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To All Members of the Keynsham Nature Action Plan Working Party:

Keynsham Town Councillors: Edmund Cannon, Andy Halliday and Andy Wait

CC. All Other Town Councillors and John Aldridge (Avon Wildlife Trust)

Dear Member

You are requested to attend a meeting of the Keynsham Nature Action Plan Working Party to be held in **TOWN COUNCIL OFFICE, 15 – 17 TEMPLE STREET, KEYNSHAM BS31 1HF** on **MONDAY 6<sup>TH</sup> OCTOBER 2025 at 10.00 A.M.**

The Agenda for the meeting appears below.

Signed on 30<sup>th</sup> September 2025  
Dawn Drury, Town Clerk

#### EMERGENCY EVACUATION PROCEDURE

When the continuous alarm sounds, you must evacuate the building by the exit and proceed to the assembly point: Grassed area past St. Cadoc House, Temple Street.

Arrangements are in place for the safe evacuation of disabled people.

Purpose of Group: To produce a Keynsham Nature Action Plan. (KNAP)

### AGENDA

1. APOLOGIES FOR ABSENCE  
To receive and accept any apologies for absence.
2. NOTES OF MEETING OF 23<sup>rd</sup> JULY 2025

RECOMMENDED:

To receive and approve the notes of the last meeting on 23<sup>rd</sup> July 2025. (previously circulated).

3. KEYNSHAM NATURE ACTION PLAN DRAFT DOCUMENT (previously circulated)

*RECOMMENDED:*

- (i) To consider the amendments to the document and decide if any further amendments, additions and deletions are required.*
- (ii) To consider the protected species for inclusion (attached) – John Aldridge to update.*
- (iii) To note that the assessments not completed have been removed and will be referred to in a paragraph about future sites to be considered on the review date of the plan.*
- (iv) To consider the insertion of section on ‘species that will warrant special attention’ within the KNAP (species document attached) – John Aldridge to speak on this subject.*

4. CIRCULATION OF THE PLAN TO STAKEHOLDERS FOR FEEDBACK

*RECOMMENDED:*

- (i) That the draft document be sent to the following Stakeholders for feedback:*
  - Dave Sage of Avon Wildlife Trust*
  - The Executive of Avon Wildlife Trust*
  - Kathy Farrell of Avon Wildlife Trust*
  - Leah McNally – Chief Executive of Avon Wildlife Trust*
  - Members of the Allotment Association*
  - Members of the Community invited via Facebook to view the document in the Town Council office.*
- (ii) That the period to review the document be open until the end of October 2025. The document to then be considered at the next Keynsham Nature Action Plan meeting to be scheduled for early November and the document be added to the Town Council agenda for approval before submission to B&NES Council.*

5. DATE OF NEXT MEETING

*RECOMMENDED:*

*That the next meeting date be arranged via Doodle Poll in early November 2025. Meeting to be held in the Town Council office.*

This meeting will be to look at the feedback and finalise the document before being presented to full Council for approval at the November meeting, with submission to B&NES following approval.