

KEYNSHAM TOWN COUNCIL

Notes of the Virtual Grants Committee consultation held on
Wednesday 2nd March 2022 at 7.30 pm

PRESENT: Councillors A Beaumont, D Biddleston (Chair), C Fricker, A Greenfield, A Halliday and A McGuinness.

IN ATTENDANCE: Dawn Drury – Town Clerk

1. GRANT AWARDS 2020 – 2021

Members reviewed the list of outstanding grant awards. There were fourteen outstanding, and one has since be claimed since circulation of the agenda: -

Awards not yet claimed are as follows:

| | |
|---------------------------------|------------|
| 1 st Keynsham Scouts | £1000 |
| Avon Wildlife Trust | £1000 |
| B&NES Carers Centre | £688.56 |
| Bristol & Bath Parks Foundation | £ 929 |
| Bristol Baseball Club | £ 750 |
| Creativity Works | £1000 |
| Golden Oldies Charity | £ 574 |
| Keynsham Community Energy | £1100 |
| Keynsham Explorer Scouts | £ 900 |
| Keynsham Light Opera Group | £ 300 |
| Keynsham Rugby Football Club | £1100 |
| Keynsham Wombles | £ 800 |
| St. John's School Association | £1100 |
| Total outstanding: | £11,241.56 |

2. GRANT AWARDS 2022 – 2023 : APPLICATION PACK

Amendments to the application form, to be made as follows:-

- (i) Replace Discrimination Act with Equalities Act 2010.
- (ii) Amend the availability of forms to read 1st April 2022 – 30th April 2022.

An amendment of the text style from Poppins to Calibri light is required on the Policy Guideline document.

3. GRANT AWARDS 2022 – 2023: MEDIA RELEASE AND POSTER

An amendment of the date of the June meeting is required on the media release to read 2022 and not 2021.

The poster needed no amendments.

4. GRANT AWARDS 2022 – 2023: PRESENTATION EVENING.

The presentation evening is to be held on Thursday 21st July 2022 at 7.00 p.m. for 7.15 p.m. in The Space (COVID permitting). Attendees will be asked to, if possible, take a Lateral Flow Test in the morning of the event, and if positive they should not attend. If an attendee feels ill on the day they too should not attend. Masks and hand sanitiser will be available at the event for those that need it. This information will be included in their invitation to the awards evening event.

5. GRANT AWARDS 2022 – 2023 DRAFT TIMETABLE

The timetable for the Grant Awards exercise for 2022/2023 is as follows.

Wednesday 2nd March 2022 Grants Committee agrees Grant Application Pack, supporting literature, timetable and publicity issues.

Monday 7th March 2022 Media Release circulated.

Friday 1st April –
Saturday 30th April 2022 Application packs available.

Friday 13th May 2022 Closing date for applications.

Wednesday 15th June 2022 Grants Committee considers applications.

Thursday 16th June 2022 Applicants are notified of the Town Council's decisions.

Thursday 21st July 2022 Grants Presentation Evening (7.00 p.m. for 7.15 p.m. start) in The Space (above the library), Keynsham. **It is anticipated that the successful applicants or their representatives will attend.**

6. DATE OF THE NEXT MEETING

The next meeting of the Grants Committee is scheduled to take place on **Wednesday 15th June 2022 at 7.30 p.m. in the Town Council office.**