service runs over 12 months and includes eight online lessons covering;**

1. Understanding energy bills, how to understand what you have used, convert to kWh and understand additional charges
2. Learn about the energy mix - where does energy come from
3. Learn how to convert energy to carbon and measure in the appropriate scope
4. How to establish a monitoring and targeting program
5. Identify areas to reduce consumption
6. Understanding renewables - the up and the downside
7. Create long-term strategies for building improvement and energy savings

One of our customers took part in this scheme and during the first 6 months, **saved £117,653 on electricity and £35,742 on gas without any further investment**, this was all through behaviour changes and reducing 'wasted' energy. Part of the concept is to make this learning 'fun', by running competitions and rewards throughout the training.

**Is this something your organisation would be interested in? Prices start from £195 per person.**

***RECOMMENDATION:***

- i) To receive and note the information.
- ii) To decide if a member of the Committee will become an energy champion for the Council.

**9. FARMERS MARKET**

Farmer's Market date for December is 14<sup>th</sup> December 2024.

***RECOMMENDATION:***

To consider if the Council wish to be present at the December Farmers Market.

**10. UPDATE ON NEIGHBOURING PARISHES MEETING**

***RECOMMENDATION:***

To receive a verbal update on the Neighbouring Parishes Meeting.

**11. CYCLING UPDATES**

***RECOMMENDATION:***

To receive a verbal update on the cycling projects and issues in and around Keynsham.

**12. ROOFTOP REVOLUTION**

Verbal update from Cllr Wait.

***RECOMMENDATION:***

To receive and note the update.

### 13. WINSCOMBE CLOSE COMMUNITY ORCHARD

BANES are progressing with the plans for the Community Orchard. It is down to the Council to arrange for the removal of the goalposts. A Notice will be placed on the land stating our intention to remove the goalposts with instructions to contact the Council with any objection.

***RECOMMENDATION:***

To receive and note the information regarding the Community Orchard.

### 14. LIBRARY OF THINGS

A Library of Things has been raised by a resident on Facebook. Councillor Leonard has bought this to the attention of the Committee. Attached is screen shot of the facebook post.

***RECOMMENDATION:***

To make a decision if this is something the Committee would like to put forward to Council to support.

### 15. KEYNSHAM TOWN COUNCIL ENVIRONMENT AND SUSTAINABILITY PROJECT PLAN (attached)

***RECOMMENDATION:***

- i) To receive a verbal update on the Environment and Sustainability Project Plan. (See attached – KTC Environment and Sustainability Project Plan).
- ii) To select project areas for the coming year.

### 16. DATE OF NEXT MEETING

***RECOMMENDATION:***

*To note that the next meeting of this Committee will be held on **TUESDAY 26<sup>TH</sup> JANUARY 2025 at 7.00 pm in MakeSpace.***