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To: Keynsham Town Councillors – A Crouch, J Cron, S Edwards, C Fricker, H MacFie, L O'Brien, A Cullis, Senior Arts Development Officer (B&NES), Councillor P Myers, R. Davison and J. Tymkow.

c.c. All Town Councillors

Dear Member

You are requested to attend a meeting of the KEYNSHAM ARTS JOINT COMMITTEE to be held in the Town Council Office, 15 – 17 Temple Street, Keynsham, on **WEDNESDAY 18th July 2018 commencing at 10.30 a.m.**

11th July 2018

Dawn Drury
DEPUTY TOWN CLERK

EMERGENCY EVACUATION PROCEDURE

When the continuous alarm sounds, you must evacuate the building by the exit and proceed to the assembly point at the grassed area past St. Cadoc House, Temple Street.

Arrangements are in place for the safe evacuation of disabled people.

AGENDA

1. **ELECTION OF CHAIRMAN**

RECOMMENDED:

To elect a Chairman of the Committee for the Municipal Year 2018/19.

2. **APOLOGIES FOR ABSENCE**

3. **DECLARATIONS OF INTEREST**

RECOMMENDATION:

To receive any Declarations of Interest under Keynsham Town Council's Code of Conduct (adopted on 19th September 2017) issued in accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 1464. and as per Standing Order 38 (Non-disclosable pecuniary interests)

3. **DISPENSATIONS**

In accordance with Standing Order 37(a), to consider any requests for dispensations (for disclosable pecuniary interests) prior to the item (s) being discussed, that Members may

only become aware of during the meeting itself and to receive any disclosures of decisions as per item 7 of Keynsham Town Council's Dispensations Policy and Procedure Guide.

4. CONFIRMATION OF MINUTES

RECOMMENDATION:

That the minutes of the meeting held on 4th April 2018 (attached) be approved as a correct record and signed by the Chairman.

5. PUBLIC PARTICIPATION

That in accordance with Standing Order 40, members of the public be permitted to address the Chairman on questions and observations upon matters within the jurisdiction of the Council, provided that written notice has been given to the Town Clerk at least 4 clear days before the meeting where possible, and in any case to the Chairman before the meeting.

Members of the public may also speak on one single item only per meeting just prior to that item being discussed. Each person can speak for not more than two minutes, with a maximum of three speakers per item. To facilitate the smooth running of the meetings. Members of the Public will be asked to register their interest with the Town Clerk prior to the start of the meeting.

6. B&NES ARTS DEVELOPMENT

An update to be provided by Ann Cullis.

7. KEYNSHAM TOWN COUNCIL – ARTS AWARD

(i) To receive and note the micro end of project reports from the Arts Awards 2017/18

(ii) To note the Arts Grants awarded for the municipal year 2018/19 as follows:-

Combe Down Holiday Trust theatre, trips as a support for disabled people & more especially their carers. Their funding is to support Keynsham Residents. £ 500.00

Dementia Friendly Keynsham - To support Music for Mind session for people living with dementia & their carers. £ 500.00

Golden Oldies Charity - Support to maintain Golden Oldies Sing & Smile session, plus funding towards a special music concert/event commemorating the final months of WW1. £1000.00

Phoenix Keynsham Youth Theatre - To purchase a stage brush, large dust pan, 5 storage boxes & 2 rollup advertising banners. £ 175.00

St.John's School Association - To create a sensory garden around the school's friendship bench £ 350.00

The Woodworks Project - Funding to run a woodworking course for those who are disadvantaged in Keynsham. £ 500.00

8. TIMELINE PROJECT

(i) Update from Ann Cullis.

(ii) To note that at the Town Council meeting on 12th June it was approved that £940 be released from the TimeLine earmarked reserves to cover the additional fee for the cost of reconfiguring the shape of the TimeLine Panels.

9. POSTERS KEYNSHAM RAILWAY STATION

David Amesbury – the Town Council’s Marketing and Communications Assistant will be invited into the meeting for discussion in respect of this agenda item.

- (i) To note that the posters showing historic Fry’s associated images have been installed in at the railway station.
- (ii) To decide on a theme for the next set of posters (suggestion WW1 Troops and Trains with a GWR/Fry’s connection – images attached) September - December.
- (iii) To agree dates for each poster display period 2019 onwards: -
 - Winter – December – February
 - Spring – March – May
 - Summer – June – August (summer including Music Festival & In Bloom)
 - Autumn – September – November (Autumn to include Winter Festival)
- (iv) To note that several members of the public have asked if they can purchase posters. To ask the Deputy Town Clerk and/or Ann Cullis to investigate what copyright issues may be in place. The following recommendations to be considered: -
 - a) That an agreement in principle be made by Arts Committee to offer posters for sale.
 - b) That further investigation on copyright implications together be undertaken before any poster sale.
 - c) That a recommendation from Arts Joint Committee be put to the Town Council Finance and Policy Committee that any sales revenue goes back to Arts for either the GWR budget or general Arts activities

10. MUSIC FESTIVAL UPDATE

A brief update will be given by Ric.

11. THE SPACE UPDATE

A brief update will be given by Ric.

12. UPDATE ON LIVE STREAMING

A brief update will be given by Ric.

13. CURRENT ARTS ACTIVITIES IN KEYNSHAM

To receive any reports on current art activities.

14. DATE OF NEXT MEETING

RECOMMENDATION:

The Committee’s next meeting is scheduled for Wednesday 10th October 2018 at 10.30 a.m.