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**To All Members of the Environmental and Sustainability Committee:**

**Keynsham Town Councillors:** A Beaumont, D Biddleston, E Cannon, D Cooper, C Leonard, H MacFie and A Wait

**Lead Community Organisations:** Erica Davies, Representative from CTKS, Richard Prior, Churches Together

**Business Representatives:** Phillipa Paget

**Members of the Public:** James Boxall Clasby

cc. All Other Town Councillors

**Dear Members of the Environment and Sustainability Committee**

You are invited to a meeting of the **ENVIRONMENT & SUSTAINABILITY COMMITTEE** on **Tuesday 22<sup>nd</sup> JULY 2025** commencing at 7.00 pm in the **TOWN COUNCIL OFFICE, 15-17 Temple Street, Keynsham, BS31 1HF**

Signed on 17<sup>th</sup> July 2025

By Amanda Hazell, Responsible Finance Officer

#### **EMERGENCY EVACUATION PROCEDURE**

When the continuous alarm sounds, you must evacuate the building by the exit and proceed to the assembly point: Grassed area past St. Cadoc House, Temple Street.

Arrangements are in place for the safe evacuation of disabled people.

## **ENVIRONMENT AND SUSTAINABILITY COMMITTEE AGENDA**

### **1. APOLOGIES:**

To receive and accept apologies for absence.

## 2. DECLARATIONS OF INTEREST

To receive any Declarations of Interest under Keynsham Town Council's Code of Conduct (adopted on 16<sup>th</sup> April 2019/amended 20 May 2025) issued in accordance with the Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 1464 and as per Standing Order 3(v).

## 3. DISPENSATIONS

In accordance with Standing Order 13, to consider any requests for dispensations (for disclosable pecuniary interests) prior to the item(s) being discussed, that Members may only become aware of during the meeting itself and to receive any disclosures of decisions as per item 7 of Keynsham Town Council's Dispensations Policy and Procedure Guide.

### ***RECOMMENDATION:***

To receive requests for dispensations (for disclosable pecuniary interests) prior to an individual item(s) being discussed, that Members may only become aware of during the meeting itself.

## 4. RECORD OF PREVIOUS MEETINGS

### ***RECOMMENDATION:***

That the Minutes of the Environment and Sustainability Committee meeting held on Tuesday 27<sup>th</sup> May 2025 (previously circulated) be confirmed as a true record and signed by the Chairman.

## 5. FARMERS MARKET

The Farmer's Market date for August is the 9<sup>th</sup> August 2025 and for September is the 13<sup>th</sup> September 2025.

### ***RECOMMENDATION:***

To consider if the Council wishes to be present at the August and September Farmer's Market.

## 6. COMMUNITY ENERGY NETWORK (attached)

As part of the [B&NES Community Energy Network](#) we are inviting communities to help shape the future of local energy through the [Energy in Your Community](#) project.

This initiative offers groups and organisations the chance to explore the potential for community-owned renewable energy projects, such as solar farms or wind turbines. Through this project, we are looking for three communities with interest in building capacity for local energy generation - projects that will be set up and owned by the community, with long-term benefits retained locally.

As part of the Community Energy Network, 'Energy in Your Community' is a partnership between Bath & North East Somerset Council, Bath & West Community Energy (BWCE), the Centre for Sustainable Energy (CSE), and the University of

Bath. Together, we aim to support the development of 5MW of community-owned renewable generation across the area by 2030.

If your parish would like to register interest in being part of this project you can do so via this [Registration Form](#). The closing date is 1<sup>st</sup> August at 5pm. More details can be found in this [information pack](#).

**RECOMMENDATION:**

- i) To receive and note the information provided on the Community Energy Network.
- ii) To recommend to Council the decision whether to register.

## **7. GREEN CANOPY PROJECT**

### **Introducing the Green Canopy Project: Planting Trees, Growing Communities**

We are delighted to invite your Parish to be part of the [Green Canopy Project](#), an exciting new tree planting initiative led by the Forest of Avon. This project is designed to support parish councils across BANES in planting a hectare of trees (or more!), bringing lasting benefits to communities and the environment.

Do you know of spaces in your parish, big or small, publicly or privately owned, that could be transformed with trees? Whether it's a corner of a park, a school field, or a roadside verge, every tree counts!

The Green Canopy Project offers you the chance to improve your Parish's local environment by planting trees to create a greener, healthier space for your community today and for generations to come. Your participation will directly support the region's Local Nature Climate Action Plans (LNCAPs) and the ambitious regional goal of doubling tree canopy cover by 2050.

#### **How does it work?**

As a participating council, you'll receive comprehensive, fully funded support to help bring your tree planting ambitions to life. This includes:

- Free expert advice and design support for habitat planting, including guidance on site selection, planting techniques, and long-term aftercare.
- Funding for all trees, tree protection equipment and maintenance payments for 15 years through the [Trees for Climate](#) fund
- Full project delivery for tree planting projects in publicly accessible areas.
- Community engagement materials, including an [information poster](#) to and [brochure](#) to advertise the campaign and help identify planting locations.

#### **What you need to do**

- Register your interest in the project or schedule a telephone call for further information by emailing us at [treesforclimate@forestofavontrust.org](mailto:treesforclimate@forestofavontrust.org)
- Advertise the opportunity to Parish residents with posters, mailings or at in-person events.
- Locate land within your town or parish for tree planting. Locations can be council or privately owned and can include most types of planting design from 0.1 hectares up.

Let us know your ideas, and we'll take it from there!

### **What You'll Gain**

By joining the Green Canopy Project, your Parish will:

- A lasting legacy of improved green spaces, local biodiversity and climate resilience.
- Contribute to the health and wellbeing of your community. Woodland Trust explain how, on their website [here](#).
- Build community cohesion through volunteering for tree planting work.
- Receive a commemorative plaque to celebrate your contribution if you plant more than a hectare of trees in your parish.

### **RECOMMENDATION:**

- i) To receive and note the information provided on the Green Canopy Project.
- ii) To recommend to Council the decision whether to register.

## **8. RETROFIT WEST**

I'm Beth, the new Community Engagement Officer at Retrofit West—a not-for-profit funded by the West of England Combined Authority. We offer free, impartial advice to help residents make energy-saving home improvements and support local businesses in building green skills.

I'm reaching out to ask if your council or community has any events planned over the next six months that we could support—either with a stall, a talk, or sponsorship of the event. We'd love to get involved and help your residents cut energy bills and reduce carbon emissions. You can find out more about us [here](#).

We have also just launched round 3 of our Community Group Grant which I would love to tell you [more about](#).

If you have an Environment or Community Engagement Officer at your council, I would love to be put in contact with them.

Thanks in advance—I'd really appreciate any information you can share with me.

Best regards,  
Beth

### **RECOMMENDATION:**

To decide whether contact Retrofit West.

## **9. SUSTRANS KEYNSHAM ROAD VOLUNTEER GROUP (attached)**

### **RECOMMENDATION:**

To receive the update from the Sustrans Keynsham Road Volunteer Group.

## **10. THERMAL IMAGER (attached)**

The agreement, application and website papers are now ready to be advertised in September. A flier (attached) has been developed to hand out at the Farmers Market.

**RECOMMENDATION:**

To receive and note the update regarding the Thermal Imager.

**11. TREE REMOVAL AT TESCO**

Cllr Cannon has raised concern over the removal of the trees in Tesco's car park and the legality of the removal.

**RECOMMENDATION:**

To decide a course of action on the removal of the trees at Tesco.

**12. COMMUNITY HERB PLANTER**

The Deputy Town Clerk has come up with an idea of a Community Herb Planter. The idea is to use the planters either side of the bike rack, outside the office (we will need to get permission from B&NES) and ask for donations from local garden centres. The community will be able to help themselves to the herbs that are planted.

**RECOMMENDATION:**

To decide if we would like to go ahead with the community herb planters and contact B&NES for permission to take over the planters outside the Council office.

**13. CYCLING UPDATES**

**RECOMMENDATION:**

To receive a verbal update on the cycling projects and issues in and around Keynsham.

**14. ROOFTOP REVOLUTION**

Verbal update from Cllr Wait.

**RECOMMENDATION:**

To receive and note the update.

**15. KEYNSHAM TOWN COUNCIL ENVIRONMENT AND SUSTAINABILITY PROJECT PLAN (attached)**

Councillor Cannon held a meeting with the Clerk and Deputy Clerk regarding the Project Plan. An up-to-date project plan is attached. The RFO has produced a policy from the ongoing items on the plan. The policy is attached for the Committee to discuss.

**RECOMMENDATION:**

- i) To receive a verbal update on the Environment and Sustainability Project Plan. (See attached – KTC Environment and Sustainability Project Plan).
- ii) To agree the changes to the plan.

- iii) To receive and note the creation of the Environment and Sustainability Policy.
- iv) To inform Council of the recommendation from the Committee in respect of the Policy.

## 16. DATE OF NEXT MEETING

### ***RECOMMENDATION:***

*To note that the next meeting of this Committee will be held on **TUESDAY 23<sup>rd</sup> SEPTEMBER 2025 at 7.00 pm in the Town Council Office.***