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#### REMOTE COUNCIL MEETINGS.

In accordance with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 ("the 2020 Regulations"), Keynsham Town Council will be holding Council and Committee meetings virtually using the Zoom platform whilst these regulations remain in place during the COVID crisis.

The meeting ID and password specific for the meeting concerned will be available on the agenda posted on the Town Council website, so that members of the public can attend. Details of how to join a meeting using Zoom can be accessed here  
<https://support.zoom.us/hc/en-us/articles/201362193-Joining-a-Meeting>

The Council will be prioritising and focusing on urgent issues/business. Members of the public wishing to address the Council during Public Participation are asked to bring this to the attention of the Clerk or in any case the Chairman before the start of the meeting and are reminded that the Council cannot make any decision on matters that do not appear on the agenda. If any members of the public have questions about matters not on the agenda, they are requested to contact the Clerk of the meeting by telephoning **07904 161097** or emailing [deputytownclerk@keynsham-tc.gov.uk](mailto:deputytownclerk@keynsham-tc.gov.uk)

**To: - Members of the Planning & Development Committee (Councillors D Brassington, D Cooper, A Crouch (Chairman), C Fricker, A Greenfield, B Simmons and Jonathan Wallcroft). c.c. All other Town Councillors.**

Dear Councillor,

You are requested to attend an Extraordinary Meeting of the **Planning & Development Committee** to be held **Virtually via Zoom** on **WEDNESDAY 2nd September 2020 at 7.00pm. (PLEASE NOTE EARLIER TIME)**

Members of the public can attend the meeting via Zoom

**Meeting ID: 819 2927 7660**

**Password: 682720**

Details of how to join a meeting using Zoom can be accessed here

<https://support.zoom.us/hc/en-us/articles/201362193-Joining-a-Meeting>

**The Agenda for the meeting appears overleaf.**

26th August 2020

Dawn Drury  
Deputy Town Clerk

**THIS MEETING MAY BE FILMED OR RECORDED (PLEASE REFER TO THE TOWN COUNCIL'S PROTOCOL ON THE FILMING AND RECORDING OF LOCAL COUNCIL AND COMMITTEE MEETINGS (adopted August 2014)).**

**AGENDA**

1. **APOLOGIES FOR ABSENCE**

2. **DECLARATIONS OF INTEREST**

RECOMMENDATION:

To receive any Declarations of Interest under Keynsham Town Council's Code of Conduct (adopted on 16<sup>th</sup> April 2019) issued in accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 1464 and as per Standing Order 3(v)

3. **DISPENSATIONS**

In accordance with Standing Order 13, to consider any requests for dispensations (for disclosable pecuniary interests) prior to the item (s) being discussed, that Members may only become aware of during the meeting itself and to receive any disclosures of decisions as per item 7 of Keynsham Town Council's Dispensations Policy and Procedure Guide.

4. **CONFIRMATION OF MINUTES**

That the Minutes of the Committee's meeting held on Monday 17<sup>th</sup> August 2020 (attached) be approved as a correct record and signed by the Chairman.

5. **PUBLIC PARTICIPATION**

In accordance with Standing Order 3(e), Members of the Public will have the opportunity to ask the Chairman any question concerning, or make observations upon, the business of the Council, at the start of the meeting, provided notice of the question along with the name and address of the member of public has been given to the Deputy Town Clerk at least four clear days before the meeting where possible, and in any case to the Chairman before the meeting. This also applies to all Committees of the Council.

Members of the Public may also speak on one single item only on the Agenda, only per meeting, just prior to that item being discussed, unless otherwise agreed by the Chair, or Chair of a Committee. Each person may speak for not more than two minutes, with a maximum of two speakers per item in favour and two speakers per item against or at the Chairman's discretion. To facilitate the smooth running of the meeting, Members of the Public will be asked to register their interest with the Deputy Town Clerk prior to the start of the meeting.

6. **QUESTIONS ON NOTICE BY MEMBERS**

In accordance with Standing Order 3(e) (iv) a Member may ask the Chairman any question concerning the business of the Council, provided that notice of the question has been given

to the Town Clerk at least 4 clear days before the meeting where possible, and in any case to the Chairman before the meeting. The Chairman must rule out of order any statement that is not a question and no question should lead to or result in a resolution with financial or staffing considerations. The options available to the Chairman in respect of a response include deferring the matter to a future Committee, providing an answer verbally at the meeting or providing an answer in writing.

7. CHANGES TO THE CURRENT PLANNING SYSTEM

To consider a response to the changes to the current planning system, referencing the NALC response (NALC deadline for responses 17<sup>th</sup> September - documents distributed previously)

8. PLANNING FOR THE FUTURE - THE PLANNING WHITE PAPER

To consider a response to the Planning for the Future (White Paper), referencing the NALC response (NALC deadline for responses 15<sup>th</sup> October - documents distributed previously)

9. TRANSPARENCY AND COMPETITION: A CALL FOR EVIDENCE ON DATA ON LAND CONTROL

To consider a response to the Transparency and Competition: A call for evidence on data on land control (White Paper), referencing the NALC response (NALC deadline for responses 16<sup>th</sup> October - documents distributed previously).

10. DATE OF NEXT MEETING

The next meeting of the Committee is scheduled to take place on **MONDAY 7<sup>th</sup> September 2020** at 7.30pm. virtually by Zoom.