



KEYNSHAM NEIGHBOURHOOD DEVELOPMENT PLAN

Councillor (only) Members of the Neighbourhood Development Plan Steering Group.

Thursday 16th January 2025 at 7.00 p.m.
in MakeSpace, Riverside Terrace, Keynsham

NDP Steering Group members: Councillors M Burton, C Davis, C Fricker, A Greenfield and H MacFie

Agenda

1. APOLOGIES
2. DECLARATIONS OF INTEREST/DISPENSATIONS
To receive Declarations of Interest/Dispensations.
3. CONFIRMATION OF NOTES OF THE NDP STEERING GROUP OF 9TH SEPTEMBER 2024 (previously circulated)

RECOMMENDED:
To confirm the Notes of the NDP Steering Group meeting of 19th September 2024.
4. NDP STEERING GROUP - MINUTE NUMBER 24, FROM 19TH SEPTEMBER 2024

(PDF Presentation – Resetting the B&NES Local Plan)

- (i) *That the Town Clerk contact the Planning Policy Team Leader at Bath & North East Somerset Council to obtain an update on the Local Authorities timeline for adoption of the Local Plan, as there may be amendments to this following the change of Government.*

In response to this the B&NES Head of Planning Services was invited to the November Town Council meeting and gave a presentation on the draft Local Plan that included a reviewed timeline, see attached PDF presentation.

5. QUESTION ON NOTICE – TOWN COUNCIL MEETING 19TH NOVEMBER 2024 - MINUTE NUMBER 200.

Councillor Biddleston asked the following question "As we are now almost 10 years since the instigation of Keynsham Town Council Neighbourhood Development Plan, having paid for dedicated officers responsible for its completion and many hundreds of hours of officer's expensive time, might the Committee agree to a date for the completion of this mammoth task which they can bring to a meeting of the next full Council?"

RESOLVED:

This question will be considered by the Neighbourhood Development Plan Steering Group meeting at the meeting scheduled for Thursday 16th January 2025 and the decision will be reported to the February Town Council meeting.

A comment was made that advice from B&NES Council Planning Department is that currently it would not be sensible to rush through the Keynsham Neighbourhood Plan due to the influx in numbers of houses that may be allocated to Keynsham.

It was also acknowledged that getting the NDP completed and ratified for financial reasons was well noted.

RECOMMENDED:

- (i) *That the NDP Steering Group consider Councillor Biddleston's request.*
- (ii) *That the Clerk recommends that before setting a deadline for completion, it would be beneficial to request that George Blanchard (from B&NES Planning Team - lead link on NDPs) attend the next NDP meeting and explain the implications of completing the NDP prior to the adoption of the new B&NES Local Plan.*

6. NDP RESIDENTS' CONSULTATION (Analysis of Consultation attached)

RECOMMENDED:

To receive, note and consider the Residents' NDP Consultation analysis of the

7. NDP CHILDRENS' CONSULTATION (Analysis of Consultation attached)

RECOMMENDED:

To receive, note and consider the Children's' NDP Consultation analysis of the data.

8. YOUNG PEOPLE'S SURVEY

RECOMMENDED:

- (i) To receive a verbal update on the production of the Young People's survey.*
- (ii) To decide on a launch and deadline date for the Consultation.*
- (iii) To decide on how to promote the Survey.*
- (iv) To decide who will analyse the data.*

9. BUSINESS SURVEY

RECOMMENDED:

- (i) To agree a launch date and closure date for this consultation. (4-week consultation period).*
- (ii) That no hard copies be printed externally but on request they be printed in house. That lots of QR codes and links to the survey be printed and hand delivered to businesses.*
- (iii) That Officers produce a draft introduction letter to the businesses (to be sent out to the Cllr Steering Group for approval) that can be hand delivered to the businesses together with a QR & Survey link. The letter to be hand delivered in the main town, outskirts shopping and trading businesses. Others can be posted out to businesses on the data base.*
- (iv) The Clerk to print out maps of delivery areas. This will aid the distribution process giving Councillors details of the locations that the letters and QR/Link cards need to be delivered.*
- (v) That an article regarding the Business Consultation be published in the March edition of The Voice, online via The Week In, on the Town Council website, via the Town Council social media platforms. Also, a promotional broadcasting via KTCRfm*
- (vi) That the consultation message be circulated to Keynsham Virtual High Street members, BS31 business members.*

10. TRAVEL SURVEY (REMINDER)

To note that at a previous meeting Councillors agreed to look at other Parish and Town Council NDP's for examples of good Travel Plans and bring these back to the next meeting.

RECOMMENDED:

- (i) To note that the results from B&NES Council's Active Travel Plan Consultation will be considered when producing the Town Council's Active Travel Plan report for the NDP*

11. DATE OF NEXT MEETING

RECOMMENDED:

That the date of the next meeting be agreed by Doodle Calendar (Early March 2025).