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To: Keynsham Town Councillors – A Crouch, J Cron, S Edwards, C Fricker, H MacFie, L O'Brien and Councillor P Myers, R. Davison and J Tymkow.

c.c. All Town Councillors

Dear Member

You are requested to attend a meeting of the KEYNSHAM ARTS JOINT COMMITTEE to be held in the Town Council Office, 15 – 17 Temple Street, Keynsham, on **WEDNESDAY 10 April 2019 commencing at 10.30 a.m.**

3<sup>rd</sup> April 2019

Dawn Drury  
DEPUTY TOWN CLERK

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### **EMERGENCY EVACUATION PROCEDURE**

**When the continuous alarm sounds, you must evacuate the building by the exit and proceed to the assembly point at the grassed area past St. Cadoc House, Temple Street.  
Arrangements are in place for the safe evacuation of disabled people.**

### **AGENDA**

1. **RESIGNATION OF COMMITTEE MEMBER**

To note the resignation of Joe Tymkow from the Committee.

2. **APOLOGIES FOR ABSENCE**

3. **DECLARATIONS OF INTEREST**

**RECOMMENDATION:**

To receive any Declarations of Interest under Keynsham Town Council's Code of Conduct (adopted on 19<sup>th</sup> September 2017) issued in accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 1464. and as per Standing Order 38 (Non-disclosable pecuniary interests)

4. **DISPENSATIONS**

In accordance with Standing Order 37(a), to consider any requests for dispensations (for disclosable pecuniary interests) prior to the item (s) being discussed, that Members may only become aware of during the meeting itself and to receive any disclosures of decisions as per item 7 of Keynsham Town Council's Dispensations Policy and Procedure Guide.

5. CONFIRMATION OF MINUTES

RECOMMENDATION:

That the minutes of the meeting held on 9 January 2019 (attached) be approved as a correct record and signed by the Chairman.

6. PUBLIC PARTICIPATION

That in accordance with Standing Order 40, members of the public be permitted to address the Chairman on questions and observations upon matters within the jurisdiction of the Council, provided that written notice has been given to the Town Clerk at least 4 clear days before the meeting where possible, and in any case to the Chairman before the meeting.

Members of the public may also speak on one single item only per meeting just prior to that item being discussed. Each person can speak for not more than two minutes, with a maximum of three speakers per item. To facilitate the smooth running of the meetings. Members of the Public will be asked to register their interest with the Town Clerk prior to the start of the meeting.

7. BUDGET - ARTS ACTIVITIES

- i) To consider any submissions of proposal briefs for specific arts projects.
- ii) To receive costing for production of the arts newsletters 2020/21

8. TIMELINE PROJECT

Update including suggested text for interpretation panel (copy attached) for consideration

9. ARTS NEWLETTER TIMETABLE

<b>SEASON</b>	<b>CALL OUT</b>	<b>CONTENT SUBMISSION DEADLINE</b>	<b>DISTRIBUTION</b>
Summer 2019	21.05.19	07.06.19	18.06.19
Autumn 2019	21.08.19	05.09.19	17.09.19
Winter 2019	12.11.19	03.12.19	10.12.19

10. GWR PROJECT – UPDATE

- i) January – April posters update
- ii) May – August posters to consider selection of old and new photos of Keynsham
- iii) To consider production of a calendar from the calendar year posters being produced from the monthly photograph competition funds to either go to arts activities or charity. If a decision is made to go ahead with this project agree on how and where these will be sold.
- iv) To consider the price of on sale of individual posters to members of the public.
- v) Update from Heather Cullimore on a new What's on display board – Bath bound platform.

11. BANDSTAND PROGRAMME 2019

To receive a copy of the Bandstand programme 2019 (to be distributed at the meeting).

12. THE SPACE UPDATE

A brief update will be given by Ric.

13. KEYNSHAM MUSICAL FESTIVAL

Update on Music Festival Plans

14. UPDATE ON LIVE STREAMING

15. CURRENT ARTS ACTIVITIES IN KEYNSHAM

To receive any reports on current art activities.

16. DATE OF NEXT MEETING

RECOMMENDATION:

The Committee's next meeting is scheduled for **Wednesday 17<sup>th</sup> July 2019 at 10.30 a.m.**