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To All Members of the Keynsham Nature Action Plan Working Party:

Keynsham Town Councillors: Edmund Cannon, Caroline Leonard and Andy Wait

cc. All Other Town Councillors

Dear Member

You are requested to attend a meeting of the Keynsham Nature Action Plan Working Party to be held in **MAKESPACE, 2 RIVERSIDE TERRACE, KEYNSHAM BS31 1HF, on WEDNESDAY 17TH April 2024 at 7 p.m.**

The Agenda for the meeting appears below.

Signed on 10th April 2024.
Dawn Drury, Town Clerk

EMERGENCY EVACUATION PROCEDURE

When the continuous alarm sounds, you must evacuate the building by the exit and proceed to the assembly point: Grassed area past St. Cadoc House, Temple Street.

Arrangements are in place for the safe evacuation of disabled people.

Purpose of Group: To produce a Keynsham Nature Action Plan. (KNAP)

AGENDA

- 1. APPOINTMENT OF CHAIRMAN**
To appoint a Chairman for the duration of the meeting.
- 2. APOLOGIES FOR ABSENCE**
To receive and accept any apologies for absence.

3. NOTES OF MEETING OF 13 MARCH 2024

RECOMMENDED:

To approve the notes of the last meeting on 13 March 2024.

4. KEYNSHAM NATURE ACTION PLAN TEMPLATE (To follow)

The Business and Community Engagement Officer has amended the template document taking into consideration the amendments requested from the past meeting.

RECOMMENDED

(i) To receive and note.

(ii) To agree on the template to use for the Keynsham Nature Action Plan.

5. KEYNSHAM GREEN SPACES TO BE CONSIDERED FOR THE PLAN

Reminder that:

The Working Party members agreed the following Keynsham Green Spaces to include in the plan: -

- Manor Road Woodland
- Keynsham fields near Manor Road Woodland
- Abbotts Wood
- Fox and Hounds Conservation Area
- The Paddock
- Wetland Developments – River Avon
- Chew Valley, Keynsham
- Keynsham Memorial Park (re-question information from B&NES)
- Manor Road Playing Fields
- Keynsham Cemetery
- Town Council Play Areas with green space
- Plays Areas Winscombe Close and St George's Road
- Chalfield Close – B&NES Nature Reserve
- Conway Green
- Ponds/wetland zones
- School playing fields
- The Allotments and land adjacent
- Old Vicarage Green

- Land at the rear of St. John's Court, land facing Bristol Road, Land behind Trescothick Close (Taylor Wimpey Land), strip of land near St. Francis Road from St. Ladoc.

RECOMMENDED:

- (i) *To decide how to go about assessing all areas (to include site description, data, mapping and photos). Councillors may wish to take responsibility for specific sites and spend time with the Town Clerk undertaking mapping processes from Parish Online.*

6. OTHER ORGANISATIONS TO INCLUDE IN THE PRODUCTION OF OUR KEYNSHAM NATURE ACTION PLAN.

To note that the Working Party decided that the following organisation/people were considered as possibly being able to assist with the production of the KNAP document: -

- The local nature photographer that regularly posts on Facebook – Note: Council staff are in contact with him.
- Avon Wildlife Trust – Note: it has been confirmed that John Aldridge will represent this organisation.
- The FHLAG group
- Keynsham In Bloom
- The Allotment Association (Crop Drop)
- Albert Mill Residents

It was agreed at the last meeting that the Working Party would hold individual meetings with the external stakeholder groups. Councillors will engage directly with people and groups that can assist with formulating the plan.

RECOMMENDED:

- (i) *To review the resolutions under this item from the past meeting.*
- (ii) *To decide how best to engage with the key stakeholder groups and members of the public in respect of formulating the Plan. Involve members of the community to assess and record information from their own local environment (e.g. undertake nature watch events, bird species counts, insect identification and plants, especially rare species. Suggest holding some drop-in sessions in the MakeSpace building to promote the formulation of the Keynsham Nature Action Plan.*

7. DATE OF NEXT MEETING

RECOMMENDED:

That the next meeting dates be arranged via Doodle Poll. Meetings to be held in the MakeSpace building.