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To All Members of the Finance & Policy Committee: Cllrs Dave Biddleston, Deb Cooper, Clive Fricker, Andy Halliday, Hal MacFie (Chairman) and Brian Simmons.

Dear Councillor

You are invited to participate in a remote attendance of the **FINANCE & POLICY COMMITTEE on Tuesday 12th January 2021 commencing at 6.30pm**

Signed on 6th January 2021

By Dr Cheryl Scott, Town Clerk and Responsible Financial Officer

This meeting is open to Members of the Public. For telephone dial in details please contact the Town Clerk.

To Join the Meeting

<https://us02web.zoom.us/j/81487079868?pwd=MjVBeWFqR0FVbERFZi8vNmVyZ0UzQT09>

Meeting ID: 814 8707 9868

Passcode: 945173

THIS MEETING MAY BE FILMED OR RECORDED (PLEASE REFER TO THE TOWN COUNCIL'S PROTOCOL ON THE FILMING AND RECORDING OF LOCAL COUNCIL AND COMMITTEE MEETINGS (adopted August 2014)).

FINANCE & POLICY CTTEE AGENDA

1. APOLOGIES FOR ABSENCE

RECOMMENDATION:

To receive apologies for absence.

2. DECLARATIONS OF INTEREST

To receive any Declarations of Interest under Keynsham Town Council's Code of Conduct (adopted on 16th April 2019) issued in accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 1464 and as per Standing Order 3(v).

3. DISPENSATIONS

In accordance with Standing Order 13, to consider any requests for dispensations (for disclosable pecuniary interests) prior to the item (s) being discussed, that Members may only become aware of during the meeting itself and to receive any disclosures of decisions as per item 7 of Keynsham Town Council's Dispensations Policy and Procedure Guide.

RECOMMENDATION:

- (i) To note that all Councillors have a dispensation to discuss the budget and precept
- (ii) Too receive requests for dispensations (for disclosable pecuniary interests) prior to an individual item(s) being discussed, that Members may only become aware of during the meeting itself.

4. RECORD OF PREVIOUS MEETINGS

RECOMMENDATION:

That the Minutes of the Finance Cttee meeting held on 8 December 2020 (previously circulated) be confirmed as a true record and signed by the Chairman.

5. PUBLIC PARTICIPATION

In accordance with Standing Order 3(e), Members of the Public will have the opportunity to ask the Chairman any question concerning, or make observations upon, the business of the Council, at the start of the meeting, provided notice of the question along with the name and address of the member of public has been given to the Town Clerk at least four clear days before the meeting where possible, and in any case to the Chairman before the meeting. This also applies to all Committees of the Council.

RECOMMENDATION:

That the Chairman respond to any questions/observations. If the matter is not already tabled on the Agenda, the Council may move a motion to refer the matter to be itemised on the Agenda of a successive meeting, but it cannot make any decisions on any matters raised at this meeting unless considered under a further item on this particular Agenda.

6. FARMERS MARKET GRANT APPLICATION 2021/2022 (to follow)

RECOMMENDATION

To consider the grant request

7. FINAL DRAFT TOWN COUNCIL BUDGET 2021-2022 (attached)

RECOMMENDATION

To make recommendations to Town Council on the Budget for 2021/2022

8. PRECEPT 2021-2022 (attached)

RECOMMENDATION

To recommend to Town Council the level of the precept for 2021/2022

9. DATE OF NEXT MEETING

RECOMMENDATION:

That the next scheduled Zoom meeting will be held on Tuesday 9th March 2021 at 6.30 p.m.