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To All Members of the Keynsham Nature Action Plan Working Group:

Keynsham Town Councillors: Edmund Cannon, Caroline Leonard and Andy Wait

cc. All Other Town Councillors

Dear Members of the Keynsham Nature Action Plan Working Group

You are requested to attend a meeting of the Keynsham Nature Action Plan Working Group to be held in the **TOWN COUNCIL OFFICE, 15-17 TEMPLE STREET, KEYNSHAM, on THURSDAY 23rd November 2023 at 7 p.m.**

The Agenda for the meeting appears below.

Signed on 17th Nov 2023.
Dawn Drury, Town Clerk

EMERGENCY EVACUATION PROCEDURE

When the continuous alarm sounds, you must evacuate the building by the exit and proceed to the assembly point: Grassed area past St. Cadoc House, Temple Street.

Arrangements are in place for the safe evacuation of disabled people.

Purpose of Group: To produce a Keynsham Nature Action Plan. (KNAP)

AGENDA

1. APOLOGIES FOR ABSENCE

To receive and accept any apologies for absence.

2. TO REVIEW THE B&NES TEMPLATE NATURE ACTION PLAN (COPIES AVAILABLE AT THE MEETING)

RECOMMENDED:

To review the template together to understand what is to be included in our Keynsham Plan and how to go about producing the same.

3. TO REVIEW EXAMPLES OF NATURE ACTION PLANS COMPLETED BY OTHER LOCAL COUNCILS (COPIES AVAILABLE AT THE MEETING).

RECOMMENDED:

(i) To decide on a format and what to include in the Keynsham Nature Action Plan.

(ii) To produce a draft plan of what to include in Keynsham's Plan.

4. KEYNSHAM GREEN SPACES TO BE CONSIDERED FOR THE PLAN (MAPS TO BE PROVIDED AT THE MEETING).

RECOMMENDED:

To look at maps of Keynsham and highlight green spaces within Keynsham to be considered at site to survey for the Keynsham Nature Action Plan.

5. OTHER ORGANISATIONS TO INCLUDE IN THE PRODUCTION OF OUR KEYNSHAM NATURE ACTION PLAN.

RECOMMENDED:

To produce a list of other organisations that could be invited to this group for future meetings that will have input into the Plan.

6. FORMAT OF FUTURE MEETINGS

RECOMMENDED:

To consider whether this Group should be a Working Party going forward.

7. DATE OF NEXT MEETING

RECOMMENDED:

To note that the next meeting of this Group is to be arranged.