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To: Keynsham Town Councillors – A Crouch, J Cron, S Edwards, C Fricker, H MacFie, L O'Brien, A Cullis, Senior Arts Development Officer (B&NES), Councillor P Myers, R. Davison and J. Tymkow.

c.c. All Town Councillors

Dear Member

You are requested to attend a meeting of the KEYNSHAM ARTS JOINT COMMITTEE to be held in the Town Council Office, 15 – 17 Temple Street, Keynsham, on **WEDNESDAY 3 OCTOBER 2018 commencing at 10.30 a.m.**

26 September 2018

Dawn Drury
DEPUTY TOWN CLERK

EMERGENCY EVACUATION PROCEDURE

**When the continuous alarm sounds, you must evacuate the building by the exit and proceed to the assembly point at the grassed area past St. Cadoc House, Temple Street.
Arrangements are in place for the safe evacuation of disabled people.**

AGENDA

1. **APOLOGIES FOR ABSENCE**
2. **DECLARATIONS OF INTEREST**

RECOMMENDATION:

To receive any Declarations of Interest under Keynsham Town Council's Code of Conduct (adopted on 19th September 2017) issued in accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 1464. and as per Standing Order 38 (Non-disclosable pecuniary interests)

3. **DISPENSATIONS**

In accordance with Standing Order 37(a), to consider any requests for dispensations (for disclosable pecuniary interests) prior to the item (s) being discussed, that Members may only become aware of during the meeting itself and to receive any disclosures of decisions as per item 7 of Keynsham Town Council's Dispensations Policy and Procedure Guide.

4. CONFIRMATION OF MINUTES

RECOMMENDATION:

That the minutes of the meeting held on 18 July 2018 (attached) be approved as a correct record and signed by the Chairman.

5. PUBLIC PARTICIPATION

That in accordance with Standing Order 40, members of the public be permitted to address the Chairman on questions and observations upon matters within the jurisdiction of the Council, provided that written notice has been given to the Town Clerk at least 4 clear days before the meeting where possible, and in any case to the Chairman before the meeting.

Members of the public may also speak on one single item only per meeting just prior to that item being discussed. Each person can speak for not more than two minutes, with a maximum of three speakers per item. To facilitate the smooth running of the meetings. Members of the Public will be asked to register their interest with the Town Clerk prior to the start of the meeting.

6. B&NES ARTS DEVELOPMENT

An update to be provided by Ann Cullis.

7. RECOMMENDATION FROM FINANCE COMMITTEE

'Recommendation from the Finance Committee (at meeting 11th September) that the unspent surplus from Arts grants for 2018/19 (Projected £2325) should be transferred to a new EMR ringfenced for Arts Grants to be awarded in 2019/2010 by Grants Committee (i.e. it should no longer be transferred into the Arts General Activities EMR)'

The Committee is asked to consider the recommendation from Finance Committee in respect of how to treat this year's Arts Grants surplus; and make its own recommendation for consideration by Town Council at the October meeting.

8. ANNUAL BUDGET FOR 2019/20

RECOMMENDATION

To consider the draft budget attached and to make recommendations to Town Council.

9. TIMELINE PROJECT

Update from Ann Cullis.

10. RE-PRODUCTION OF CLOCK TOWER POSTERS

Report from Ann Cullis attached.

11. GWR PROJECT – UPDATE

12. THE SPACE UPDATE

A brief update will be given by Ric.

13. UPDATE ON LIVE STREAMING

14. CURRENT ARTS ACTIVITIES IN KEYNSHAM

To receive any reports on current art activities.

15. DATE OF NEXT MEETING

RECOMMENDATION:

The Committee's next meeting is scheduled for **Wednesday 9 January 2019 at 10.30 a.m.**