



Town Clerk: Dawn Drury
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To: All Members of the Bus Services Working Party Councillors Alex Beaumont, D Brassington, D Biddleston, E Cannon and A Greenfield

Substitutes – Councillors C Davis and M Burton

cc. All Other Town Councillors

Dear Member

You are requested to attend a meeting of the BUS SERVICES WORKING PARTY to be held in MakeSpace, 2 Riverside Terrace, Keynsham BS31 1HF on **Tuesday 13th August 2024 at 10.00 a.m.**

The agenda for the meeting appears below.

A handwritten signature in black ink, appearing to read "Dawn", is written over a light blue circular stamp.

Dawn Drury
Town Clerk

7th August 2024

EMERGENCY EVACUATION PROCEDURE

When the continuous alarm sounds you must evacuate the building by the exit and proceed to the assembly point: grassed area past St. Cadoc House, Temple Street.

Arrangements are in place for the safe evacuation of disabled people.

AGENDA

1. APOLOGIES FOR ABSENCE

To receive apologies for absence.

2. MINUTES OF LAST MEETING

RECOMMENDED:

That the minutes of the last meeting held on 30th April 2024 be confirmed as a true record and signed by the Chairman.

3. DATE OF NEXT MEETING

RECOMMENDED:

To note that a Doodle Poll will be sent out to ascertain a date and time of the Working Party's next meeting.

4. EXCLUSION OF PRESS AND PUBLIC

RECOMMENDED:

In accordance with Standing Order 3(d) to RESOLVE that pursuant to the provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of the matter to be transacted agenda item 5 to progress financial & sensitive issues.

5. UPDATE ON KEYNSHAM BUS SERVICE

RECOMMENDED:

To receive a verbal update in respect of this matter.