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To All Members of the Environmental and Sustainability Committee:

Keynsham Town Councillors: E Cannon, C Davis, A Greenfield, C Leonard, H MacFie and A Wait

Lead Community Organisations: Erica Davies, Representative from CTKS

Business Representatives: Phillipa Paget

Members of the Public: James Boxall Clasby

cc. All Other Town Councillors

Dear Members of the Environment and Sustainability Committee

You are invited to a meeting of the **ENVIRONMENT & SUSTAINABILITY COMMITTEE** on **Tuesday 28th JANUARY 2025** commencing at 7.00 pm at **MakeSpace, 2 Riverside Terrace, Keynsham, BS31 1HF**

Signed on 23rd January 2025

By Amanda Hazell, Responsible Finance Officer

EMERGENCY EVACUATION PROCEDURE

When the continuous alarm sounds, you must evacuate the building by the exit and proceed to the assembly point: Grassed area past St. Cadoc House, Temple Street.

Arrangements are in place for the safe evacuation of disabled people.

ENVIRONMENT AND SUSTAINABILITY COMMITTEE AGENDA

1. APOLOGIES:

To receive and accept apologies for absence.

2. DECLARATIONS OF INTEREST

To receive any Declarations of Interest under Keynsham Town Council's Code of Conduct (adopted on 16th April 2019) issued in accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 1464 and as per Standing Order 3(v).

3. DISPENSATIONS

In accordance with Standing Order 13, to consider any requests for dispensations (for disclosable pecuniary interests) prior to the item(s) being discussed, that Members may only become aware of during the meeting itself and to receive any disclosures of decisions as per item 7 of Keynsham Town Council's Dispensations Policy and Procedure Guide.

RECOMMENDATION:

To receive requests for dispensations (for disclosable pecuniary interests) prior to an individual item(s) being discussed, that Members may only become aware of during the meeting itself.

4. RECORD OF PREVIOUS MEETINGS

RECOMMENDATION:

That the Minutes of the Environment and Sustainability Committee meeting held on Tuesday 26th November 2024 (previously circulated) be confirmed as a true record and signed by the Chairman.

5. BUDGET 2025/2026

The following budget has been approved by the Council for 2025/2026:

107	ENVIRONMENT & SUSTAINABILITY	2024/2025 Budget	2024/2025 Actuals	Variance	Budget 2025/2026
2100	Community Events	2000	31	1969	3000
2101	Tree Planting	1000	41	959	0
2102	Marketing and Communications	500	0	500	500
2103	Virtual Energy Conference	1000	0	1000	500
4414	Wildflower Planting	300	0	300	0

RECOMMENDATION:

To receive and note the budget for 2025/2026.

6. URBAN TREE TRAIL

RECOMMENDATION:

- i) To receive and note the information supplied by Hugh Williamson, from the Urban Treescape team.

- ii) To recommend to Council the decision to be made regarding the Urban Tree Trail.

7. FARMERS MARKET

The Farmer's Market date for February is the 8th February 2025 and for March is the 8th March 2025.

RECOMMENDATION:

To consider if the Council wishes to be present at the February and March Farmers Market.

8. CYCLING UPDATES

RECOMMENDATION:

To receive a verbal update on the cycling projects and issues in and around Keynsham.

9. ROOFTOP REVOLUTION

Verbal update from Cllr Wait.

RECOMMENDATION:

To receive and note the update.

10. WINSCOMBE CLOSE COMMUNITY ORCHARD (attached)

We received the attached from B&NES regarding the football posts at Winscombe Close.

RECOMMENDATION:

- i) To receive and note the information regarding the football posts.
- ii) To recommend to Council to agree with the removal of the goalpost due to health and safety concerns.

11. AGREEMENT FOR THE LOAN OF THERMAL IMAGER (to follow)

RECOMMENDATION:

- i) To receive and note the agreement for the loan of the Thermal Imager.
- ii) To recommend to Council to approve the agreement.

12. LITHIUM-ION BATTERIES (attached)

RECOMMENDATION:

To receive and note the information received regarding the lithium-ion batteries.

13. THE GREAT BIG GREEN WEEK

The Great Big Green week is being held on the 7th to 15th June 2025. Below is a link to the web page: <https://greatbiggreenweek.com/>

RECOMMENDATION:

- i) To receive and note the information received regarding The Great Big Green Week.
- ii) To discuss how Keynsham Town Council can get involved.
- iii) To recommend to Council any ideas from the Committee.

14. KEYNSHAM TOWN COUNCIL ENVIRONMENT AND SUSTAINABILITY PROJECT PLAN (attached)

RECOMMENDATION:

- i) To receive a verbal update on the Environment and Sustainability Project Plan. (See attached – KTC Environment and Sustainability Project Plan).
- ii) To select project areas for the coming year.

15. DATE OF NEXT MEETING

RECOMMENDATION:

*To note that the next meeting of this Committee will be held on **TUESDAY 25TH MARCH 2025 at 7.00 pm in the Town Council Office meeting room.***