



Town Clerk: Dawn Drury
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To: All Members of the Consultation Response Group: Councillors D Biddleston, D Brassington, M Burton, E Cannon and C Fricker

Substitute – Councillor A Greenfield

cc. All Other Town Councillors.

Dear Member

You are requested to attend a meeting of the CONSULTATION RESPONSE GROUP to be held in MakeSpace, 2 Riverside Terrace, Keynsham BS31 1HF on **Thursday 16th January 2025 at 2.00 p.m.**

The agenda for the meeting appears below.

A handwritten signature in black ink, appearing to read "Dawn", enclosed in a simple oval scribble.

Dawn Drury Town Clerk

9th January 2025

EMERGENCY EVACUATION PROCEDURE

When the continuous alarm sounds you must evacuate the building by the exit and proceed to the assembly point: grassed area past St. Cadoc House, Temple Street.

Arrangements are in place for the safe evacuation of disabled people.

AGENDA

1. APOLOGIES FOR ABSENCE

To receive apologies for absence.

2. DECLARATIONS OF INTEREST

To receive any Declarations of Interest under Keynsham Town Council's Code of Conduct (adopted on 16th April 2019) issued in accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 1464 and as per Standing Order 3(v).

3. NOTES OF LAST MEETING

RECOMMENDED

To approve the notes of the Consultation Response Group meeting (previously circulated) held on 12th December 2024.

4. WESTERN GATEWAY STRATEGIC TRANSPORT PLAN CONSULTATION (Details previously circulated, SharePoint file and attached)

RECOMMENDED:

(i) To consider and respond to the questions in the Consultation.

(ii) To recommend the responses to full Council, at the meeting on 21st January 2025, for approval.

(iii) That the Clerk submit the Town Council's response to the Consultation by the deadline of 2nd February 2025.

5. B&NES CONSULTATION ON B&NES COUNCIL STATEMENT OF LICENSING POLICY UNDER THE LICENSING ACT 2003 (Details circulated, Policy 2025 – 2030 SharePoint & attached)

RECOMMENDED:

(i) To consider and respond to the questions in the Consultation.

(ii) To recommend the responses to full Council, at the meeting on 18th February 2025, for approval.

(iii) That the Clerk submit the Town Council response to the Consultation by the deadline of 28th February 2025.

6. DATE OF NEXT MEETING

RECOMMENDED:

To note that a Doodle Poll will be sent out to ascertain a date and time of the Group's next meeting.