



Katherine Sears – Deputy Town Clerk
15-17 Temple Street,
Keynsham, Bristol BS31 1HF
Telephone: 01179 868683
Email: deputytownclerk@keynsham-tc.gov.uk
www.keynsham-tc.gov.uk

To All Members of the EATH Committee:

Keynsham Town Councillors: Dave Biddleston, Alex Beaumont, Caitlin Brennan,
Martin Burton, Chris Davis & Hal MacFie

cc. All Other Town Councillors

Town Council Staff: Katherine Sears (Deputy Town Clerk)

Members of the Public: Jude Cron, Ric Davison, Lesley Organ, Joe Tymkow

Dear Members

You are requested to attend the Events, Arts, Tourism and Heritage Committee meeting to be held in **KEYNSHAM TOWN COUNCIL OFFICE, 15-17 TEMPLE STREET, KEYNSHAM on FRIDAY 14TH November 2025 at 2.30 p.m.**

The Agenda for the meeting appears below.

Signed on 11th November 2025
Katherine Sears, Deputy Town Clerk

EMERGENCY EVACUATION PROCEDURE

When the continuous alarm sounds, you must evacuate the building by the exit and proceed to the assembly point: Grassed area past St. Cadoc House, Temple Street.

Arrangements are in place for the safe evacuation of disabled people.

EATH COMMITTEE AGENDA

1. APOLOGIES FOR ABSENCE

To receive and accept any apologies for absence.

2. DECLARATIONS OF INTEREST

To receive any Declarations of Interest under Keynsham Town Council's Code of Conduct (adopted on 16th April 2019) issued in accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 1464 and as per Standing Order 3(v).

3. DISPENSATIONS

In accordance with Standing Order 13, to consider any requests for dispensations (for disclosable pecuniary interests) prior to the item(s) being discussed, that Members may only become aware of during the meeting itself and to receive any disclosures of decisions as per item 7 of Keynsham Town Council's Dispensations Policy and Procedure Guide.

RECOMMENDATION:

To receive requests for dispensations (for disclosable pecuniary interests) prior to an individual item(s) being discussed, that Members may only become aware of during the meeting itself.

4. PUBLIC PARTICIPATION

In accordance with Standing Order 3(e)(ii), Members of the Public will have the opportunity to ask the Chairman any question concerning, or make observations upon, the business of the Council, at the start of the meeting, provided notice of the question along with the name and address of the member of public has been given to the Town Clerk at least four clear days before the meeting where possible, and in any case to the Chairman before the meeting. This also applies to all Committees of the Council.

5. RECORD OF PREVIOUS MEETINGS

RECOMMENDATION:

That the minutes of the EATH Committee meeting held on 1st October 2025 (previously circulated) be signed by the Chairman.

6. EATH COMMITTEE BUDGET 2025/26

Title	2025-26	Spent to date
ACTIVITIES/SERVICES	Budget	
Newsletter (The Voice)	3500	1650
Events General	3000	2380
Christmas Lights	18000	17313
Business & Tourism	1000	0
Keynsham Winter Festival	18000	5,973
Arts - general activities	2000	0
Remembrance Day	5200	0
Community Networking	1000	0
GWR Expenditure Posters	1500	0
Bandstand Events	7000	6760
Spring Show	1500	158
Good Citizen Awards	300	300
Community Piano	200	19
Twinning Visit	200	0

£ 62,400.00	£ 34,553.00
-------------	-------------

RECOMMENDATION:

- i) *To receive and note the budget for 2025/26.*
- ii) *To receive and note the breakdown of the Event General Budget (attached).*

7. REMEMBRANCE DAY PARADE 9th November 2025

RECOMMENDATION:

Receive and note the timeline of the parade.

09:00 - Councillors to meet in Ashton Way Car Park, then make way to High Street

09:10 – Parade leaves High Street to march to St John’s

09:25 - Church Service starts

10:30 - Parade will form up in front of Church

10:55 - Arrive at Memorial Gates for Service

11:15 - Parade marches off, turning around on roundabout on Bath Hill, then marches full length of High Street, falling out near/outside St John Church

8. KEYNSHAM WINTER FESTIVAL 2025 DRAFT BUDGET (Attached)

RECOMMENDATION:

- i) *To receive and note the budget.*
- ii) *Consider the quote for lighting the area around the Christmas Tree on the Friday evening.*

9. KEYNSHAM WINTER FESTIVAL 29th NOVEMBER 2025

RECOMMENDATION:

- i) *To receive and note the programme for the Winter Festival 2025.*
- ii) *Councillors to let DTC know what hours they are available to help at the event.*

10. KEYNSHAM SPRING SHOW 28th March 2026 BUDGET

RECOMMENDATION:

- i) *Decide the cost per entry. 25p per entry has worked well in the first three years.*
- ii) *Decide on how much to charge stalls at the show.*

11. CHAIRMAN'S RECEPTION

RECOMMENDATION:

Receive and note proposed date of Monday 8th December for this year's Chairman's Reception 5pm - 6.30pm in MakeSpace.

12. DATE OF NEXT MEETING

RECOMMENDATION:

To note that the next meeting of this Committee will be held on WEDNESDAY 3rd December 2025 at 4.00 p.m. in Keynsham Town Council Office.