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To All Members of the Environmental and Sustainability Committee:

Keynsham Town Councillors: A Beaumont, D Biddleston, E Cannon, D Cooper, C Leonard, H MacFie and A Wait

Lead Community Organisations: Erica Davies, Representative from CTKS, Richard Prior, Churches Together

Business Representatives: Phillipa Paget

Members of the Public: James Boxall Clasby

cc. All Other Town Councillors

Dear Members of the Environment and Sustainability Committee

You are invited to a meeting of the **ENVIRONMENT & SUSTAINABILITY COMMITTEE** on **Tuesday 23rd September 2025** commencing at **7.00 pm** in the **TOWN COUNCIL OFFICE, 15-17 Temple Street, Keynsham, BS31 1HF**

Signed on 18th September 2025

By Amanda Hazell, Responsible Finance Officer

EMERGENCY EVACUATION PROCEDURE

When the continuous alarm sounds, you must evacuate the building by the exit and proceed to the assembly point: Grassed area past St. Cadoc House, Temple Street.

Arrangements are in place for the safe evacuation of disabled people.

ENVIRONMENT AND SUSTAINABILITY COMMITTEE AGENDA

1. APOLOGIES:

To receive and accept apologies for absence.

2. DECLARATIONS OF INTEREST

To receive any Declarations of Interest under Keynsham Town Council's Code of Conduct (adopted on 16th April 2019/amended 20 May 2025) issued in accordance with the Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 1464 and as per Standing Order 3(v).

3. DISPENSATIONS

In accordance with Standing Order 13, to consider any requests for dispensations (for disclosable pecuniary interests) prior to the item(s) being discussed, that Members may only become aware of during the meeting itself and to receive any disclosures of decisions as per item 7 of Keynsham Town Council's Dispensations Policy and Procedure Guide.

RECOMMENDATION:

To receive requests for dispensations (for disclosable pecuniary interests) prior to an individual item(s) being discussed, that Members may only become aware of during the meeting itself.

4. RECORD OF PREVIOUS MEETINGS

RECOMMENDATION:

That the Minutes of the Environment and Sustainability Committee meeting held on Tuesday 22nd July 2025 (previously circulated) be confirmed as a true record and signed by the Chairman.

5. FARMER'S MARKET

The Farmer's Market date for October is the 11th October 2025 and for November is the 8th November 2025.

RECOMMENDATION:

To consider if the Council wishes to be present at the October and November Farmer's Markets.

6. KEYNSHAM HOME ENERGY ROADSHOW

Bath & West Community Energy have just booked the Keynsham Community Space on the evening of 14th October to host a Home Energy Roadshow.

The aim for this event will be to showcase:

- The home energy efficiency services/projects we provide, which you can see at <https://www.bwce.homeenergy.coop/>
- Energy support available through [BANES Community Energy Network](#). We are a partner, with BANES Council, the Community Wellbeing Hub and the University of Bath in this network.
- Other organisations providing home energy efficiency support such as [Retrofit West](#) and [Lendology](#).

I would be interested to know if Keynsham Town Council would be interested in participating in / supporting this event in some capacity. By support I don't mean funding as we have this in place, but we would welcome your involvement on the night and any help you can provide to promote the event within the community.

RECOMMENDATION:

- i) To receive and note the information provided on the Keynsham Home Energy Roadshow.
- ii) To decide if the Council attend and promote the thermal imager.

7. MANOR ROAD ELECTRIC SUPPLY INFORMATION (attached)

RECOMMENDATION:

To receive and note the information provided on the electricity supply at Manor Road.

8. THERMAL IMAGER

At the time of writing the agenda we have booked in 7 people to use the thermal imager.

RECOMMENDATION:

To receive and note the update regarding the Thermal Imager.

9. CYCLING UPDATES

RECOMMENDATION:

To receive a verbal update on the cycling projects and issues in and around Keynsham.

10. ROOFTOP REVOLUTION

Verbal update from Cllr Wait.

RECOMMENDATION:

To receive and note the update.

11. KEYNSHAM TOWN COUNCIL ENVIRONMENT AND SUSTAINABILITY PROJECT PLAN (attached)

RECOMMENDATION:

- i) To receive and note the Environment and Sustainability Project Plan. (See attached – KTC Environment and Sustainability Project Plan).
- ii) To decide on an item to start work on.

12. DATE OF NEXT MEETING

RECOMMENDATION:

*To note that the next meeting of this Committee will be held on **TUESDAY 25th NOVEMBER 2025 at 7.00 pm in the Town Council Office.***