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To All Members of the EATH Committee:

Keynsham Town Councillors: D Biddleston (Chairman), C Brennan, C Buxton, H MacFie, B. Simmons and J Wallcroft

cc. All Other Town Councillors

Dear Councillor

You are invited to participate in a remote attendance of the **EATH COMMITTEE** on **Wednesday 10th February 2021 commencing at 4.00pm**

Signed on 4th February 2021.
By Dawn Drury, Deputy Town Clerk

This meeting is open to Members of the Public. For telephone dial in details please contact the Deputy Town Clerk.

To Join the Meeting:

<https://us02web.zoom.us/j/83690678184?pwd=eUFZaUNJN3BhZ0dVQ3lObWlEStZzUT09>

Meeting ID: 836 9067 8184

Passcode: 228255

THIS MEETING MAY BE FILMED OR RECORDED (PLEASE REFER TO THE TOWN COUNCIL'S PROTOCOL ON THE FILMING AND RECORDING OF LOCAL COUNCIL AND COMMITTEE MEETINGS (adopted August 2014)).

EATH COMMITTEE AGENDA

1. APOLOGIES FOR ABSENCE

RECOMMENDATION:

To receive apologies for absence.

2. DECLARATIONS OF INTEREST

To receive any Declarations of Interest under Keynsham Town Council's Code of Conduct (adopted on 16th April 2019) issued in accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 1464 and as per Standing Order 3(v).

3. DISPENSATIONS

In accordance with Standing Order 13, to consider any requests for dispensations (for disclosable pecuniary interests) prior to the item (s) being discussed, that Members may only become aware of during the meeting itself and to receive any disclosures of decisions as per item 7 of Keynsham Town Council's Dispensations Policy and Procedure Guide.

RECOMMENDATION:

To receive requests for dispensations (for disclosable pecuniary interests) prior to an individual item(s) being discussed, that Members may only become aware of during the meeting itself.

4. RECORD OF PREVIOUS MEETINGS

RECOMMENDATION:

That the Minutes of the EATH Committee meeting held on 9th December 2020 (previously circulated) be confirmed as a true record and signed by the Chairman.

5. PUBLIC PARTICIPATION

In accordance with Standing Order 3(e), Members of the Public will have the opportunity to ask the Chairman any question concerning, or make observations upon, the business of the Council, at the start of the meeting, provided notice of the question along with the name and address of the member of public has been given to the Town Clerk at least four clear days before the meeting where possible, and in any case to the Chairman before the meeting. This also applies to all Committees of the Council.

RECOMMENDATION:

That the Chairman respond to any questions/observations. If the matter is not already tabled on the Agenda, the Council may move a motion to refer the matter to be itemised on the Agenda of a successive meeting, but it cannot make any decisions on any matters raised at this meeting unless considered under a further item on this particular Agenda.

6. KEYNSHAM VIRTUAL WINTER FESTIVAL

a. WINTER FESTIVAL FINAL DRAFT BUDGET

To receive the final budget sheet (circulated with the agenda).

RECOMMENDED

That surplus funds be returned to earmarked reserves.

b. THE EVENT

Feedback from the event.

- (i) Pre-event filming/recordings
- (ii) Programme and timings
- (iii) Streaming on the night
- (iv) Event competitions

Should the event be virtual in the future – Committee to consider and record any negative and positive aspects of the event in this format and improvements that could be made.

7. DATE OF NEXT MEETING

RECOMMENDATION:

To note that the next meeting of this Committee will be held on **WEDNESDAY 17th March 2021 at 4.00 p.m.** virtually by Zoom video conferencing.