



Dawn Drury - Town Clerk
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To All Members of the Keynsham Nature Action Plan Working Party:

Keynsham Town Councillors: Edmund Cannon, Andy Halliday and Andy Wait

CC. All Other Town Councillors and John Aldridge (Avon Wildlife Trust)

Dear Member

You are requested to attend a meeting of the Keynsham Nature Action Plan Working Party to be held in **TOWN COUNCIL OFFICE, 15 – 17 TEMPLE STREET, KEYNSHAM BS31 1HF** on **WEDNESDAY 23RD JULY at 7.00 p.m.**

The Agenda for the meeting appears below.

Signed on 16TH JULY 2025
Dawn Drury, Town Clerk

EMERGENCY EVACUATION PROCEDURE

When the continuous alarm sounds, you must evacuate the building by the exit and proceed to the assembly point: Grassed area past St. Cadoc House, Temple Street.

Arrangements are in place for the safe evacuation of disabled people.

Purpose of Group: To produce a Keynsham Nature Action Plan. (KNAP)

AGENDA

1. APOLOGIES FOR ABSENCE
To receive and accept any apologies for absence.
2. NOTES OF MEETING OF 5TH JUNE 2025

RECOMMENDED:

To receive and approve the notes of the last meeting on 5th June 2025. (previously circulated).

3. KEYNSHAM NATURE ACTION PLAN DRAFT DOCUMENT (previously circulated)

RECOMMENDED:

- (i) *To consider the document and discuss any amendments, additions and deletions of the information.*
- (ii) *To discuss and decide on a way forward in respect of the missing site assessments. Note: The Clerk has still not received assessment information. We can either seek the information or pull these from the Plan*

- Land at the rear of St. John's Court
- Strip of land near St. Francis Road from St. Ladoc
- Somerdale Educate Together School Conservation Area – The assessment paper was sent with S.A.E for return
- Chandag School Forest School – The assessment paper was sent with S.A.E for return

4. CIRCULATION OF THE PLAN TO STAKEHOLDERS FOR FEEDBACK

RECOMMENDED:

- (i) *To decide who to send the document to for review and feedback.*
- (ii) *The length of time for the review period (during August).*

5. DATE OF NEXT MEETING

RECOMMENDED:

That the next meeting date be arranged via Doodle Poll in late August 2025. Meeting to be held in the Town Council office.

This meeting will be to look at the feedback and finalise the document before being presented to full Council for approval at the October meeting, with submission to B&NES following approval.