



KEYNSHAM NEIGHBOURHOOD DEVELOPMENT PLAN

Contact: ndp@keynsham-tc.gov.uk 0117 9868683

Councillor (only) Members of the Neighbourhood Development Plan Steering Group.

Thursday 4th April 2024 at 7.00 p.m.
in MakeSpace, Riverside Square, Keynsham

NDP Steering Group members: Councillors M Burton, C Davis, C Fricker, A Greenfield and H MacFie – substitutes Councillor S Alenshasy & D Biddleston.

Agenda

1. APOLOGIES
2. DECLARATIONS OF INTEREST/DISPENSATIONS
To receive Declarations of Interest/Dispensations
3. CONFIRMATION OF NOTES OF THE NDP STEERING GROUP OF 8TH FEBRUARY 2024 (Attached)

RECOMMENDED:

To confirm the Notes of the NDP Steering Group meeting of 8th February 2024.

4. NDP TIMELINE AND RESOURCES REPORT 2024 -2025 (Attached)

RECOMMENDED:

To receive, note and consider the proposed NDP Timeline and Resources April 2024 report document.

5. NDP PROCESS AND TIMELINE DOCUMENT 2024 -2025 (Attached)

RECOMMENDED:

To receive, note and consider the proposed NDP Process and Timeline document April 2024 report.

6. THE VISION (Attached)

RECOMMENDED:

To receive and note the NDP Vision with the revisions made last meeting.

7. THE AIMS (Attached)

RECOMMENDED:

To receive and note the NDP Aims with the revisions made last meeting.

8. CONSULTATIONS (Attached)

A) Residents Survey

RECOMMENDED:

- (i) To receive, note and review the amended Residents' Survey.*
- (ii) To decide on 6 people to pilot the Residents' Survey document.*
- (iii) To bring the results of the piloted survey back to the next meeting and decide on a launch date, taking into consideration time to get the surveys printed.*

B) Business Survey

RECOMMENDED:

- (i) To receive, note and review the amended Business Survey.*
- (ii) To decide on 6 people to pilot the Business Survey document.*
- (iii) To bring the results of the piloted survey back to the next meeting and decide on a launch date taking into consideration time to get the surveys printed.*

C) Play Area Survey

RECOMMENDED:

To approve that the amended Play Area Survey be launched at the Picnic in the Park on 22nd June 2024.

D) Young People Survey

RECOMMENDED:

- (i) *To approve that the Young People’s Survey be designed and formulated with members of KeynshamNow, in conjunction with appointed Councillors from the NDP Steering Group.*
- (ii) *That the process of formulating the survey be recorded in a short report as this will form evidence of development of the NDP.*
- (iii) *That the Young People’s Survey be brought back to a future meeting for approval.*

9. OUTSIDE MEMBERS OF THE STEERING GROUP

RECOMMENDED:

That the Councillors consider inviting the Chair’s and Vice Chairs of the Steering Topic Groups to future meetings.

Sustainability, Environmental & Ecology (SEE) Group – Paul Campbell and Kathleen Hovland

Roads, Transport, Parking and Infrastructure (RTPI) Group – Tim Davis and Clive Honeychurch

Recreational, Health, Leisure, Sport and Community Education (RHLS&CE)– George Morgan and Jo Copland-Dando

Heritage, Culture, Tourism, Marketing and Development of the Built Environment (HCTM&BE)

-Ric Davison – note a Vice Chair needs to be appointed

Business & Employment Growth (B & E) – Currently Hal MacFie as Chair, but this needs to be amended to an external member together with the appointment of a Vice Chair.

10. DATE OF NEXT MEETING

RECOMMENDED:

That the date of the next meeting be agreed by Doodle Calendar (May 2024).