



Katherine Sears – Deputy Town Clerk  
15-17 Temple Street,  
Keynsham, Bristol BS31 1HF  
Telephone: 01179 868683  
Email: [deputytownclerk@keynsham-tc.gov.uk](mailto:deputytownclerk@keynsham-tc.gov.uk)  
[www.keynsham-tc.gov.uk](http://www.keynsham-tc.gov.uk)

---

**To All Members of the EATH Committee:**

**Keynsham Town Councillors:** Dave Biddleston, Alex Beaumont, Caitlin Brennan,  
Martin Burton, Chris Davis & Hal MacFie

cc. All Other Town Councillors

Town Council Staff: Katherine Sears (Deputy Town Clerk)

Members of the Public: Jude Cron, Ric Davison, Lesley Organ, Joe Tymkow

**Dear Members**

You are requested to attend the Events, Arts, Tourism and Heritage Committee meeting to be held in **KEYNSHAM TOWN COUNCIL OFFICE, 15-17 TEMPLE STREET, KEYNSHAM on WEDNESDAY 3<sup>rd</sup> December 2025 at 4 p.m.**

The Agenda for the meeting appears below.

Signed on 28<sup>th</sup> November.

Katherine Sears, Deputy Town Clerk

**EMERGENCY EVACUATION PROCEDURE**

When the continuous alarm sounds, you must evacuate the building by the exit and proceed to the assembly point: Grassed area past St. Cadoc House, Temple Street.

Arrangements are in place for the safe evacuation of disabled people.

## EATH COMMITTEE AGENDA

### 1. APOLOGIES FOR ABSENCE

To receive and accept any apologies for absence.

### 2. DECLARATIONS OF INTEREST

To receive any Declarations of Interest under Keynsham Town Council's Code of Conduct (adopted on 16th April 2019) issued in accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 1464 and as per Standing Order 3(v).

### 3. DISPENSATIONS

In accordance with Standing Order 13, to consider any requests for dispensations (for disclosable pecuniary interests) prior to the item(s) being discussed, that Members may only become aware of during the meeting itself and to receive any disclosures of decisions as per item 7 of Keynsham Town Council's Dispensations Policy and Procedure Guide.

**RECOMMENDATION:**

*To receive requests for dispensations (for disclosable pecuniary interests) prior to an individual item(s) being discussed, that Members may only become aware of during the meeting itself.*

### 4. PUBLIC PARTICIPATION

In accordance with Standing Order 3(e)(ii), Members of the Public will have the opportunity to ask the Chairman any question concerning, or make observations upon, the business of the Council, at the start of the meeting, provided notice of the question along with the name and address of the member of public has been given to the Town Clerk at least four clear days before the meeting where possible, and in any case to the Chairman before the meeting. This also applies to all Committees of the Council.

### 5. RECORD OF PREVIOUS MEETINGS

**RECOMMENDATION:**

*That the minutes of the EATH Committee meeting held on 14<sup>th</sup> November 2025 (previously circulated) be signed by the Chairman.*

## 6. EATH COMMITTEE BUDGET 2025/26

| Title                     | 2025-26 | Spent to date |
|---------------------------|---------|---------------|
| ACTIVITIES/SERVICES       | Budget  |               |
| Newsletter (The Voice)    | 3500    | 220           |
| Events General            | 3000    | 2413          |
| Christmas Lights          | 18000   | 18123         |
| Business & Tourism        | 1000    | 0             |
| Keynsham Winter Festival  | 18000   | 12272         |
| Arts - general activities | 2000    | 0             |
| Remembrance Day           | 5200    | 6424          |
| Community Networking      | 1000    | 0             |
| GWR Expenditure Posters   | 1500    | 0             |
| Bandstand Events          | 7000    | 6910          |
| Spring Show               | 1500    | 158           |
| Good Citizen Awards       | 300     | 300           |
| Community Piano           | 200     | 19            |
| Twinning Visit            | 200     | 0             |

|             |             |
|-------------|-------------|
| £ 62,400.00 | £ 46,839.00 |
|-------------|-------------|

### **RECOMMENDATION:**

- i) *To receive and note the budget for 2025/26.*

## 7. KEYNSHAM WINTER FESTIVAL 2025 DRAFT BUDGET (to follow)

### **RECOMMENDATION:**

*To receive and note the budget.*

## 8. KEYNSHAM WINTER FESTIVAL 29<sup>th</sup> NOVEMBER 2025 - WRAP UP

As much feedback from the public and traders will be presented but as there are only 4 days between the event and the meeting, further feedback can be presented at the January meeting.

### **RECOMMENDATION:**

- i) *To receive feedback from the Committee.*  
ii) *To receive and note feedback from the Traders.*  
iii) *To receive and note feedback from the Public.*

## 9. CHAIRMAN'S RECEPTION

### **RECOMMENDATION:**

*Receive and note proposed date of Monday 8<sup>th</sup> December for this year's Chairman's Reception at 6.30pm in TimeOut.*

## 10. DATE OF NEXT MEETING

### **RECOMMENDATION:**

*To note that the next meeting of this Committee will be held on **WEDNESDAY 7<sup>th</sup> January 2026 at 4.00 p.m. in Keynsham Town Council Office.***