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**To All Members of the Environmental and Sustainability Committee:**

**Keynsham Town Councillors:** E Cannon, C Davis, C Leonard, H MacFie and A Wait

**Lead Community Organisations:** Erica Davies, Representative from CTKS

**Business Representatives:** Phillipa Paget

**Members of the Public:** James Boxall Clasby

cc. All Other Town Councillors

**Dear Members of the Environment and Sustainability Committee**

You are invited to a meeting of the **ENVIRONMENT & SUSTAINABILITY COMMITTEE** on **Tuesday 25<sup>th</sup> MARCH 2025** commencing at **7.00 pm** in the **TOWN COUNCIL OFFICE, 15-17 Temple Street, Keynsham, BS31 1HF**

Signed on 20<sup>th</sup> March 2025

By Amanda Hazell, Responsible Finance Officer

#### **EMERGENCY EVACUATION PROCEDURE**

When the continuous alarm sounds, you must evacuate the building by the exit and proceed to the assembly point: Grassed area past St. Cadoc House, Temple Street.

Arrangements are in place for the safe evacuation of disabled people.

## **ENVIRONMENT AND SUSTAINABILITY COMMITTEE AGENDA**

### **1. CHAIRMAN**

Due to the resignation of the Chair, a new Chair will be required for the remaining of the municipal year 24/25.

**RECOMMENDATION:**

To elect a Chair of the Environment and Sustainability Committee for the remaining of the Municipal Year.

**2. APOLOGIES:**

To receive and accept apologies for absence.

**3. DECLARATIONS OF INTEREST**

To receive any Declarations of Interest under Keynsham Town Council's Code of Conduct (adopted on 16<sup>th</sup> April 2019) issued in accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 1464 and as per Standing Order 3(v).

**4. DISPENSATIONS**

In accordance with Standing Order 13, to consider any requests for dispensations (for disclosable pecuniary interests) prior to the item(s) being discussed, that Members may only become aware of during the meeting itself and to receive any disclosures of decisions as per item 7 of Keynsham Town Council's Dispensations Policy and Procedure Guide.

***RECOMMENDATION:***

To receive requests for dispensations (for disclosable pecuniary interests) prior to an individual item(s) being discussed, that Members may only become aware of during the meeting itself.

**5. RECORD OF PREVIOUS MEETINGS**

***RECOMMENDATION:***

That the Minutes of the Environment and Sustainability Committee meeting held on Tuesday 28<sup>th</sup> January 2025 (previously circulated) be confirmed as a true record and signed by the Chairman.

**6. FARMERS MARKET**

The Farmer's Market date for April is the 12<sup>th</sup> April 2025 and for May is the 8<sup>th</sup> May 2025.

***RECOMMENDATION:***

To consider if the Council wishes to be present at the April and May Farmers Market.

**7. BIG GREEN WEEK 7<sup>th</sup> – 15<sup>th</sup> JUNE**

The Deputy Town Clerk and Cllr Brennan have been discussing the Big Green Week and how the Council can get involved. We already have the Re-loved Event booked for the 8<sup>th</sup> June. They would also like to have ideas, i.e., topics for social media posts throughout the week.

***RECOMMENDATION:***

For the members to email any social media ideas to the Deputy Town Clerk.

## 8. CYCLING UPDATES

**RECOMMENDATION:**

To receive a verbal update on the cycling projects and issues in and around Keynsham.

## 9. ROOFTOP REVOLUTION

Verbal update from Cllr Wait.

**RECOMMENDATION:**

To receive and note the update.

## 10. KEYNSHAM TOWN COUNCIL ENVIRONMENT AND SUSTAINABILITY PROJECT PLAN (attached)

**RECOMMENDATION:**

- i) To receive a verbal update on the Environment and Sustainability Project Plan. (See attached – KTC Environment and Sustainability Project Plan).
- ii) To select project areas for the coming year.

## 11. DATE OF NEXT MEETING

**RECOMMENDATION:**

*To note that the next meeting of this Committee will be held on **TUESDAY 27<sup>TH</sup> MAY 2025 at 7.00 pm in the Town Council Office.***