



Dawn Drury – Town Clerk  
15-17 Temple Street,  
Keynsham, Bristol BS31 1HF  
Telephone: Nos: 0117 986 8683/07904 161097  
E-mail: [townclerk@keynsham-tc.gov.uk](mailto:townclerk@keynsham-tc.gov.uk)  
[www.keynsham-tc.gov.uk](http://www.keynsham-tc.gov.uk)

Dear Councillor

You are summoned to attend an EXTRA ORDINARY meeting of KEYNSHAM TOWN COUNCIL to be held in THE SPACE (ABOVE KEYNSHAM LIBRARY – ENTRANCE OPPOSITE ICELAND), MARKET WALK, KEYNSHAM on TUESDAY 18th March 2025 commencing at 7.00pm.

Signed on 13<sup>th</sup> March 2025

By Dawn Drury, Town Clerk

**EMERGENCY EVACUATION PROCEDURE**

**If the continuous alarm sounds, you must evacuate the building by one of the signed green running persons exits and proceed to the named assembly point.**

**Assembly point: Grassed area past St Cadoc House, Temple Street.**

**DO NOT USE THE LIFTS**

**COVID 19**

**Although there are no COVID regulations in place currently, Councillors and members of the public are reminded that COVID has not gone away.**

**If you are feeling ill or have tested positive for COVID, please do not attend this meeting, thank you.**

THIS MEETING MAY BE FILMED OR RECORDED (PLEASE REFER TO THE TOWN COUNCIL'S PROTOCOL ON THE FILMING AND RECORDING OF LOCAL COUNCIL AND COMMITTEE MEETINGS (adopted August 2014)).

**EXTRA ORDINARY TOWN COUNCIL AGENDA 18<sup>th</sup> March 2025**

**1. APOLOGIES FOR ABSENCE**

**RECOMMENDED:**

*To receive apologies for absence.*

2. **DECLARATIONS OF INTEREST**

To receive any Declarations of Interest under Keynsham Town Council's Code of Conduct (adopted on 16<sup>th</sup> April 2019) issued in accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 1464 and as per Standing Order 3(v).

3. **DISPENSATIONS**

In accordance with Standing Order 13, to consider any requests for dispensations (for disclosable pecuniary or non-pecuniary interests) prior to the item (s) being discussed, and to receive any disclosures of decisions as per item 7 of Keynsham Town Council's Dispensations Policy and Procedure Guide.

**RECOMMENDED:**

*To receive/approve any requests for dispensations.*

4. **DATE OF NEXT MEETING**

**RECOMMENDED:**

To note that the Town Council's next ordinary meeting is after this meeting at 7.30 pm.

5. **EXCLUSION OF PRESS AND PUBLIC**

**RECOMMENDED:**

*In accordance with Standing Order 3(d) to RESOLVE that pursuant to the provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of the matter to be transacted Items 6-7 to progress sensitive and financial issues.*

6. **GOOD CITIZEN NOMINATIONS (Nominations attached)**

**RECOMMENDED**

*To consider and make a decision in respect of the Good Citizen Awards 2024-2025.*

7. **KEYNSHAM MEMORIAL PARK – UPPER PLAY AREA (Information to be distributed at the meeting)**

**RESOLVED:**

- (i) To receive and note the information*
- (ii) That the information be signed off.*