



Deputy Town Clerk: Dawn Drury  
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**TO: ALL MEMBERS OF EVENTS, ARTS, TOURISM AND HERITAGE COMMITTEE**

**Keynsham Town Councillors:** D Biddleston (Chairman), C Brennan, C Buxton, H MacFie, A. McGuinness, B. Simmons and J Wallcroft

**c.c. All Town Councillors**

Dear Member

In accordance with the Schedule of Delegation approved by Town Council on April 22<sup>nd</sup> 2021 the Town Clerk/Deputy Town Clerk is required to exercise delegated power (in consultation with the members of the cttee) to make decisions on the following items:

1. To continue making further arrangements for the Remembrance Day Parade on 14<sup>th</sup> November 2021
2. To determine a response on Christmas Lights
3. To continue making arrangements for Winter Festival, to take account of the revised Phase 1 High Street works timetable
4. To remind Members that the Cttee will next meet face to face in the Baptist Church on WEDNESDAY 7th July 2021 at 4.00 p.m.

Members are therefore invited to a virtual consultation with the Deputy Town Clerk on Wednesday 9<sup>th</sup> June 2021 at 4.00 p.m. via the following link.

[To Join the consultation](#)

**Meeting ID: 885 6245 8461**

**Passcode: 115126**

**All delegated decisions will go to the next meeting of full Council on 22<sup>nd</sup> June (or later face to face meeting if applicable) for ratification.**

Signed on 3<sup>rd</sup> June 2021.

By Dawn Drury, Deputy Town Clerk