

KEYNSHAM TOWN COUNCIL

Notes of the Virtual EATH Consultation held with the Town Clerk on
Wednesday 27th April 2022 at 4.00 pm

PRESENT: Councillors D Biddleston, H MacFie and B Simmons

Ric Davison and Judith Cron

IN ATTENDANCE: Dawn Drury – Town Clerk & Beth Whalley – Keynsham Cultural Project Coordinator

In accordance with the Schedule of Delegation approved by Town Council on April 22nd, 2021, the Town Clerk is required to exercise delegated power in consultation with the members of the Cttee to make decisions on the following items:

1. QUEENS PLATINUM JUBILEE EVENT SATURDAY 4TH JUNE 2022

Event Plan to date:

Set up for the event will be from 9.00 a.m. – 12 noon and includes:

- Position first aid crew and ambulance on site.
- Position 10 no. market stalls for community activities.
- Putting up information point gazebo and setting up with signage, giveaway items, programmes and game loan point.
- Bandstand chairs to be set out in front of the Bandstand.
- Security staff and first aid crew briefing.
- Set up barriered rubbish collection point.
- Decorate Park with bunting.
- Hide teddies for the Teddy Hunt.

Four bands are to perform on the Bandstand as follows:

The Woods (4-piece band) – 12 noon – 1.00 p.m.

Ruby Jazz band (6-piece band & swing dancers – 1.30 p.m. – 2.30 p.m.

Magpie & the Shiny Things (Dance Band) – 3.00 p.m. – 4.00 p.m.

Keynsham Brass Band – 4.30 p.m. – 5.30 p.m.

Whilst attendees enjoy their picnics, they will be entertained by Alice in Wonderland Circus Act.

A selection of giant size games are being purchased for event attendees to borrow during the day. The games include Connect 4, Noughts and Crosses, Dominoes, Alice in Wonderland croquet, skittles, Hook a Fish and Alice in Wonderland – Down the Rabbit Hole throwing game.

There are lots of events taking place on the same date, so we have been unable to book any Morris Dancers or Punch and Judy.

There are 10 community stalls available for groups to book and put on fundraising games. To date only two stalls are booked.

During the day children will be given the opportunity to hunt for mini teddy bears hidden around the park.

It is proposed that best decorated Jubilee cake competition will be judged at the information point at 1.00 p.m.

The best dressed Jubilee teddy bear competition will be judged at the information point at 2.00 p.m.

Jubilee colouring entries will have been judged previously and prizes will be awarded at the information point at 3.00 p.m.

Currently, Town Council is waiting to hear whether Bath Area Play Project are able to attend and hold some play sessions for children at the event.

A balloon modeller and other entertainers are still be sourced. Jo Jo Sparkle was suggested and will be contacted. It was suggested that a fee of £300 be paid to her for this service.

Judith will produce a photo shoot stand showing the Queen with her corgis. The Town Council grounds maintenance team will get the wood and create the head holes before delivering to Judith for painting.

Ric reported that he had been approached by a soul and funk artist who was interested. It was suggested that he may be able to set up by the Park Café and entertain people at that end of the park.

Jubilee Trail:

The vinyls for the Interactive Trail have gone up in 7 shops. Those taking part with their smart phones will be able to interact with Jubilee related characters and collect stamps. This is being launched from Saturday 30th April 2022.

Promotion of the event:

Some large banners have been ordered to promote the event and these will be displayed in various locations around the town.

Beth is doing a KTCRfm radio broadcast on the event on Wednesday 4th May and Ric and his team will continue to promote the event.

All information relating to the event can be found on the HiKeynsham website. Page 21 of the Summer Keynsham News that is delivered to every household in Keynsham gives details of the Jubilee Trail and what is happening at the Picnic in the Park.

Keynsham Jubilee Conversations film

Some staff plus Cllr Brennan have been trained how to use the camera recording equipment and a film maker has been appointed to edit and pull everything together. Cllr Biddleston offered his assistance with filming sessions.

5 filming sessions have been booked: - Sunday 1st May on the Platinum Jubilee bench from 12.30 p.m. – 1.30 p.m., Saturday 7th May from 9.30 a.m. – 10.30 a.m., Sunday 8th 1.30 p.m. – 2.30 p.m., Saturday 14th May 12.30 p.m. – 1.30 p.m. and Sunday 1.30 p.m. – 2.30 p.m. Additional filming opportunities are being planned with young people and people of an older generation. The times of the filming will be added on to the HiKeynsham website.

Beth has produced some key questions to aid starting conversations. People will be asked to bring along their Jubilee memorabilia, other royal memorabilia, share their memories of the royal reign and give their thoughts on the Queen. Some photos of royal visits to Keynsham have been collected together and these will be also used to prompt conversation. Beth has produced some permission for photography forms, and these will need to be completed by all taking part.

In addition to the filming crew, someone needs to be on site to meet and greet those wanting to be in the film, get permission for photography forms filled out and drum up interest. If the Park is quiet the filming will be taken up on to the High Street.

Currently, radio mics are being sourced as this will improve the quality of sound on the film.

The film will be screened on the day in the Baptist church between 12 noon and 6.00p.m. Other opportunities are to be arranged to take the film out and about and a screen so that those who could not make the event may still see the film.

Staffing and volunteers at the Event

It was reported that about 4 members of staff will be on site for the whole duration with others doing the odd hours. All Councillors have been contacted about volunteering and a few have offered the odd hour.

Cllr Biddleston suggested contacting Jane Humphries and Clare Hudson in respect of volunteering.

Equipment in The Space

Cllr Biddleston requested that the poor quality of equipment in The Space be reported to B&NES e.g., air conditioning not working correctly, table mounted mics turning themselves off due to insufficient battery power and issues with projector switching itself off.

2. DATE OF VIRTUAL CONSULTATION (or physical meeting, if decided by full Council)

An ad hoc consultation needs **to be arranged for a date in May** just to update on matters relating to the Jubilee Picnic in the Park, as currently the next meeting is scheduled for **Wednesday 8th June 2022 at 4.00 p.m.**

Meeting to be held by Zoom.

The consultation closed at 5.00 p.m.