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To All Members of the EATH Committee:

Keynsham Town Councillors: Dave Biddleston, Alex Beaumont, Caitlin Brennan,
Martin Burton, Chris Davis & Hal MacFie

cc. All Other Town Councillors

Town Council Staff: Katherine Sears (Deputy Town Clerk)

Members of the Public: Jude Cron, Ric Davison, Lesley Organ, James McPhee, Joe Tymkow

Dear Members

You are requested to attend the Events, Arts, Tourism and Heritage Committee meeting to be held in **KEYNSHAM TOWN COUNCIL OFFICE, 15-17 TEMPLE STREET, KEYNSHAM on WEDNESDAY 1st OCTOBER 2025 at 4 p.m.**

The Agenda for the meeting appears below.

Signed on 26th September 2025.
Katherine Sears, Deputy Town Clerk

EMERGENCY EVACUATION PROCEDURE

When the continuous alarm sounds, you must evacuate the building by the exit and proceed to the assembly point: Grassed area past St. Cadoc House, Temple Street.

Arrangements are in place for the safe evacuation of disabled people.

EATH COMMITTEE AGENDA

1. APOLOGIES FOR ABSENCE

To receive and accept any apologies for absence.

2. DECLARATIONS OF INTEREST

To receive any Declarations of Interest under Keynsham Town Council's Code of Conduct (adopted on 16th April 2019) issued in accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 1464 and as per Standing Order 3(v).

3. DISPENSATIONS

In accordance with Standing Order 13, to consider any requests for dispensations (for disclosable pecuniary interests) prior to the item(s) being discussed, that Members may only become aware of during the meeting itself and to receive any disclosures of decisions as per item 7 of Keynsham Town Council's Dispensations Policy and Procedure Guide.

RECOMMENDATION:

To receive requests for dispensations (for disclosable pecuniary interests) prior to an individual item(s) being discussed, that Members may only become aware of during the meeting itself.

4. PUBLIC PARTICIPATION

In accordance with Standing Order 3(e)(ii), Members of the Public will have the opportunity to ask the Chairman any question concerning, or make observations upon, the business of the Council, at the start of the meeting, provided notice of the question along with the name and address of the member of public has been given to the Town Clerk at least four clear days before the meeting where possible, and in any case to the Chairman before the meeting. This also applies to all Committees of the Council.

5. RECORD OF PREVIOUS MEETINGS

RECOMMENDATION:

That the minutes of the EATH Committee meeting held on 3rd September 2025 (previously circulated) be signed by the Chairman.

6. EATH COMMITTEE BUDGET 2025/26

| Title | 2025-26 | Spent to date |
|---------------------------|---------|---------------|
| ACTIVITIES/SERVICES | Budget | |
| Newsletter | 3500 | 1650 |
| Events General | 3000 | 2380 |
| Christmas Lights | 18000 | 17313 |
| Business & Tourism | 1000 | 0 |
| Keynsham Winter Festival | 18000 | 1444 |
| Arts - general activities | 2000 | 0 |
| Remembrance Day | 5200 | 0 |
| Community Networking | 1000 | 0 |
| GWR Expenditure Posters | 1500 | 0 |
| Bandstand Events | 7000 | 6045 |
| Spring Show | 1500 | 158 |
| Good Citizen Awards | 300 | 300 |
| Community Piano | 200 | 19 |
| Twinning Visit | 200 | 0 |

| | |
|-------------|-------------|
| £ 62,400.00 | £ 29,309.00 |
|-------------|-------------|

RECOMMENDATION:

To receive and note the budget for 2025/26.

7. HERITAGE OPEN DAYS 2025

RECOMMENDATION:

To receive verbal update from DTC on the events of HODs

8. KEYNSHAM WINTER FESTIVAL 2025 DRAFT BUDGET (Attached)

RECOMMENDATION:

To receive and note the budget.

9. KEYNSHAM WINTER FESTIVAL 29th NOVEMBER 2025

Layout:

Spirolux, who provide the stage, have requested that the stage is positioned outside the old Post Office whilst this is unused. There wasn't a lot of space last year behind the stage for crew and performers.

RECOMMENDATION:

To decide whether this is a suitable place for the stage this year.

Entertainment Update:

Keynsham Brass Band are now available, an enquiry has been made with the Baptist Church to see if they can play in there on the day.

Stage Coach have confirmed they will be part of the Main Stage line up.

An enquiry has been made to Keynsham Orchestra so a section to play in Choir Corner.

A number of enquiries have been sent to the Air Cadets band for them to join the entertainment timetable.

An invitation has also been sent to the St John's Choir and The Salvation Army.

Elsa and Ana have extended their visit and will be there for 4.5 hours from 1.15pm.

RECOMMENDATION:

To receive and note update on entertainment.

Stalls:

All businesses at the top end of the Town Centre have been contacted and offered a stall. Those confirmed are Bertie & Belles and Bob the Dog.

Still a few spaces left for stalls, could do with another Vegan option for food.

RECOMMENDATION:

To receive and note update on stalls

Window Display:

RECOMMENDATION:

- i) Agree date of judging***
- ii) Agree who to be invited to be judges***
- iii) Discuss whether the public could have a vote***

Friday Night Christmas Tree Light Turn on:

RECOMMENDATION:

To receive update from St John's Church on the activities for the Christmas Tree light switch on.

Event Permit:

SAGE meeting is on 16th October with B&NES, the Police, Avon Fire, Ambulance Service, Transport, Traffic Management, National Highways.

RECOMMENDATION:

To receive and note update, DTC to report back to EATH outcome of meeting.

10. LATE NIGHT SHOPPING

Those 7 businesses interested have been contacted; 3 have confirmed they would still be interested knowing the results of the survey

RECOMMENDATION:

Due to lack of shops wanting to participate in this initiative, Officers recommendation would be not to promote or advertise.

11. PLEIN AIR & GWR POSTERS

RECOMMENDATION:

To receive feedback from committee members on the artwork produced at Plein Air competition

12. REMEMBRANCE DAY 9th NOVEMBER 2026

Councillors will be asked to meet in Ashton Way Car Park at 9am

Form up on the High Street to march at 9.15am

Church Service starts at 9.25am

Parade will form up in front of Church at 10.30am

Arrive at Memorial Gates at 10.55am

Service at the gates

Parade marches off, turning around on roundabout on Bath Hill, then marches full length of High Street, falling out near/outside St John Church around 11.15am.

RECOMMENDATION:

To receive and note timings and parade route of Remembrance Day

13. REMEMBRANCE DAY BUDGET 2026 (attached)

RECOMMENDATION:

To receive and note the budget for Remembrance Day 2026

14. KEYNSHAM SPRING SHOW 2026

RECOMMENDATION:

To decide on a group entry with an environmentally friendly theme

15. INTERNATIONAL REFUGEE DAY 20th JUNE 2026

This day is dedicated to raising awareness about the plight of refugees and displaced people worldwide, honoring their strength and resilience, and advocating for their rights and protection.

RECOMMENDATION:

- i) *To decide whether KTC would like to include this in the event calendar*
- ii) *If it is decided to proceed, how would the Council like to raise awareness of this day.*

16. DATE OF NEXT MEETING

RECOMMENDATION:

*To note that the next meeting of this Committee will be held on **WEDNESDAY 5th November 2025 at 4.00 p.m. in Keynsham Town Council Office.***