



Town Clerk: Dawn Drury
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To: All Members of the Bus Services Committee: Councillors S Leach (Formerly Alenshasy), D Biddleston, D Brassington, M Burton, E Cannon (Chair) and H MacFie.

Substitute – Councillor Alex Beaumont and C Davis

cc. All Other Town Councillors

Dear Member

You are requested to attend a meeting of the BUS SERVICES COMMITTEE to be held in the Town Council Office, 15 – 17 Temple Street, Keynsham BS31 1HF on **Monday 1st December 2025 at 10.00 a.m.**

The agenda for the meeting appears below.

Dawn Drury
Town Clerk

24th November 2025

EMERGENCY EVACUATION PROCEDURE

When the continuous alarm sounds you must evacuate the building by the exit and proceed to the assembly point: grassed area past St. Cadoc House, Temple Street.

Arrangements are in place for the safe evacuation of disabled people.

AGENDA

1. APOLOGIES FOR ABSENCE

To receive apologies for absence.

2. MINUTES OF LAST MEETING

RECOMMENDED:

That the minutes of the last meeting of the Bus Services Committee held on 28th October 2025 be confirmed as a true record and signed by the Chairman.

3. UPDATE ON KEYNSHAM BUS SERVICE SINCE THE LAST BUS SERVICES COMMITTEE MEETING ON 28th October 2025

RECOMMENDED:

To receive a verbal update and feedback on the Bus Service from members of the Committee and the Town Clerk:

- *Infrastructure issues.*
- *Use of the Bus Service.*
- *Promotion of the Bus Service.*

4. REPORT FROM THE BUS OPERATOR

RECOMMENDED:

To receive a report from the Bus Operator on the service.

5. REPORT FROM DIAL-A-RIDE

There has been a request for the following Dial-A-Ride information – The number of Dial-A-Ride journeys undertaken for medical appointments, the types of appointments and the number of journeys to the RUH, including information on what vehicles are used for such trips.

RECOMMENDED:

- (i) *To note the information requested.*
- (ii) *To receive a report from Dial-A-Ride on this Community Bus Service.*

6. FINANCIAL DATA SUBMITTED TO WECA IN RESPECT OF October 2025 (All documents available at the meeting and in the Councillor SharePoint file).

RECOMMENDED:

To receive and note the information.

7. COMPLAINTS AND COMPLIMENTS LOG

RECOMMENDED:

Bus Services Committee

To note that Keynsham Town Council has not received any complaints or compliments since the last meeting on 28th October 2025.

8. WECA/WESTLOCAL INFORMATION ON FUNDING SUPPORT FROM APRIL 2026 AND APPLICATIONS FOR ADDITIONAL SERVICES

Email received from The Project Manager WECA:

WESTlocal services have been funded by DfT BSIP funding, and we are awaiting an announcement from the DfT regarding our Bus Grant (formally BSIP) funding for 2026/27. We have been told it will be announced in the coming weeks.

In the meantime, we are evaluating all the BSIP/Bus Grant funded bus services and initiatives further. To do this, we need as much data as possible and I will send you another email to request this.

The date in January which may have been referred to, is the start of 70-day bus registration period ahead of the April 2025 service change date.

RECOMMENDED:

To receive and note the information.

9. COLLABORATIVE (TOWN COUNCIL AND WECA) MARKETING CAMPAIGN

To note that Town Council Officers are liaising with the WECA Communications Team in respect of the Market Campaign and a Christmas article in the December Keynsham Voice.

RECOMMENDED:

To receive and note the information.

10. BUS GATE UPDATE (Attached)

An email has been received from Transport Developments & Policy Manager, Planning & Building Control Sustainable Communities, Bath & North East Somerset Council dated 11th November 2025 stating that:

B&NES Council are in active conversations with Bloor currently and their positions on the bus gate do not align. The Council is seeking its formalisation/enforcement whilst Bloor do not agree that they are obliged to do this.

The Town Clerk has also received confirmation from B&NES Planning Enforcement that they acknowledge her letter requesting enforcement action and are working on the same.

Bus Services Committee

RECOMMENDED:

- (i) To note the information above.*
- (ii) To receive and note the documents.*

11. POSSIBLE K2 SERVICE

RECOMMENDED:

- (i) To receive a verbal update in respect of the proposed K2 service.*
- (ii) To receive and note reference to bus funding from section 106 agreement from Minsmere information highlighted in red in the document. (Attached).*

12. DATE OF NEXT MEETING

RECOMMENDED:

To note that a Doodle Poll will be sent out to ascertain the date and time for a meeting in early February 2025 for the next Bus Services Committee meeting.