KEYNSHAM TOWN COUNCIL

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REMOTE COUNCIL MEETINGS.
In accordance with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 ("the 2020 Regulations"), Keynsham Town Council will be holding Council and Committee meetings virtually using the Zoom platform whilst these regulations remain in place during the COVID crisis.

The meeting ID and password specific for the meeting concerned will be available on the agenda posted on the Town Council website, so that members of the public can attend.   Details of how to join a meeting using Zoom can be accessed here https://support.zoom.us/hc/en-us/articles/201362193-Joining-a-Meeting

The Council will be prioritising and focusing on urgent issues/business. Members of the public wishing to address the Council during Public Participation are asked to bring this to the attention of the Clerk or in any case the Chairman before the start of the meeting and are reminded that the Council cannot make any decision on matters that do not appear on the agenda. If any members of the public have questions about matters not on the agenda, they are requested to contact the Clerk of the meeting by telephoning 07904 161097 or emailing deputytownclerk@keynsham-tc.gov.uk

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TO: ALL MEMBERS OF EVENTS, ARTS, TOURISM AND HERITAGE COMMITTEE

c.c. All Town Councillors

Dear Councillor EATH Committee member,

You are requested to attend a meeting of the **EATH Committee** to be held **virtually via Zoom Video Conferencing** on **WEDNESDAY 9th September 2020 at 4.00 pm.**

Members of the public can attend the meeting via Zoom
Meeting ID: 813 5954 3256
Password: 072822
Details of how to join a meeting using Zoom can be accessed here
https://support.zoom.us/hc/en-us/articles/201362193-Joining-a-Meeting

The Agenda for the meeting appears overleaf.

Dawn Drury
Deputy Town Clerk

2nd September 2020

EATH COMMITTEE   9th September 2020

TO: ALL MEMBERS OF EVENTS, ARTS, TOURISM AND HERITAGE COMMITTEE

c.c. All Town Councillors

THIS MEETING MAY BE FILMED OR RECORDED (PLEASE REFER TO THE TOWN COUNCIL'S PROTOCOL ON THE FILMING AND RECORDING OF LOCAL COUNCIL AND COMMITTEE MEETINGS (adopted August 2014).

AGENDA

1.   APOLOGIES FOR ABSENCE

2.   DECLARATIONS OF INTEREST

     RECOMMENDATION:
     To receive any Declarations of Interest under Keynsham Town Council's Code of Conduct (adopted on 16th April 2019) issued in accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 1464 and as per Standing Order 3(v)

3.   DISPENSATIONS

     In accordance with Standing Order 13, to consider any requests for dispensations (for disclosable pecuniary interests) prior to the item (s) being discussed, that Members may only become aware of during the meeting itself and to receive any disclosures of decisions as per item 7 of Keynsham Town Council's Dispensations Policy and Procedure Guide.

4.   PUBLIC PARTICIPATION

     In accordance with Standing Order 3(e), Members of the Public will have the opportunity to ask the Chairman any question concerning, or make observations upon, the business of the Council, at the start of the meeting, provided notice of the question along with the name and address of the member of public has been given to the Town Clerk at least four clear days before the meeting where possible, and in any case to the Chairman before the meeting. This also applies to all Committees of the Council.

5.   MINUTES OF THE LAST KEYNSHAM WINTER FESTIVAL MEETING

     The Minutes of the meeting held on Tuesday 5th August 2020 were confirmed as a correct record. These will be signed by the Chairman at a future meeting.

6.   PUBLICATIONS AND WEBSITE

     (i)   STATION POSTERS

             To note that the recommendations in italics below went to Finance Committee in May 2020 and the following resolution was made:

             To defer approval until a fully costed business plan/sales strategy had been prepared to accompany the decision on the numbers and types of posters/postcards to print.

RECOMMENDATION

(i)   That a run of A2 posters - 5 each of the 12 Artist impression poster images and 5 each of the 12 photographic competition poster images be produced.

(ii)   That a run of postcards - 5 each of the 12 Artist impression poster images and 5 each of the 12 photographic competition poster images be produced.

(iii)   That the cost of this project be taken to the next Finance Committee meeting and that this Committee consider the funding of production of the above items.

(iv)   That all monies raised from the on sale of the products above go back into the Arts budget.

The question of royalties to the artist providing artwork for the posters was discussed. A figure of 15% was suggested. Also, the fact that it was felt to be unfair that Artists that had requested the original poster depicting their artwork (once display at the station had finished) were being asked for a fee of £75.00 when it was considered that they should be given to them free of charge. The Committee were reminded that the price of £75 was a one-off fee agreed by Finance committee for the sale of one poster from the clocktower series to a Member of the Public. No decision had been made on whether to charge artists for the poster depicting their artwork once it was taken down from the station.

RECOMMENDATION

That the matter of Royalties and whether the posters be provided free to the artists be put on the Town Council agenda for March.

(ii)   WEBSITE ACCESSIBILITY

To record feedback from Councillor C Brennan and Judith Cron following their review of the same.

7.   KEYNSHAM WINTER FESTIVAL

A.   WINTER FESTIVAL DRAFT BUDGET

(i)   A draft budget for the event is appended to this agenda.

(ii)   Christmas tree quotes.

B.   THE EVENT

(i)   To decide on a theme for 2020 Winter Festival.

(ii)   Event Programme suggestions and timings.

(iii)   Inclusion of outside organisations.

(iv)   Virtual platform for streaming.

(v)   Promotion of the event.

(vi)   Competitions.

8.   DATE OF NEXT MEETING

The next meeting of the EATH Committee is scheduled for **Wednesday 7th October 2020 at 4.00 p.m. via virtual Zoom Video conferencing.**