



Town Clerk: Dawn Drury
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To: - Members of the Youth Strategy Working Party Councillors A Beaumont, C Brennan, M Burton, A Halliday and A Wait (substitute Cllr D Brassington)

c.c. All other Town Councillors.

Dear Councillor,

You are requested to attend a meeting of the **YOUTH STRATEGY WORKING PARTY** to be held in MakeSpace, 2 Riverside Square on **THURSDAY 12TH SEPTEMBER 2024 at 10.00 a.m.**

The Agenda for the meeting appears below.

A handwritten signature in black ink, appearing to read "Dawn", enclosed in a simple oval scribble.

Dawn Drury
Town Clerk

5TH SEPTEMBER 2024

EMERGENCY EVACUATION PROCEDURE

Procedures will be presented at the start of the meeting.
Arrangements are in place for the safe evacuation of disabled people.

THIS MEETING MAY BE FILMED OR RECORDED (PLEASE REFER TO THE TOWN COUNCIL'S PROTOCOL ON THE FILMING AND RECORDING OF LOCAL COUNCIL AND COMMITTEE MEETINGS (adopted August 2014)).

AGENDA

1. APOLOGIES FOR ABSENCE

RECOMMENDED:

To receive and note Apologies for Absence.

2. DECLARATIONS OF INTEREST**RECOMMENDED:**

To receive any Declarations of Interest under Keynsham Town Council's Code of Conduct (adopted on 16th April 2019) issued in accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 1464 and as per Standing Order 3(v).

3. DISPENSATIONS**RECOMMENDED:**

In accordance with Standing Order 13, to consider any requests for dispensations (for disclosable pecuniary interests) prior to the item(s) being discussed, that Members may only become aware of during the meeting itself and to receive any disclosures of decisions as per item 7 of Keynsham Town Council's Dispensations Policy and Procedure Guide.

4. RECORD OF PREVIOUS MEETINGS**RECOMMENDED:**

That the Minutes of the Youth Strategy Working Party meeting held on Tuesday 4th June 2024 (previously circulated) be confirmed as a true record and signed by the Chairman.

5. FORMING A YOUTH STRATEGY**RECOMMENDED:**

(i) To discuss the formation of a Youth Strategy Plan going forward, including what the plan should contain and how it should look from the Youth Teams point of view and what the plan should include and what it should look like from the Town Council's point of view.

(ii) To note that Yate Town Council have undertaken a Youth Development Work case study and produced a Youth Strategy.

(iii) To decide how to move this forward.

6. UPDATE ON MONDAY EVENING SESSIONS & ANY JOINT WORKING WITH OUTSIDE AGENCIES/ORGANISATIONS SINCE JUNE 2024 (Report attached)**RECOMMENDED:**

To receive and note the information on the Monday evening sessions and any joint working with outside agencies.

7. EVALUATION/FEEDBACK FROM THE KALEIDOSCOPE YOUTH FEST (to follow)

- a) Evaluation/Feedback from the Kaleidoscope Youth Fest on 6th/7th July 2024.
- b) Financial data detailing income and expenditure for the Youth Fest.

RECOMMENDED:

To receive and note the report from the Kaleidoscope Youth Fest held in July 2024, including financial data. (items 2 a & b).

8. YOUTH SERVICE UPDATE (Report attached covering items 3 a – 4 i)

- a) Update on the Centre – facilities and resources.

RECOMMENDED:

To receive and note the information on the Centre/Facilities.

- b) Update on all activities that have been provided at the TimeOut Youth Centre between June 2024 – September 2024, including details of workshops.

RECOMMENDED:

To receive and note the information on activities in TimeOut from June 2024 – September 2024.

- c) Update on Centre activities and workshops to be held between September 2024 – and November 2024.

RECOMMENDED:

To receive and note the information on activities to be held in TimeOut that will happen between September 2024 – November 2024.

- d) Update on the sessions:

Wednesday night 7 – 9 p.m. – staffing and activities
Thursday night 7 – 9 p.m. - staffing and activities
Friday evening – 4 – 6 p.m. - staffing and activities

Data document - including ages of those attending and numbers attending each session.

RECOMMENDED:

To receive and note the information on sessions in TimeOut including attendance data.

- e) Update on any funding applications to be submitted.

RECOMMENDED:

To receive and note the information on any funding applications to be submitted.

- f) Update on Music Studio and one to one music sessions.

RECOMMENDED:

To receive and note the information on the Music Studio and one to one music sessions.

- g) Update on Skate Park event in the Memorial Park on 19th July 2024

RECOMMENDED:

To receive and note a report on the Skate Park event, report to include details of the expenditure for this event.

- h) Update on financial matters in relation to the running of the Club including use of petty cash and volunteer cooking sessions.

RECOMMENDED:

To receive a verbal update on financial matters in relation to running the TimeOut Youth Service including petty cash and volunteer cooking sessions.

- i) Update on staffing including training undertaken.

RECOMMENDED:

(i) To receive and note the verbal report on staff training including Upshot.

9. DATE OF NEXT MEETING

RECOMMENDED:

To note that a date is to be arranged by Doodle early November 2024 (prior to Personnel Committee salary budget setting).