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**Councillor (only) Members of the
Neighbourhood Development Plan
Steering Group.**

Thursday 19th September 2024 at 7.00 p.m.
in MakeSpace, Riverside Terrace, Keynsham

NDP Steering Group members: Councillors M Burton, C Davis, C Fricker, A Greenfield and H MacFie

Agenda

1. **APOLOGIES**
2. **DECLARATIONS OF INTEREST/DISPENSATIONS**
To receive Declarations of Interest/Dispensations.
3. **CONFIRMATION OF NOTES OF THE NDP STEERING GROUP OF 29th July 2024
(previously circulated)**

RECOMMENDED:

To confirm the Notes of the NDP Steering Group meeting of 29th July 2024.

4. NDP RESIDENTS' CONSULTATION

RECOMMENDED:

- a) To receive feedback on the consultation process including number of drop-in sessions etc.*
- b) To receive an update on the NDP Consultation including analysis of the data.*

5. BUSINESS SURVEY

To note that the Clerk has only received back one pilot consultation document despite chasing Companies. The original date for launch of the consultation was delayed due to the Election and launch of the Residents' Survey.

RECOMMENDED:

- (i) To agree a launch date and closure date for this consultation. (4-week consultation period)*
- (ii) That no hard copies be printed externally but on request they be printed in house. That lots of QR codes and links to the survey be printed and hand delivered to businesses. That an article be printed in the September Voice and online via The Week In.*
- (iii) To decide on other ways to communicate the consultation to the businesses.*

6. YOUNG PEOPLE'S SURVEY

RECOMMENDED:

- (i) To receive a verbal update on the production of the Young People's survey.*
- (ii) To decide on a launch and deadline date for the Consultation.*
- (iii) To decide on how to promote the survey.*

7. CHILDREN'S SURVEY (Results to follow)

RECOMMENDED:

- (i) To receive a verbal update on the Children's Survey process.*
- (ii) To receive and note the results of the Children's Survey.*

8. TRAVEL SURVEY

To note that at the last meeting Councillors agreed to look at other Parish and Town Council NDP's for examples of good Travel Plans and bring these back to the next meeting.

RECOMMENDED:

- (i) To receive and note any examples.*
- (ii) To note that the results from B&NES Council's Active Travel Plan Consultation will be considered when producing the Town Council's Active Travel Plan report for the NDP together with the results of our Bus Consultation and GWR data.*

9. DATE OF NEXT MEETING

RECOMMENDED:

That the date of the next meeting be agreed by Doodle Calendar (November 2024).